



Sacramento Metropolitan Fire District

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ADAM A. HOUSE
Fire Chief

ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, October 23, 2025, at 6:00 PM

Held at the following locations:
10545 Armstrong Avenue – Board Room
Mather, California
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:01 pm by President Wood. Board members present: Clark, Costa, Stark, Webber, and Wood. Board members on Zoom: Saylor. Board members absent: Gould, Jones, and Rice. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS

One public comment was received from Roger Mitchell.

CONSENT ITEMS

Moved by Director Clark, seconded by Costa, and carried unanimously by members present to adopt the consent calendar as follows:

- Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of September 25, 2025.
Action: Adopted the Action Summary Minutes.
- Approval for Exception To Formal Solicitation Process – Overhaul of Copter 1 Transmission**
Recommendation: Approve the request for Exception to the Formal Solicitation Process and award a contract to Rotocraft Support, Inc. for Copter 1 Transmission Overhaul.
Action: Approved the Exception to the Formal Solicitation Process.

PRESENTATION ITEMS:

- Annual Pension Valuation & Metro 14 Comparison**
(Chief Financial Officer Dave O'Toole)
Recommendation: Receive the presentation.
Action: Presentation received.

2. **CalPERS CERBT & CEPPT Account Update**
(Chief Financial Officer Dave O'Toole & Therese Luo, CalPERS)
Recommendation: Receive presentation.
Action: Presentation received.

3. **Behavioral Health Response Update #4**
(Deputy Chief Mitchell, Battalion Chief Daly & Director of Government Affairs Kyle Macdonald)
Recommendation: Receive the presentation.
Action: Presentation received.

PUBLIC HEARING:

1. **Introduction and First Reading of Proposed Ordinance 2025-02, Amending 2025 California Fire Code, Title 24, California Code of Regulations, Part 9**
(Deputy Fire Marshal Diana Schmidt)
Recommendation: Conduct a Public Hearing and introduce Ordinance 2025-02, by title only, waiving the first reading, and proceed with scheduling the second reading and adoption for November 13, 2025, to adopt Ordinance 2025-02, thereby adopting and amending the 2025 California Fire Code, Title 24, California Code of Regulations, Part 9.
Action: Moved by Director Clark, seconded by Costa, and carried unanimously by members present to waive the first reading and introduce Ordinance 2025-02 and move it the second reading.

ACTION ITEMS

1. **Sacramento Local Agency Formation Commission (LAFCo) – Election of Special District Representative**
(Board Clerk Marni Rittburg)
Recommendation: Nominate and vote to elect candidates to serve as Special District Representative to Sacramento LAFCo.
Action: Moved by Director Clark, seconded by Costa, and carried unanimously by members present to nominate Director Jones to Sacramento LAFCo for the Special District Representative Regular Term seat to serve a 4-year term.
Action: Moved by Director Clark, seconded by Stark, and carried unanimously by members present to nominate Brandon D. Rose with Sacramento Municipal Utility District to Sacramento LAFCo for the Special District Representative Regular Term seat to serve a 2-year term.
Action: Moved by Director Saylor, seconded by Costa, and carried unanimously by members present to nominate Charlea Moore with Rio Linda Elverta Recreation and Park District to Sacramento LAFCo for the Special District Representative Alternate seat to serve a 4-year term.

REPORTS

1. **PRESIDENT'S REPORT - (President Wood)**

No Report

2. **FIRE CHIEF'S REPORT — (Chief House)**

Good evening, Directors, Colleagues, and Members of the Public

Appointment

It is with pride that I announce the appointment of Joe Aldrich to the rank of Assistant Chief, effective October 17, 2025. Chief Aldrich's assignment will be Shift Commander on C Shift. Assistant Chief Aldrich spoke regarding his time at Metro Fire and his excitement to begin his new role.

Members

- Congratulations to Chief Nygren for being selected to represent FDAC and Metro Fire on the OSFM Fireworks Task Force.

- ***Military Members Recognition***

- Metro Fire is proud to recognize and honor the 55 of its members who have served or continue to serve in the military.
- As a fellow member of the Army, this is something I take great pride in.
- In early November, I'll be making visits to stations and divisions to personally thank our military members, presenting each with a special military pin to wear proudly on their uniform.
- We're also planning a social media post to recognize this event, for those who are willing to participate.
- This is a small way for us to show appreciation for the selfless service and dedication our military members continue to demonstrate, both to our country and our community.

- ***Rogers' Celebration of Life***

- I want to take a moment to thank everyone who played a role in Engineer Mark Rogers' Celebration of Life, and in all the planning and preparation that led up to it.
- Whether you were involved in logistics, coordination, support at the event, or any part of the process, your efforts made a meaningful difference.
- The way the fire service community came together, along with the incredible support from our external partners and local agencies, was truly remarkable.
- It was a powerful reminder of the unity and compassion that define the fire service and the broader network we're fortunate to be part of.

- ***Metro Fire's 25th Anniversary Event***

- I want to extend my thanks to everyone who helped make Metro Fire's 25th Anniversary Celebration on October 18 such a success.
- It was a meaningful opportunity for members past and present to come together and celebrate 25 years of service to our community.
- A special thank-you to the Culture Club, who put in a tremendous amount of work to plan, organize, and coordinate every aspect of the event, ensuring everything came together smoothly the day of.
- I also want to recognize all those who assisted behind the scenes with support, coordination, and logistics. Your teamwork and attention to detail made the event seamless and memorable.

OPERATIONS REPORT – (Deputy Chief Wagaman)

No Report

ADMINISTRATIVE REPORT – (Deputy Chief Fiorica)

No Report

SUPPORT SERVICES – (Deputy Chief Mitchell)

No Report

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT – (Captain Sean Scollard, Local 522 Vice President)

Captain Scollard congratulated Assistant Chief Joe Aldrich on his appointment. Captain Scollard apologized that he had to miss the 25th Anniversary Celebration. We had General Membership on October 9th at the Union Hall and Trevor Jameson ran unopposed and accepted the nomination as President for a 2-year term. I also ran unopposed and accepted the nomination as Vice President for another two years.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Wood)

No Report

B. Communications Center JPA – (Deputy Chief Mitchell)

- CSD Appointed a new primary representative to the Board, recently appointed DC Josh Freeman
- Board voted on and supported a couple of technology upgrades at the Center that are in alignment with their strategic plan
- Next meeting is scheduled for next Tuesday, October 28th at 9 am.

C. Finance and Audit Committee – (Director Stark)

The Finance and Audit Committee met tonight and received the bi-monthly fiscal report and presentation through August 31, 2025.

D. Policy Committee – (Director Costa)

No Report

BOARD MEMBER QUESTIONS AND COMMENTS

Director Clark thanked everyone for their reports and Chief House for the open communication.

Director Webber thanked Kyle Macdonald for his hard work and everything he does behind the scenes.

President Wood thanked April West and PIO Mark Nunez for organizing the Fire Prevention Week event, Charge into Fire + Life Safety on Saturday, October 11, 2025, at Cordova

Baptist Church. The event was a family-friendly event with hands-on demonstrations, safety tips, and resources to help spark awareness about fire safety. President Wood thanked the Culture Club for all their hard work in organizing the 25th Anniversary Celebration on Saturday, October 18th. It was a great event, and I know the Culture Club spent a lot of time and effort to put this event together.

CLOSED SESSION:

The Board recessed to closed session at 7:34 p.m. on the following matter(s):

1. **Public Employee Performance Evaluation: Board Clerk**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
2. **Public Employee Performance Evaluation: Fire Chief**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

CLOSED SESSION REPORT OUT:

The Board reconvened in open session at 8:50 p.m. General Counsel John Lavra reported that the Board met in closed session on two items: 1. Public Employee Performance Evaluation of the Board Clerk; no reportable action was taken in closed session. 2. Public Employee Performance Evaluation of the Fire Chief; no reportable action was taken in closed session.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2025-10-23-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 8:51 p.m.



Ted Wood, Board President



Robert Webber, Secretary



Marni Rittburg, CMC
Board Clerk