



DAN HAVERTY  
Interim Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, August 10, 2023 – 6:00 PM  
Sacramento Metropolitan Fire District

10545 Armstrong Avenue  
Board Room – Second Floor  
Mather, California

&

Remotely Via Zoom

Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

 Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

D'Elman Clark  
Board President  
Division 6

Grant Goold  
Board Vice President  
Division 2

Ted Wood  
Board Secretary  
Division 4

Cynthia Saylor  
Board Member  
Division 1

Robert Webber  
Board Member  
Division 3

Jennifer Sheetz  
Board Member  
Division 5

Brian Rice  
Board Member  
Division 7

Gay Jones  
Board Member  
Division 8

John Costa  
Board Member  
Division 9

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg  
Board Clerk  
(916) 859-4305

[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, AUGUST 10, 2023

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast, Consolidated Communications and AT&T U-Verse cable systems. This meeting is also webcast at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). Today's meeting replays at 6:00 p.m. on Monday, August 14, 2023 and at 2:00 p.m. on Wednesday, August 16, 2023 on Channel 14. This meeting can also be viewed at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS:

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

Page No.

1. **Action Summary Minutes** **5**  
**Recommendation:** Approve the Action Summary Minutes for the Special Board Meetings of June 3, 2023, June 24, 2023 and June 25, 2023.
2. **Approval of the Purchase of six (6) North Star Ambulances From Braun Northwest, Inc.** **9**  
**Recommendation:** Approve the Purchase of six (6) 2024 North Star Ambulances from Braun Northwest, Inc.



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REGULAR BOARD MEETING

THURSDAY, AUGUST 10, 2023

## ACTION ITEMS:

- 1. Fire Chief Employment Agreement – Adam House** **35**  
(General Counsel John Lavra)  
**Recommendation:** Approve the Employment Agreement.

## PRESENTATION ITEMS:

- 1. Swearing-In and Oath of Office to Chief Adam House** **\*\***  
(President Clark & Board Clerk Marni Rittburg)
- 2. Sacramento County and District Property Tax Update** **\*\***  
(CFO Dave O'Toole)  
**Recommendation:** Receive presentation, no action required.

## REPORTS:

- 1. PRESIDENT'S REPORT** — (President Clark)
- 2. FIRE CHIEF'S REPORT** — (Chief House)  
**OPERATIONS REPORT** – (Deputy Chief Mitchell)  
**ADMINISTRATIVE REPORT** – (HR Manager Melisa Maddux)  
**SUPPORT SERVICES REPORT** – (Deputy Chief Wagaman)
- 3. SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (BC Matt Cole, Local 522 Vice President)
- 4. COMMITTEE AND DELEGATE REPORTS**  
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*
  - A. Executive Committee** – (President Clark)  
Next Meeting: TBD
  - B. Communications Center JPA** – (DC Wagaman)  
Next Meeting: August 22, 2023 at 9:00 AM
  - C. Finance and Audit Committee** – (Director Wood)  
Next Meeting: August 24, 2023 at 5:00 PM
  - D. Policy Committee** – (Director Costa)  
Report Out: August 10, 2023  
Next Meeting: September 14, 2023



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REGULAR BOARD MEETING

THURSDAY, AUGUST 10, 2023

## BOARD MEMBER QUESTIONS AND COMMENTS

## ADJOURNMENT

### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – August 24, 2023 at 6:00 PM
- Regular Board Meeting – September 14, 2023 at 6:00 PM

Posted on August 7, 2023 by 4:30 p.m.

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Marni Rittburg, CMC, CPMC  
Clerk of the Board

\*\* No written report

\*\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.