



ADAM A. HOUSE
Fire Chief

Ted Wood
Board President
Division 4

John Costa
Board Vice President
Division 9

Robert Webber
Board Secretary
Division 3

Cynthia Saylor
Board Member
Division 1

Grant Goad
Board Member
Division 2

Shawn Stark
Board Member
Division 5

D'Elman Clark
Board Member
Division 6

Brian Rice
Board Member
Division 7

Gay Jones
Board Member
Division 8

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, July 24, 2025 – 6:00 PM
Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California

&
Remotely Via Zoom
Webinar ID: 827 3461 0232 #
Passcode: metro2101
Phone: 1 (669) 444-9171 or 1 (669) 900 6833

 Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg
Board Clerk
(916) 859-4305

rittburg.marni@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

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REGULAR BOARD MEETING

THURSDAY, JULY 24, 2025

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video streamed at metro14live.saccounty.gov. Today's meeting replays at **6:00 p.m. on Monday, July 28, 2025**, and again at **2:00 p.m. on Wednesday, July 31, 2025**, on Metro Cable Channel 14. Once posted, the recording of this meeting can be viewed on-demand at youtube.com/metrocable14.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS:

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

Page No.

1. **Action Summary Minutes** 5
Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of July 10, 2025.
2. **Request for Exception to Formal Solicitation Process – ImageTrend Contract Renewal (3 years)** 10
Recommendation: Approve an exception to the formal solicitation process and authorize the Fire Chief or his designee to negotiate, execute, and administer the renewal of the ImageTrend subscription agreement.



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REGULAR BOARD MEETING

THURSDAY, JULY 24, 2025

3. **Adopt Resolution – Surplus IT Equipment** 17
Recommendation: Adopt Resolution approving the disposal of the District's I.T. Division surplus equipment.
4. **Memorandum of Understanding with the City of Rancho Cordova for Funding of Squad 61 Enhanced Fire Protection & Emergency Medical Services** 20
Recommendation: Authorize the Fire Chief to sign the MOU to provide enhanced services to the City and facilitate the acceptance of up to \$825,000 in payment for those services in FY 2025/26.

ACTION ITEMS:

1. **Adopt Resolution – Industrial Disability Retirement – Captain Michael Ryan Gifford** **
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Michael Ryan Gifford has suffered job-related injuries incapacitating him for the performance of duties as a Captain, and direct staff to continue working with Captain Gifford through his Industrial Disability Retirement process with CalPERS.

REPORTS:

1. **PRESIDENT'S REPORT** — *(President Wood)*
2. **FIRE CHIEF'S REPORT** — *(Deputy Chief Wagaman)*
OPERATIONS REPORT – *(Assistant Chief Johnson)*
ADMINISTRATIVE REPORT – *(Deputy Chief Fiorica)*
SUPPORT SERVICES REPORT – *(Deputy Chief Wagaman)* – **No Report**
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – *(Captain Sean Scollard, Local 522 Vice President)*
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California, unless otherwise specified.
 - A. **Executive Committee** – *(President Wood)*
Met Today; Next Meeting: TBD
 - B. **Communications Center JPA** – *(Deputy Chief Fiorica)*
Next Meeting: July 22, 2025 & August 26, 2025 at 9:00 AM
SRFECC Annex – 10240 Systems Parkway, Suite 200, Sacramento



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THURSDAY, JULY 24, 2025

- C. **Finance and Audit Committee** – *(Director Jones)*
Next Meeting: August 28, 2025, at 5:30 PM
- D. **Policy Committee** – *(Director Costa)*
Next Meeting: August 14, 2025, at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION:

The Board will convene in closed session to meet on the following matter(s):

1. **PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9 (a) – ONE (1) MATTER OF INDUSTRIAL DISABILITY RETIREMENT.**
 1. Michael Ryan Gifford and the Sacramento Metropolitan Fire District
Claim # # 4A2301SLCVZ0001 – Industrial Disability Retirement
Joseph Fiorica, Deputy Chief of Administration

CLOSED SESSION REPORT OUT

ADJOURNMENT

NEXT BOARD MEETING:


Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA

- Regular Board Meeting – August 14, 2025, at 6:00 PM

Posted on July 21, 2025, by 4:30 p.m.

Marni Rittburg, CMC, CPMG
Clerk of the Board

** No written report

*  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility.