



ADAM A. HOUSE
Fire Chief

D'Elman Clark
Board President
Division 6

Grant Goad
Board Vice President
Division 2

Ted Wood
Board Secretary
Division 4

Cynthia Saylors
Board Member
Division 1

Robert Webber
Board Member
Division 3

Jennifer Sheetz
Board Member
Division 5

Brian Rice
Board Member
Division 7

Gay Jones
Board Member
Division 8

John Costa
Board Member
Division 9

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, December 14, 2023 – 6:00 PM

Sacramento Metropolitan Fire District

10545 Armstrong Avenue

Board Room – Second Floor

Mather, California

&

Remotely Via Zoom

Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

☎ Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg

Board Clerk

(916) 859-4305

rittburg.marni@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, DECEMBER 14, 2023

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast, Consolidated Communications and AT&T U-Verse cable systems. This meeting is also webcast at metro14live.saccounty.gov. **Today's meeting replays at 2:00 p.m. on Saturday, December 17, 2023 and again at 6:00 p.m. on Monday, December 18, 2023 on Channel 14.** This meeting can also be viewed at youtube.com/metrocable14.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS:

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

Page No.

1. **Action Summary Minutes** 7
Recommendation: Approve the Action Summary Minutes for the Regular Board Meetings of October 26, 2023 and November 9, 2023.
2. **2024 Schedule of Regular and Committee Board Meetings** 25
Recommendation: Approve the 2024 schedule of regular and committee board meetings and cancel meetings that fall on or near holidays.



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3. **Adopt Resolution – Sale of Real Property – Oak Avenue, Orangevale 27**
Recommendation: Adopt Resolution authorizing the Fire Chief or his designee to affect the sale of the Property to the offeror.
4. **New Board Policy – Standards of Cover Policy 29**
Recommendation: Adopt the Standards of Cover Policy (Board Policy 01.021.01).
5. **Contract Amendment with Amentum Services Inc. for Aircraft Maintenance Services 35**
Recommendation: Authorize the Fire Chief to execute the contract amendment for Aircraft Maintenance Services with Amentum Services Inc.
6. **Adopt Resolution – Contract Award – Owner Advisor (Zinfandel Phase 3 Buildout Project) 40**
Recommendation: Adopt the Resolution approving a contract award to Benham Design, LLC and authorize the Fire Chief or his designee to execute and administer an agreement materially similar to the attached agreement.

PRESENTATION ITEMS:

1. **Metro Fire Peer Support Canine Program 27**
(AC Greene)
Recommendation: Receive presentation. **
2. **5 Years of Service to Director Saylor 27**
(Chief House)
Recommendation: Receive presentation, no action required. **

ACTION ITEMS:

1. **Adopt Resolution – Response Standards and Service Level Objectives 60**
(Chief Development Officer Jeff Frye & GIS Data Analyst Jake Whealen)
Recommendation: Adopt the Resolution approving the Response Standards and Service Level Objectives.
2. **Adopt Resolution – Labor Negotiations – Side Letters 69**
(DC Bailey)
Recommendation: Adopt the Resolution approving the Side Letters between Sacramento Metropolitan Fire District and Local 522, I.A.F.F. (AFL-CIO).



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3. **Adopt Resolution – Senior Safety Management and Safety Management Employees** 80
(General Counsel Lavra)
Recommendation: Adopt the Resolution approving the amendment establishing compensation and benefits for Senior Safety Management and Safety Management Employees.

4. **Election of Board Officers** 95
(Board Clerk Rittburg)
Recommendation: Nominate and elect members of the Board to serve as:
a) President, b) Vice President and c) Secretary for one (1) year terms to commence January 1, 2024.

5. **Disability Retirement – Anthony Benelisha** **
(DC Bailey)
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Firefighter Anthony Benelisha has suffered job related injuries and is eligible for a Disability Retirement.

REPORTS:

1. **PRESIDENT'S REPORT** — (President Clark)

2. **FIRE CHIEF'S REPORT** — (Chief House)
OPERATIONS REPORT – (Deputy Chief Mitchell)
ADMINISTRATIVE REPORT – (Deputy Chief Bailey)
SUPPORT SERVICES REPORT – (Deputy Chief Wagaman)

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (BC Matt Cole, Local 522 Vice President)

4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – (President Clark)
Next Meeting: TBD

 - B. **Communications Center JPA** – (AC Greene)
Next Meeting: December 26, 2023 at 9:00 AM

 - C. **Finance and Audit Committee** – (Director Wood)
Met Today: January 25, 2024 at 5:00 PM



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REGULAR BOARD MEETING

THURSDAY, DECEMBER 14, 2023

- D. Policy Committee – (Director Costa)**
Next Meeting: February 8, 2023

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION:

The Board will convene in closed session to meet on the following matters:

- 1. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (A) – ONE (1) MATTER MATTERS OF INDUSTRIAL DISABILITY RETIREMENT:**

Anthony Benelisha and the Sacramento Metropolitan Fire District
Disability Retirement – Ty Bailey – Deputy Chief

- 2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): Two cases**

Claim Against Public Entity Pursuant to Government Code Section 910
Jesse Cisneros v. Sacramento Metropolitan Fire District
Deputy Chief Bailey

- 3. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**
Decision Whether to Initiate Litigation pursuant to California Government Code 54956.9 (c).
Discussion whether to approve initiation of Petition/Complaint for Restraining Order under Code of Civil Procedure section 527.6.
General Counsel John Lavra

CLOSED SESSION REPORT OUT

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA

- Regular Board Meeting – January 11, 2023 at 6:00 PM



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REGULAR BOARD MEETING


THURSDAY, DECEMBER 14, 2023

Posted on December 11, 2023 by 4:30 p.m.

Marni Rittburg

Marni Rittburg, CMC, CPMC
Clerk of the Board

** No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.