



Dan Haverty
Interim Fire Chief

Sacramento Metropolitan Fire District

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**ACTION SUMMARY MINUTES
FINANCE AND AUDIT COMMITTEE – REGULAR MEETING
THURSDAY, MAY 25, 2023 – 5:00 PM
Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California
&
Remotely Via Zoom**

**COMMITTEE MEMBERS
Director Ted Wood - Chair
Director Robert Webber – Vice Chair
Director Gay Jones
Director D’Elman Clark – Alternate**

CALL TO ORDER

The meeting was called to order at 5:02 pm by Director Wood. Committee members present: Director Jones, Webber and Wood. Committee members absent: none. Staff present: Interim Fire Chief Haverty and Interim Board Clerk Martucci and Board Clerk Marni Rittburg.

PUBLIC COMMENT:

Public Comment Was Not Received.

CONSENT AGENDA

Action: Moved by Director Jones, seconded by Director Webber, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for meeting of April 27, 2023.
Action: Approved the Action Summary Minutes.

ACTION ITEMS

- 1. Award Recommendation – RFP 23-06 Professional Financial Auditing Services (Ron Empedrad, Controller)**
Recommendation: Award RFP 23-06 and authorize the Chief Financial Officer to enter into a contract for audit services with Badawi and Associates.
Action: Moved by Director Webber, seconded by Director Jones, and carried unanimously by members present to award RFP 23-06 and authorize the Chief Financial Officer to enter into a contract for audit services with Badawi and Associates.

PRESENTATION ITEMS

1. Fiscal Year 23/24 Capital Improvement Program Plan

(Erin Castleberry, Administrative Analyst)

Recommendation: Receive presentation. No action required.

Action: Presentation received; no action taken.

2. Preliminary Budget FY 2023/24 (CFO Dave O'Toole)

Recommendation: Receive presentation. No action required.

Action: Presentation received; no action taken.

ADJOURNMENT

The meeting adjourned at 5:57 p.m.



Director Wood, Chair



Marni Rittburg, CMC
Board Clerk