ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ADOPTED
ACTION SUMMARY MINUTES – REGULAR MEETING

POLICY COMMITTEE
THURSDAY, OCTOBER 12, 2023 AT 5:30 PM
SACRAMENTO METROPOLITAN FIRE DISTRICT
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 5:30 pm by Director Costa. Committee members present: Costa and Saylors. Committee members absent: Goold. Staff present: Deputy Chief Mitchell and Board Clerk Rittburg.

PUBLIC COMMENT: None

CONSENT AGENDA

Action: Moved by Saylors seconded by Costa, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**
   Recommendation: Approve the Action Summary Minutes for meeting of August 10, 2023.
   Action: Approved the Action Summary Minutes.

PRESENTATION ITEMS

2. **Meal and Refreshment Policy** *(CFO Dave O'Toole)*
   Recommendation: Review the Meal and Refreshment Policy and refer to the full Board for approval.
   Action: Received presentation. Referred this new Board policy to the full Board.

ADJOURNMENT

The meeting adjourned at 5:35 pm.

Director Costa, Chair

Marni Rittburg, CMC, CPMC
Clerk of the Board