



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, California 95655 • Phone (916) 859-4305 • Fax (916) 859-3715

ACTION SUMMARY MINUTES FINANCE AND AUDIT COMMITTEE – REGULAR MEETING THURSDAY, APRIL 28, 2022 – 5:30 PM

Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California
&
Remotely Via Zoom

COMMITTEE MEMBERS
Director Randy Orzalli - Chair
Director Ted Wood – Vice Chair
Director Gay Jones
Director D’Elman Clark – Alternate

CALL TO ORDER

The meeting was called to order at 5:33 pm by Director Orzalli. Committee members present: Orzalli and Wood. Committee members absent: Jones. Staff present: Acting Chief Wagaman and Clerk Penilla.

PUBLIC COMMENT: None

CONSENT AGENDA

Action: Moved by Wood, seconded by Orzalli, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for meeting of February 24, 2022.
Action: Approved the Action Summary Minutes.
- 2. Contract Extension for Audit Services – Richardson and Company, LLP**
Recommendation: Approve a one-year contract extension with Richardson & Company, LLP to provide audit services for Fiscal Year 2021-22 and direct staff to prepare an RFP for audit services for subsequent fiscal years.
Action: Approved the one-year extension and directed staff to begin the RFP process.
- 3. Quarterly Investment Report from March 2022**
Recommendation: Receive and file the investment report for the 3rd quarter of Fiscal Year 2021-22.
Action: Received and filed the investment report for the 3rd quarter.

PRESENTATION ITEMS

- 1. Financial Report through February 28, 2022 (CFO Dave O’Toole)**
Recommendation: Receive and file financial report. No action required.

Director Jones arrived at 5:44 pm during the question period of CFO O’Toole’s presentation.

Director Saylor was in the audience and addressed the Committee and CFO O’Toole with a few questions related to labor cost and constant staffing, how much from each fund was used to balance the budget, and whether these funds would be replenished.

It was decided, due to the complex and detailed response these questions need, they would be responded to after the meeting.

Action: No action taken.

ADJOURNMENT

The meeting adjourned at 5:52 PM.



Director Orzalli, Chair



Melissa Penilla, Board Clerk