



**DAN HAVERTY**  
Interim Fire Chief

**D'Elman Clark**  
Board President  
Division 6

**Grant Goad**  
Board Vice President  
Division 2

**Ted Wood**  
Board Secretary  
Division 4

**Cynthia Saylor**  
Board Member  
Division 1

**Robert Webber**  
Board Member  
Division 3

**Jennifer Sheetz**  
Board Member  
Division 5

**Brian Rice**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8

**John Costa**  
Board Member  
Division 9

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING

**Thursday, March 9, 2023 – 6:00 PM**  
**Sacramento Metropolitan Fire District**

**10545 Armstrong Avenue**  
**Board Room – Second Floor**  
**Mather, California**

**&**

**Remotely Via Zoom**  
**Phone: (669) 900-6833**  
**Webinar ID: 862 3247 6466#**  
**Passcode: 529 952 518#**

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **If you would like to view the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Melissa Penilla**  
**Board Clerk**  
**(916) 859-4305**

[penilla.melissa@metrofire.ca.gov](mailto:penilla.melissa@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, MARCH 9, 2023

## CALL TO ORDER

## ROLL CALL

## PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast, Consolidated Communications and AT&T U-Verse cable systems. This meeting is also webcast at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). Today's meeting replays on Saturday, March 11<sup>th</sup> at 2:00pm and Monday, March 13<sup>th</sup> at 6:00pm on Channel 14. This meeting can also be viewed at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

- |   | <u>Page No.</u> |
|---|-----------------|
| 1. <b>Action Summary Minutes</b><br><b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board meeting of February 23, 2023. | 6               |

## PRESENTATION ITEMS

- |   |    |
|---|----|
| 1. <b>10 Years of Service to Director Wood</b> ( <i>Interim Chief Haverty</i> )<br><b>Recommendation:</b> Receive presentation. No action required.   | *  |
| 2. <b>MIH Program Update</b> ( <i>Battalion Chief Perryman</i> )<br><b>Recommendation:</b> Receive Presentation. No action required.  | 12 |
| 3. <b>Capital Improvement Plan Update</b> ( <i>Erin Castleberry, Administrative Analyst &amp; Jeff Frye, Chief Economic Development Officer</i> )<br><b>Recommendation:</b> Receive Presentation. No action required. | *  |
| 4. <b>Roles of the Board and Fire Chief</b> ( <i>Interim Fire Chief Haverty</i> )<br><b>Recommendation:</b> Receive presentation, no action required.   | 15 |



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REGULAR BOARD MEETING

THURSDAY, MARCH 9, 2023

## ACTION ITEMS

1. **Mid-Year Budget FY 2022/2023 (CFO Dave O'Toole)** **28**
  - A. Resolution – 2022/23 Mid-Year Budget for the General Operating Fund 212A **67**
  - B. Resolution – 2022/23 Mid-Year Budget for the Capital Facilities Fund 212D **69**
  - C. Resolution – 2022/23 Mid-Year Budget for the Grants Fund 212G **71**
  - D. Resolution – 2022/23 Mid-Year Budget for the Leased Properties Fund 212L **73**
  - E. Resolution – 2022/23 Mid-Year Budget for the Intergovernmental Transfer (IGT) Fund 212M **75**
  - F. Resolution – 2022/23 Mid-Year Budget for the Special Projects Fund 212S **77**

**Recommendation:** Adopt FY 2022/23 Mid-Year Budget Resolutions.
  
2. **FY2020 Homeland Security Grant Program – Urban Area Security Initiative Grant Award (Erin Castleberry, Administrative Analyst)** **79**

**Recommendation:** Adopt Grant Acceptance Resolution.
  
3. **Termination of Emergency Work – Station 101 Repairs (Deputy Chief Wagaman)** \*

**Recommendation:** Approve termination of emergency work pursuant to PCC Section 22050.
  
4. **California Special District Authority (CSDA) Nomination for the Sierra Network, Seat C (Board Clerk Penilla)** **81**

**Recommendation:** If the Board desires, nominate a member of the Board of Directors, or General Manager, to be placed on the election ballot for the Sierra Network, Seat C of the CSDA Board.
  
5. **Leadership Legacy Recognition Committee (President Clark)** \*

**Recommendation:** Appoint two Board Members, and a third as alternate, to serve on the Leadership Legacy Review Committee.

## REPORTS

1. **PRESIDENT'S REPORT—(President Clark)**
  
2. **FIRE CHIEF'S REPORT—(Interim Fire Chief Haverty)**
  - OPERATIONS REPORT – (Deputy Chief Mitchell)**
  - ADMINISTRATIVE REPORT – (Deputy Chief Bailey)**
  - SUPPORT SERVICES REPORT – (Deputy Chief Wagaman)**



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THURSDAY, MARCH 9, 2023

**3. SMFD – FIREFIGHTERS LOCAL 522 REPORT – (BC Matt Cole, Local 522 Vice President)**

**4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

**A. Executive Committee – (President Clark)**

Next Meeting: TBD

**B. Communications Center JPA – (DC Wagaman)**

Report Out: February 28, 2023 at 9:00 AM

Next Meeting: March 14, 2023 at 9:00 AM

Location: TBD

**C. Finance and Audit Committee – (Director Wood)**

Next Meeting: April 27, 2023 at TBD

**D. Policy Committee – (Director Costa)**

Report Out: March 9, 2023 at 5:30 PM

Next Meeting: TBD

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION

**1. Pursuant to California Government Code Section 54956.9 (a) – one (1) matter of Workers Compensation Settlement Authority**

Robert Raddigan and the Sacramento Metropolitan Fire District

Claim # 4A21110DWQJ-0001 – Workers Compensation Settlement Authority

Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP

**2. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**

**Pursuant to California Government Code Section 54957**

Board Clerk Selection Process

**3. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**

**Pursuant to California Government Code Section 54957**

Fire Chief Selection Process

### CLOSED SESSION REPORT OUT

### ADJOURNMENT



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**REGULAR BOARD MEETING**

**THURSDAY, MARCH 9, 2023**

## **NEXT BOARD MEETING(S):**

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – March 23, 2023 at 6:00 PM

*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*

**ANTICIPATED AGENDA ITEMS:** TBD

**Posted on March 6, 2023**

*Melissa Penilla*

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**Melissa Penilla, Clerk of the Board**

\* No written report

\*\*  Separate Attachment

## **DISABILITY INFORMATION:**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.