



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, September 8, 2022

Held at the following locations:

10545 Armstrong Avenue – Board Room
Mather, California
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Saylor. Board members present in person: Clark, Rice, Saylor, Wood, and White. Board members present virtually via Zoom: Jones. Board members absent: Gould, Orzalli, and Sheetz. Staff present: Acting Chief Wagaman, General Counsel Lavra, and Board Clerk Penilla.

PUBLIC COMMENT

Roger Mitchell commented on the upcoming fundraiser for the restoration project for old engine number 2. Supervisor Frost will be in attendance, and there will be a special presentation to Chief Harms for all of his contributions during his tenure as Fire Chief. The event will take place on October 8th at 5:00pm, please reach out to him directly or Deputy Chief Bailey for tickets.

CONSENT ITEMS

Action: Moved by Rice, seconded by White, and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of August 25, 2022.
Action: Approved the Action Summary Minutes.
- 2. Fire & Life Safety Building Plan Review Services**
Recommendation: Award non-exclusive contracts to Interwest Consulting Group, Inc. and Bureau Veritas North America, Inc. for plan review services.
Action: Authorized awarding non-exclusive contracts to Interwest Consulting Group, Inc. and Bureau Veritas North America, Inc. for plan review services.
- 3. Reimbursement Resolution – Tax-Exempt Debt**
Recommendation: Adopt a resolution authorizing reimbursement to the District for funds related to tax-exempt debt.
Action: Adopted Resolution No. 2022-068.
- 4. Specialized Legal Services – Best, Best & Krieger LLP**
Recommendation: Approve the use of Best, Best & Krieger for Specialized Legal Services with not to exceed \$3,000 for the proposed adoption of the 2023 Fire Code.
Action: Approved the use of Best, Best, & Krieger.
- 5. Resolution Adopting the FY 2022/23 Appropriations Limit Schedule**
Recommendation: Adopt a Resolution establishing an appropriation (Gann) limit Fiscal Year 2022/23.
Action: Adopted Resolution No. 2022-069.

ACTION ITEMS

1. **Ratification of Resolution to Extend Teleconference of Board Meetings (Government Code 54953(e) (3))** *(President Saylor)*
Recommendation: Consider adopting a Resolution which would extend the ability to teleconference without compliance of Government Code paragraph (3) of subdivision (b) of section 54953 from September 8, 2022 – October 7, 2022 or until further re-ratified.
Action: Moved by Rice, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2022-070.

2. **Sacramento Regional Incident Management Team – MOA for Participation** *(Deputy Chief Mitchell)*
Recommendation: Authorize the Fire Chief to approve the MOA for participation in the Sacramento Regional Incident Management Team.
Action: Moved by Wood, seconded by Clark, and carried unanimously by members present to authorize the Fire Chief to approve the MOA.

3. **Fiscal Year 2022/23 Final Budget** *(CFO Dave O'Toole)*
 - A. Resolution – 2022/23 Final Budget for the General Operating Fund 212A
 - B. Resolution – 2022/23 Final Budget for the Capital Facilities Fund 212D
 - C. Resolution – 2022/23 Final Budget for the Grants Fund 212G
 - D. Resolution – 2022/23 Final Budget for the Development Impact Fees Fund 212I
 - E. Resolution – 2022/23 Final Budget for the Leased Properties Fund 212L
 - F. Resolution – 2022/23 Final Budget for the IGT Fund 212M**Recommendation:** Receive Presentation/Adopt FY 2022/23 Final Budget Resolutions.

Director Goold joined virtually at 6:32, first as an attendee, then was promoted to presenter so that he could control his microphone.

Action:
 - A. Moved by White, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2022-071 for the General Operating Fund 212A.
 - B. Moved by Rice, seconded by White, and carried unanimously by members present to adopt Resolution No. 2022-072 for the Capital Facilities Fund 212D.
 - C. Moved by White, seconded by Rice, and carried unanimously by members present to adopt Resolution No. 2022-073 for the Grants Fund 212G.
 - D. Moved by White, seconded by Rice, and carried unanimously by members present to adopt Resolution No. 2022-074 for the Development Impact Fees Fund 212I.
 - E. Moved by Rice, seconded by White, and carried unanimously by members present to adopt Resolution No. 2022-075 for the Leased Properties Fund 212L.
 - F. Moved by White, seconded by Rice, and carried unanimously by members present to adopt Resolution No. 2022-076 for the IGT Fund 212M.

4. **Capital Improvement Program Plan** ****PDF** Separate Attachment *(CFO Dave O'Toole and Jeff Frye, Chief Development Officer)*
Recommendation: Receive Presentation/Adopt FY 2022/23 CIP Resolution.
Action: Moved by Clark, seconded by Rice, and carried unanimously by members present to adopt Resolution No. 2022-077.

REPORTS

1. PRESIDENT'S REPORT—(*President Saylor*)

President Saylor reminds her fellow Board Members of the training opportunities available through CSDA. Including courses to stay current on required trainings. Also, the FDAC Leadership Symposium will be held in Sacramento in October, and is a great chance to receive training while staying local.

2. FIRE CHIEF'S REPORT—(*Acting Chief Wagaman*)

Promotions

Congratulations to Brenda Briggs on her promotion to Community Relations Coordinator effective September 6th. Chris Dargan previously held this position, and now works for CalOES as a senior public information officer on their new Type 1 All Hazards Incident Management Assistance Team, we wish him the best on his endeavors.

Reassignments

Firefighter/Paramedic Daniel Blaschke was selected to fill the Mobile Integrated Health Firefighter/Paramedic position effective September 12th. Firefighter/Paramedic Christie Ravera will return to her Suppression position effective September 11th.

Recruitment

EMS System Technician, Final Filing Date September 21st

Single Role Paramedic, Final Filing Date September 30th

Additionally, Acting Chief Wagaman attended Del Campo High School where they recognized Cameron Pascual for saving his father's life. Since Cameron was part of the fire technology program at Del Campo, this recognition at school was very well received by the 1,800 students.

Lastly, Chief Wagaman recognized the firefighters for working in extreme heat and fighting several fires this week. Everyone has been staying hydrated and healthy while keeping the community safe. Job well done!

OPERATIONS' REPORT

Deputy Chief Mitchell reported statistics since the last Board meeting on August 25th, with 4,177 total incidents; just under 300 calls per day. There were 177 fire incidents, an average of 12.6 calls per day.

The Service Delivery Team met yesterday morning and discussed the plan for next steps on the team. Chief Rudnicki is moving to the EMS sub group co-chair position, Chief Russell is moving to the Special Ops co-chair position, Chief Lozano is remaining as the co-chair for suppression, and DC Mitchell will be moving to the Service Delivery Team co-chair position with Firefighter Gildone. Thanks to all of those that have participated to get us this far, and we look forward to what the team brings forward next.

Deputy Chief Mitchell shared information about the Madison Avenue After Action Review Video and release to the media. A number of responders from both Metro Fire and the Sacramento County Sheriff Office worked together to provide this valuable awareness and educational video

for release. This was an incredibly complex incident with many difficult decisions that ended up with a rescue of two people. We are very proud of their efforts. More to come on recognition of those members involved on the scene.

DC Mitchell shared some general operational information with members' recent deployments at the Mosquito Incident with the OES engines, copter, and Single Resource IMT. Also, we have a member in Yosemite as part of an IMT. A-Shift worked Monday and Tuesday in record setting high temperatures. During this time our crews performed at the high level of professionalism we expect. During these two days our crews faced three working structure fires involving residential occupancies. We also had numerous other fires that were on a smaller scale, medic unit drawdown issues due to heavy call volume, and Strike Team and IMT deployment on night two. CERT was available for rehab and did deploy on a fire in B9, as did our reserve firefighters on multiple incidents. B shift has been busy for the last day and a half as well while the high temps continue, and our members continue to perform at a high level of professionalism.

Lastly, on August 21st, E28 and M21 responded for a 69 year old female who was found to be in Super Ventricular Tachycardia after assessment. Upon recognition of the critical situation, members delivered 6 shocks, with base contact, and the patient's rhythm final converted to a heart rate of 90 with a BP of 100/64, and skin signs improved. Delivering energy to a conscious and awake patient is a tough procedure to perform in the field, but understanding the importance to improve the patient condition is key. Kudos to Firefighter Adam Rosen, Firefighter Nick Wanner, Firefighter John Ten Brinke, Engineer Tim Eisert, and Captain Eric Alekman for performing professional treatment in a difficult circumstance.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT

President Trevor Jamison reported out for VP Cole, as he is traveling. While FF Jamison represents all 522 members, he is incredibly proud to be a member of Metro Fire. He wished Joanna Navarro and Chris Dargan well on their future endeavors, and congratulated Brenda Briggs on her promotion. Two members left Metro Fire to go to other agencies, and we wish them well also.

He congratulated Tim White and Scott Schneider for the success of the Del Campo Fire Technology program. In fact, he was working at a firehouse recently and two students from the program stopped by for a station tour.

Lastly, he asked for a moment of silence honoring Matthew Clapsaddle from Ventura City Fire, who passed away suddenly on August 20th.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

- A. Executive Committee – (President Saylor)**
Next Meeting: TBD

- B. Communications Center JPA – (DC Wagaman)**
Next Meeting: September 13, 2022 at 9:00 AM

- C. Finance and Audit Committee – (Director Orzalli)**
Next Meeting: TBD

- D. **Policy Committee – (Director Goold)**
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Jones thanked staff for the budget development, and appreciated staff's answers to her questions.

Director Rice met with President Saylor and appreciated the conversation. He wanted to come back to Metro Fire because it is a people driven organization, to represent the people in Division 7, and the staff of Metro Fire. He emphasized the way you treat people matters, it is important to show dignity and respect, and do the best you can and we'll have your back. He is proud of the men and women who do this job.

Director Wood was not at the last meeting, so he welcomed Director Rice. He has had the pleasure in working with him over the years, and now he looks forward to working together.

Director White thanked staff for the presentation on the final budget. He wishes those who moved on continued success, and congratulations to those who were recently promoted.

Director Clark echoed the sentiments of his fellow Board Members. He is happy to have a partnership with Local 522, and appreciates the members who are working in the elements.

Director Saylor appreciates the men and women of Metro Fire, especially with the high temperatures and smoke columns from the wild fires. She reminded everyone to please be careful and watch out for one another!

The board recessed to closed session at 7:22 PM with a moment of silence for Firefighter Matthew Clapsaddle from Ventura City Fire.

CLOSED SESSION

Director Goold was not present in Closed Session.

1. **Conference with Labor Negotiator
Pursuant to California Government Code Section 54957.6**
 - A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
 - B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
 - C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522

- D. District Negotiator: Ty Bailey, Deputy Chief Administration
 Jack Hughes, Liebert Cassidy Whitmore
 Employee Organization: Safety Senior Management, Management
 and Unrepresented Confidential Employees
- E. District Negotiator: Ty Bailey, Deputy Chief Administration
 Jack Hughes, Liebert Cassidy Whitmore
 Employee Organization: Non-Safety Senior Management, Management
 and Unrepresented Confidential Employees

Action: The Board took no reportable action.

2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –
 Significant Exposure to litigation pursuant to California Government Code
 Section 54956.9 (b): One case**

- A. Claim Against Public Entity Pursuant to Government Code Section 910
 Iryna Vorniku v. Sacramento Metropolitan Fire District
 Deputy Chief Bailey and Board Clerk Penilla

Action: Moved by Wood, seconded by Clark, and carried unanimously by members
 present to deny the claim and refer the matter to the District's insurance carrier.

3. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT
 Pursuant to California Government Code Section 54957
 Fire Chief Selection Process**

Action: The Board took no reportable action.

The board reconvened to open session at 9:10 PM.

ADJOURNMENT

The meeting was adjourned at 9:11 PM.



 Cinthia Saylor, President



 Walt White, Secretary



 Melissa Penilla, Board Clerk