



Todd Harms  
Fire Chief

**Matt Kelly**  
Board President  
Division 7

**Cynthia Saylor**  
Board Vice President  
Division 1

**D'Elman Clark**  
Board Secretary  
Division 6

**Grant Goold**  
Board Member  
Division 2

**Randy Orzalli**  
Board Member  
Division 3

**Ted Wood**  
Board Member  
Division 4

**Jennifer Sheetz**  
Board Member  
Division 5

**Gay Jones**  
Board Member  
Division 8

**Walt White**  
Board Member  
Division 9

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING Thursday, October 14, 2021 – 6:00 PM

Sacramento Metropolitan Fire District  
10545 Armstrong Avenue

Board Room – Second Floor  
Mather, California

&

Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 824 5274 5134#

Passcode: 527 084 504#

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

On June 11, 2021, the Governor issued Executive Order N-07-21, which formally rescinded the Stay-at-Home Order (Executive Order N-33-20, issued on March 19, 2020), as well as set the framework for a gradual, risk-based reopening of the economy. Given the new framework and to facilitate this process, the meeting of the Board will be available in person and via Zoom at the location and phone number listed above. The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **If you prefer viewing the meeting via the Zoom Application, please contact Interim Board Clerk Dehoney via email at the address listed below.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Michelle Dehoney  
Interim Board Clerk  
(916) 859-4305

[dehoney.michelle@metrofire.ca.gov](mailto:dehoney.michelle@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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## REGULAR BOARD MEETING AGENDA

THURSDAY, OCTOBER 14, 2021

### CALL TO ORDER

### ROLL CALL

### PLEDGE TO FLAG

### METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Friday, October 15<sup>th</sup> at 6:00 pm and Sunday, October 17 at 9:00 am on Channel 14; Webcast at [metro14live.saccounty.net](http://metro14live.saccounty.net).

### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

### CONSENT ITEMS

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

### CONSENT ITEMS

	<u>Page No.</u>
1. <b>Action Summary Minutes</b> <b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board meeting of September 23, 2021.	<b>6</b>
2. <b>Temporary Construction Easement – Ribier Way</b> <b>Recommendation:</b> Authorize the Fire Chief or his designee to execute the Temporary Construction Easement for Ribier Way with B&M Builders, Inc.	<b>12</b>
3. <b>Ratification of Resolution to Extend Teleconference of Board Meetings (Government Code 54953(e) (3)).</b> <b>Recommendation:</b> Consider adopting a Resolution which would extend the ability to teleconference without compliance with Government Code paragraph (3) of subdivision (b) of section 54953 from October 14, 2021-November 14, 2021 or until further re-ratified.	<b>16</b>

### PRESENTATION ITEMS

1. <b>Sacramento Area Girl's Camp</b> <i>(Firefighter Sharon Moore, Sacramento Fire Department)</i> <b>Recommendation:</b> Receive presentation, no action required.	<b>*</b>
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## REGULAR BOARD MEETING AGENDA

THURSDAY, OCTOBER 14, 2021

### 2. Division Redistricting *(Chris Chaffee, Redistricting Partners)*

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**Recommendation:** Receive presentation, no action required.

## ACTION ITEMS

### 1. Sacramento Local Agency Formation Commission (LAFCo) Election 18

*(President Kelly and Director Jones)*

#### A. Special District Commissioner, Office No. 6

#### B. Alternate Special District Commissioner, Office No. 6 & 7

**Recommendation:** The Board select for one candidate to be elected as Special District Commissioner, Office No. 6, and one candidate as the Alternate for Office No. 6 & 7.

### 2. Notice of Award – RFP 21-04 Architecture and Engineering Services – 28

*(Chief Development Officer, Jeff Frye)*

**Recommendation:** Approve the contract award to Jeff Katz Architecture or second highest scoring proposer in the event an agreement cannot be reached with the highest scoring proposer and related budget amendment resolutions and authorize the Fire Chief to execute the agreement in accordance with RFP 21-04.

## REPORTS

### 1. PRESIDENT'S REPORT—*(President Kelly)*

### 2. FIRE CHIEF'S REPORT—*(Chief Harms)* OPERATIONS' REPORT – *(DC Mitchell)*

### 3. SMFD – FIREFIGHTERS LOCAL 522 REPORT

### 4. COMMITTEE AND DELEGATE REPORTS

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

#### A. Executive Committee – *(President Kelly)*

Next Meeting: TBD

#### B. Communications Center JPA – *(DC Wagaman)*

Report Out: October 12, 2021 at 9:00 AM

Next Meeting: November 9, 2021 at 9:00 AM

#### C. California Fire & Rescue Training JPA – *(Chief Harms)*

Report Out: September 24, 2021 at 10:30 AM

Location: 3121 Gold Canal Drive

Mather, CA 95670

Next Meeting: October 26, 2021 at TBD

#### D. Finance and Audit Committee – *(Director Orzalli)*

Next Meeting: October 28, 2021 at 5:30 PM

#### E. Policy Committee – *(Director Gould)*

Report Out: October 14, 2021 at 5:30 PM

Next Meeting: TBD



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## REGULAR BOARD MEETING AGENDA

THURSDAY, OCTOBER 14, 2021

- F. Redistricting Ad Hoc Committee – (Vice President Saylor)**  
Report Out: October 3, 2021 at 4:00 PM and October 11, 2021 at 3:30 PM  
Location: Remotely Via Zoom  
Next Meeting: TBD

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION

- 1. Conference with Labor Negotiator** \*
- Pursuant to California Government Code Section 54957.6**
- A.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Sacramento Area Fire Fighters Local 522
- B.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
- C.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
- D.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees
- E.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees
- 2. Public Employee Performance Evaluation: Fire Chief** \*
- Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

## ADJOURNMENT

### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*

- Next Board Meeting – October 28, 2021 at 6:00 PM

*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*

**ANTICIPATED AGENDA ITEMS:** TBD

**Posted on October 11, 2021**



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REGULAR BOARD MEETING AGENDA

THURSDAY, OCTOBER 14, 2021

*Michelle Dehoney*

**Michelle Dehoney, Interim Clerk of the Board**

\* No written report

\*\*  Separate Attachment

**DISABILITY INFORMATION:**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.