



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, November 13, 2025, at 6:00 PM

Held at the following locations:
10545 Armstrong Avenue – Board Room
Mather, California
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 pm by Director Webber. Board members present: Clark, Goold, Jones, Saylor, Stark, and Webber. Board members on Zoom: Costa. Board members absent: Rice and Wood. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS

One public comment was received from Chase Michelotti with Cordova Recreation and Park District.

CONSENT ITEMS

Moved by Director Goold, seconded by Clark, and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Revision of Board Policy 01.004.03 – Equal Employment Opportunity Policy**
Recommendation: Approve the revisions to the Equal Employment Opportunity Policy #01.004.03.
Action: Approved the revisions to the Equal Employment Opportunity Policy.
- 2. Adoption of Ordinance 2025-02, Adopting and Amending the 2025 California Fire Code, Title 24, California Code of Regulations, Part 9**
Recommendation: Adopt Ordinance 2025-02, thereby adopting and amending the 2025 California Fire Code, Title 24, California Code of Regulations, Part 9.
Action: Adopted **Ordinance 2025-02**.
- 3. Adopt Resolutions – Employer's Contribution Under the Public Employees' Medical and Hospital Care Act (CalPERS)**
Recommendation: Adopt the three (3) Resolutions establishing the health premium contributions to reflect the new benefit cap with CalPERS effective January 1, 2026.
 - A. Resolution – Fixing SMFD's Vesting Contribution Under Section 22896 of the Public Employees' Medical and Hospital Care Act - 000 All Employees**
Action: Adopted **Resolution 2025-078**.

B. Resolution – Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act - 000 All Employees
Action: Adopted Resolution 2025-079.

C. Resolution – Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act - 700 All Employees (Non-PERS)
Action: Adopted Resolution 2025-080.

4. Purchase Approval – Perfluoroalkyl & Polyfluoroalkyl Substance-Free (PFAS-Free) Class B Firefighting Foam

Recommendation: Approve the purchase of six (6) 330-gallon totes and eighty (80) 5-gallon pails of PFAS-Free Class B foam from L.N. Curtis & Sons, utilizing Sourcewell Contract #020124-LNC.

Action: Approved the purchase.

PRESENTATION ITEMS:

1. Citizen Responders Project

(Captain James Ellis, Community Relations Specialist April West & Director of Government Affairs Kyle Macdonald)

Recommendation: Receive the presentation.

Action: Presentation received.

ACTION ITEMS

1. Adopt Resolution – Deferred Compensation Plan Committee Charter

(Retired Fire Captain Jim Newcomer, Deferred Compensation Committee Member)
Recommendation: Adopt Resolution approving the Sacramento Metropolitan Fire District Deferred Compensation Plan Committee Charter.

Action: Moved by Director Goold, seconded by Stark, and carried unanimously by members present to table this item to a future meeting after General Counsel Lavra reviews the Deferred Compensation Plan Committee Charter.

2. Purchase Approval – Four (4) BME Type III Engines

(Shea Pursell, Fleet Manager)

Recommendation: Approve the purchase of four (4) BME Type III Engines from Golden State Fire Apparatus, Inc., utilizing HGACBuy contract #FS12-23, Targhee.

Action: Moved by Director Goold, seconded by Stark, and carried unanimously by members present to approve the Purchase of four (4) BME Type III Engines.

3. Purchase Approval – Seven (7) BME Type V Engines

(Shea Pursell, Fleet Manager)

Recommendation: Approve the purchase of seven (7) BME Type V Engines from Golden State Fire Apparatus, Inc., utilizing HGACBuy contract #FS12-23, McCall.

Action: Moved by Director Goold, seconded by Jones, and carried unanimously by members present to approve the Purchase of seven (7) BME Type V Engines.

4. Purchase Approval – Twenty-Five (25) North Star Ambulances

(Shea Pursell, Fleet Manager)

Recommendation: Approve the purchase of twenty-five (25) North Star Ambulances from Braun Northwest, Inc., utilizing HGACBuy contract #AM10-23, AM23CA04.

Action: Moved by Director Goold, seconded by Saylor, and carried unanimously by members present to approve the Purchase of twenty-five (25) North Star Ambulances.

5. Purchase Approval – 3000 Gallon Water Tender

(Shea Pursell, Fleet Manager)

Recommendation: Approve the purchase of a 3000 Gallon Water Tender from Fouts Fire utilizing HGACBuy contract #FS12-23, D13.

Action: Moved by Director Goold, seconded by Saylor, and carried unanimously by members present to approve the Purchase of a 3000 Gallon Water Tender.

REPORTS

1. PRESIDENT’S REPORT - *(President Wood)*

No Report

2. FIRE CHIEF'S REPORT — *(Deputy Chief Fiorica)*

Good evening, Directors, Colleagues, and Members of the Public

I'll be providing the Fire Chief's report this evening, as Chief House is currently attending the Cal-JAC conference.

New Hires

Please join me in welcoming:

- Robert Bumgarner, hired for the position of Fleet Shop Assistant, effective November 3, 2025.
- Jason Harcourt, hired for the position of Facilities Technician, effective October 27, 2025. Jason came to the podium and introduced himself to the Board.

Alameda County EMS and Fire Delegation Visit to Metro Fire

On November 4, Metro Fire hosted leadership from Alameda County Fire, Oakland Fire, Fremont Fire, Alameda County EMS, and labor representatives who requested to learn about our integrated ambulance response and transport model and system performance.

The visit reflects positively on Metro Fire's service delivery model and the collaborative work occurring across Sacramento County's EMS system.

Human Resources 1/1/25 – 11/12/2025

- Promotional Exams:
 - Battalion Chief
 - Captain
 - Deputy Fire Marshal
 - Supervising Inspector
- Recruitments: 10 External
- Retirements: 7
- Policies completed: 22 policies were edited and/or written

WORKERS COMPENSATIONS

- WC claims processed: 280 claims
- Over 20 sessions of a joint Peer Support and Workers' Compensation training has been presented to the line. The remainder of the crews will receive the training by the first week of December.
- A new claim reporting packet has been released cutting the forms required from the member to report a claim in half.
- New and expanded medical partnerships formed leading to faster medical service delivery to members. (My NP, MAC PT accepting WC at Station 21 twice per week, location of a local and culturally competent psychologist willing to act as a primary treater for PTSD claims).

OPERATIONS REPORT – *(Battalion Chief Wilbourn)*

We've had three fires since our last Board meeting, 2 were at vacant office buildings, and one was a house fire. Well done to our crews who worked on those fires. Currently we have members training at the Sacramento Fire High Rise Drill working together and collaborating with many other agencies. The Suppression Academy starts on Monday with 20 Firefighter/Paramedics recruits.

ADMINISTRATIVE REPORT – *(Deputy Chief Fiorica)*

No Report

SUPPORT SERVICES – *(Deputy Chief Mitchell)*

No Report

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT – *(Captain Sean Scollard, Local 522 Vice President)*

No Report

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – *(President Wood)*

No Report

B. Communications Center JPA – *(Deputy Chief Fiorica)*

No Report

C. Finance and Audit Committee – *(Director Jones)*

No Report

D. Policy Committee – *(Director Saylor)*

The Policy Committee met tonight on one action item, Non-Retaliation Board Policy which was moved to the full Board for approval at a future meeting.

BOARD MEMBER QUESTIONS AND COMMENTS

All Directors wished everyone a Happy Thanksgiving.

Director Jones reported that she and Director Goold participated in the City of Folsom 2 x 2 and it was a great first step in opening the dialogue. Since it is the Thanksgiving season, I'm very thankful that this month I'm able to celebrate a 20-year anniversary. I'm grateful that in 2005 I was able to donate a Kidney to a Lieutenant Kernal in the United States Army, a gulf war veteran, a helicopter pilot and we are both doing very well today. I like to say that the fire service rendered mutual aid to the United States Army. If anyone is interested in learning more about organ donation, please contact me.

Director Goold gave kudos to all who participated in and continue to participate in the Citizen Responders Project that was presented this evening. I think we will look back 10 years from now and find that our cardiac care numbers and survival rates skyrocket. Tonight, we purchased 37 pieces of apparatus and I want to give a shoutout to our citizens for reaching in to their hard-earned money, which we would not be able to do without the citizens trusting the men and women at Metro Fire, and for allowing us to continue to improve and provide our citizens services.

Director Webber reported that he suspended the Ad Hoc Committee as of today that was focused on Workers' Compensation. A major announcement was made today involving mental health and behavior health that we now have eight clinicians that we can now send our members to. The Workers' Compensation Liaison can take a look at the case and determine whether the member needs to be raised to the next level and we now have the eight clinicians. This is a major breakthrough and I thank staff for their hard work.

CLOSED SESSION:

The Board recessed to closed session at 7:05 p.m. on the following matter(s):

1. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9 (a) – ONE (1) MATTER OF WORKERS' COMPENSATION SETTLEMENT AUTHORITY.

1. Michael Ryan Gifford and the Sacramento Metropolitan Fire District Claim #4A2301SLCVZ0001 and #24-175399, – Workers' Compensation Settlement Authority – Tyler Sonksen of Lenahan, Slater, Pearse & Majernik, LLP

Action: Moved by Goold, seconded by Jones, and carried unanimously by members present to give authority to its third-party administrator to conclude a settlement of the matter.

2. CONFERENCE WITH LABOR NEGOTIATOR Pursuant to California Government Code Section 54957.6

- A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522

- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management and Unrepresented Confidential Employees
- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management and Unrepresented Confidential Employees
- F. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: EMT and Paramedic Memorandum of Understanding

3. Public Employee Performance Evaluation: Fire Chief
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

CLOSED SESSION REPORT OUT:

The Board reconvened in open session at 8:41 p.m. General Counsel John Lavra reported that the Board met in closed session on three items: 1. Workers' Compensation Settlement Authority for Michael Ryan Gifford, the Board voted unanimously to approve a Workers' Compensation Settlement and give authority to its third-party administrator to effectuate a settlement of that claim. 2. Conference with Labor Negotiator; no reportable action was taken in closed session. 3. Public Employee Performance Evaluation of the Fire Chief; no reportable action was taken in closed session.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2025-11-13-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 8:42 p.m.



Ted Wood, Board President



Robert Webber, Secretary



Marni Rittburg, CMC
Board Clerk