

ADAM A. HOUSE Fire Chief

Grant Goold Board President Division 2

Ted Wood Board Vice President Division 4

Jennifer Sheetz Board Secretary Division 5

Cinthia Saylors Board Member Division 1

Robert Webber Board Member Division 3

D'Elman Clark Board Member Division 6

Brian Rice Board Member Division 7

Gay Jones Board Member Division 8

John Costa Board Member Division 9

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

# **BOARD OF DIRECTORS - REGULAR MEETING AGENDA**

Thursday, October 24, 2024 – 6:00 PM Sacramento Metropolitan Fire District 10545 Armstrong Avenue Board Room – Second Floor Mather, California &

Remotely Via Zoom Webinar ID: 827 3461 0232 # Passcode: metro2101 Phone: 1 (669) 444-9171 or 1 (669) 900 6833 Passcode: 838771796 #

https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. <u>To view the meeting via the Zoom</u> Application, please click on the link above.

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg Board Clerk (916) 859-4305 <u>rittburg.marni@metrofire.ca.gov</u>

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



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**REGULAR BOARD MEETING** 

THURSDAY, OCTOBER 24, 2024

- > CALL TO ORDER
- > ROLL CALL
- > PLEDGE TO FLAG

# **METRO CABLE ANNOUNCEMENT:**

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on the Comcast and AT&T U-Verse cable systems. This meeting is also webcast at metro14live.saccounty.gov. Today's meeting replays at 1:00 p.m. on Tuesday, October 29, 2024 and again at 2:00 p.m. on Thursday, October 31, 2024, on Channel 14. The recording of this meeting can also be viewed at *youtube.com/metrocable14*.

# PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

# CONSENT ITEMS:

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

## **CONSENT ITEMS**

Page No.

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- 1. Action Summary Minutes Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of September 26, 2024.
- 2. Adopt Resolution Equipment Lease Financing for Six Ambulances 10 Recommendation: Adopt Resolution authorizing the Fire Chief and/or Chief Financial Officer to enter into an equipment lease with Banc of America Capital Corp.



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REGULAR BOARD MEETING

THURSDAY, OCTOBER 24, 2024

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3. Exception to Formal Solicitation Process – Copter 1 External Hoist Rebuild 20 Recommendation: Authorize this exception to the formal solicitation process and authorize hoist overhaul services to be performed by the hoist manufacturer, Goodrich Corporation.

# PRESENTATION ITEMS:

1. Opioid Crisis Presentation (Assistant Chief Jon Rudnicki) Recommendation: Receive presentation.

ACTION ITEMS:

1. Adopt Resolution – Industrial Disability Retirement – Retiree Captain Jason \*\* Cahill Recommendation: After discussion in Closed Session, consider adopting a

**Recommendation:** After discussion in Closed Session, consider adopting a Resolution finding Retiree Captain Jason Cahill has suffered job related injuries and is eligible for an Industrial Disability Retirement.

# **REPORTS:**

- 1. **PRESIDENT'S REPORT** (President Goold)
- 2. FIRE CHIEF'S REPORT (Chief House) OPERATIONS REPORT – (Deputy Chief Mitchell) ADMINISTRATIVE REPORT – (Out-of-Class Deputy Chief Johnson) SUPPORT SERVICES REPORT – (Deputy Chief Bailey)
- 3. SMFD FIREFIGHTERS LOCAL 522 REPORT Captain Sean Scollard, Local 522 Vice President)

#### **4. COMMITTEE AND DELEGATE REPORTS** All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

- A. Executive Committee (President Goold) Next Meeting: TBD
- B. Communications Center JPA (Deputy Chief Bailey) Next Meeting: October 22, 2024 & November 12, 2024 at 9:00 AM
- C. Finance and Audit Committee (Director Jones) Next Meeting: January 23, 2025 at 5:30 PM



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REGULAR BOARD MEETING

THURSDAY, OCTOBER 24, 2024

D. Policy Committee – (Director Costa) Next Meeting: November 14, 2024 at 5:30 PM

# **BOARD MEMBER QUESTIONS AND COMMENTS**

# CLOSED SESSION:

The Board will convene in closed session to meet on the following matters:

## 1. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (A) – ONE (1) MATTER OF INDUSTRIAL DISABILITY RETIREMENT:

1. Jason Cahill and the Sacramento Metropolitan Fire District Claim # A2305MHPDS0001 – Industrial Disability Retirement Michael Johnson, Interim Deputy Chief Administration

# **CLOSED SESSION REPORT OUT**

# ADJOURNMENT

## NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA

• Regular Board Meeting - November 14, 2024 at 6:00 PM

Posted on October 17, 2024, by 4:30 p.m.

Marni Rittburg, CMC, CPMC Clerk of the Board

\*\* No written report \* FOF Separate Attachment

#### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



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ADAM A. HOUSE Fire Chief

# **ACTION SUMMARY MINUTES – REGULAR MEETING**

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, September 26, 2024 Held at the following locations: 10545 Armstrong Avenue – Board Room Mather, California & Remotely Via Zoom

# CALL TO ORDER

The meeting was called to order at 6:00 pm by President Goold. Board members present: Clark, Costa, Goold, Jones, Saylors, Sheetz, and Webber. Board members absent: Rice and Wood. Staff present: Deputy Chief Mitchell and Board Clerk Rittburg.

## PUBLIC COMMENTS

One (1) public comment was received.

## **CONSENT ITEMS**

Moved by Director Jones seconded by Clark and carried unanimously by members present to adopt the consent calendar as follows:

- Action Summary Minutes Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of August 22, 2024.
   Action: Adopted the Action Summary Minutes.
- Purchase Approval Motorola Portable Radios Recommendation: Allow the District to procure the APX 6000 Series Portable Radios from Motorola using H-GAC contract #RA05-21. Action: Approved purchase.
- Adopt Resolution Surplus Equipment Recommendation: Adopt Resolution approving the disposal of the District's Communications Division surplus equipment. Action: Adopted Resolution 2024-122.

4. Temporary Construction Easement – 7995 Elwyn Ave. (Station 116) Recommendation: Authorize the Fire Chief or his designee to execute the attached Temporary Construction Easement with Lennar Homes of Ca, LLC. Action: Approved.

# **ACTION ITEMS**

1. Adopt Resolutions – FY 2023 Staffing for Adequate Fire and Emergency Response Grant Award

## (Administrative Analyst Erin Castleberry)

**Recommendation**: Adopt the Resolution accepting the FY23 SAFER Grant and authorize the Fire Chief or his designee to execute all required documents for the administration of the grant award. Staff further recommends that the Board adopt a budget amendment Resolution to add the funding into the District's FY 2024/25 Final Budget.

Action: Adopted Resolution 2024-123 and Resolution 2024-124.

Moved by Director Clark, seconded by Jones, and carried unanimously by members present to adopt **Resolution 2024-123** accepting FY2023 Staffing for Adequate Fire and Emergency Response Grant Program Award.

Moved by Director Jones, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2024-124** adopting a Budget Amendment to the Final Budget for Grants Fund 212G for the fiscal year 2024/25.

# 2. Adopt Resolutions – FY 2023 Fire Prevention and Safety Grant Award (Administrative Analyst Erin Castleberry)

**Recommendation:** Adopt the Resolution accepting the FY23 FP&S Grant, authorizing the Fire Chief or his designee to execute all required documents for the administration of the grant award, and amending the FY 2024/25 Position Authorization Document to reflect the added position. Staff further recommends that the Board adopt budget amendment Resolutions to add the funding into the District's FY 2024/25 Final Budget.

- A. Moved by Director Webber, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2024-125** accepting a FY2023 Fire Prevention and Safety Grant Program Award.
- B. Moved by Director Sheetz, seconded by Jones, and carried unanimously by members present to adopt **Resolution 2024-126** adopting a Budget Amendment to the Final Budget for General Fund 212A for the fiscal year 2024/25.
- C. Moved by Director Sheetz, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2024-127** adopting a Budget Amendment to the Final Budget for Grants Fund 212G for the fiscal year 2024/25.

## REPORTS

# 1. PRESIDENT'S REPORT - (President Goold)

No Report

# 2. FIRE CHIEF'S REPORT — (Deputy Chief Mitchell)

Good evening, President Goold, Directors, Colleagues, and Members of the Public.

- Chief House is attending the Integrated Benefits Institute Conference and Board Health and Productivity Forum in Chicago, where he is joining Director/CPF President Brian Rice and members of Kaiser Permanente's Workforce Health and Cancer teams for a panel discussion about the impacts of cancer and achieving optimal outcomes in cancer care.
- This past week, several members attended the IAFF Fallen Fire Fighter Memorial ceremony in Colorado Springs, to honor 306 IAFF members who passed away or whose name was submitted between Jan. 1, 2023, and Dec. 31, 2023. Three of our very own were honored: Retired Engineer Christopher Anaya, Retired Captains Jeffrey Vitti and Robert (Bob) Bruce. It was an honor to be there.
- Yesterday morning, our members responded to a structure fire incident in B13. During the firefight, some members encountered a hostile fire environment. All members and civilians evacuated the building successfully, however two of our members received minor burns. I wanted to thank our crews for how they professionally handled the incident. I also wanted to thank our partners at the Firefighter Burn Institute (FFBI) and the UCD Burn Center for their extraordinary responsiveness and care for our members during this incident. I'm happy to report that both members were treated and released and will be following up with the Burn Center for further evaluation and treatment.

#### Upcoming Events:

- To kick off Fire Prevention Week (October 6-12), Metro Fire in collaboration with CERT, Firefighter Burn Institute, UC Davis Health, American Red Cross, Kiwanis, and the City of Rancho Cordova will be hosting a Night at the Museum on Monday, October 7 from 4 pm to 6 pm. The event will be held at the Sacramento Children's Museum in Rancho Cordova and will offer interactive stations that include home escape planning and fire safety and prevention.
- Open House at Station 28 is scheduled for October 19 from 10-noon.
- Engineer Timothy Hall of the West Sacramento Fire Department passed away on September 23, 2024, in the line of duty during a training exercise. I would like to request a moment of silence in his honor before we adjourn this evening. Service details are pending.

# **OPERATIONS REPORT** – (Assistant Chief Keeley)

AC Keeley spoke of the 4th squad project charter he led, in collaboration with many different divisions of Metro Fire. It was quickly determined it would be placed at Station 53 and we were able to go from concept to implementation in 22 days. Their first call was for a childbirth and they delivered a baby on scene and transported in with a Sac City medic unit.

Shift Commander Spotlight: E53's Captain Oshiro brought his crew and introduced them. He spoke of his firsthand experience with the difference that the squad has made including reducing the number of times that the city covers calls in 53's area, the improvement of

firefighting forces with two more Firefighters in the firehouse, the improved service delivery by having more apparatus available for saving lives and serving the public.

**ADMINISTRATIVE REPORT** – (Out-of-Class Deputy Chief Johnson)

No Report

**SUPPORT SERVICES REPORT** – (Deputy Chief Bailey)

No Report

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT (Captain Sean Scollard, Local 522 Vice President)

No Report

#### 4. COMMITTEE AND DELEGATE REPORTS All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Goold)

No Report

- **B.** Communications Center JPA (Deputy Chief Bailey)
  - The SRFECC JPA Board approved two action items on the last agenda, the Live Scan Policy and the Budget Policy.
  - Our next meeting is scheduled for October 8, 2024, at 9:00 a.m., at Metro HQ.
- C. Finance and Audit Committee (Director Jones)

No Report

D. Policy Committee – (Director Saylors)

No Report

## BOARD MEMBER QUESTIONS AND COMMENTS

Director Saylors thanked Erin C for the wonderful job getting the grants. Shout out to Tim White, Mark Siebert and the students at Del Campo High School for attending the Rio Linda Elverta Country Faire. Also, on Sunday I attended the Sacramento Area Girls Fire Camp and would like to give a shout out to April West for attending and helping out.

A Moment of Silence was observed for Engineer Timothy Hall of the West Sacramento Fire Department.

#### CLOSED SESSION:

The Board recessed to Closed Session at 6:32 p.m. on the following matters:

### 1. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (a) – ONE (1) MATTER OF WORKERS COMPENSATION COMPROMISE AND RELEASE:

 Holly Wagner and the Sacramento Metropolitan Fire District Claim # 4A21120CFYJ0001; 4A22055RYYL0001; 4A22020UAXH001 – Workers Compensation Settlement Authority Jessica Valenti of Lenahan, Slater, Pearse & Majernik, LLP

Moved by Director Webber, seconded by Director Costa, and carried unanimously by members present to give authority to its third-party administrator to conclude a settlement of the matter.

2. Public Employee Performance Evaluation: Fire Chief Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

#### CLOSED SESSION REPORT OUT:

The Board reconvened to open session at 7:10 p.m. General Counsel John Lavra reported the Board met in closed session on two matters: 1. Workers Compensation Claim of Holly Wager, the Board voted unanimously to give authority to its third-party administrator to effectuate a settlement in the matter. 2. Public employee performance evaluation of Fire Chief, no reportable action was taken in closed session.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

https://metrofire.ca.gov/2024-09-26-board-meeting

https://www.youtube.com/channel/UC9t-uKlc oOUGNrmogdQ QA

#### ADJOURNMENT

The meeting was adjourned at 7:12 p.m.

Grant Goold, President

Jennifer Sheetz, Secretary

Marni Rittburg, CMC, Board Clerk

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ADAM A. HOUSE Fire Chief

DATE: October 24, 2024

TO: Board of Directors

SUBJECT: Equipment Lease Financing Contract for the Purchase of Six Ambulances

#### TOPIC

Resolution for equipment lease financing for six ambulances budgeted in fiscal year 2023/24 and carried over to fiscal year 2024/25.

#### SUMMARY

The District's Final Budget reflects apparatus and vehicle purchase financing over a fiveyear period. Financing for vehicles and equipment is typically secured near the end of the fiscal year after the Board has adopted a schedule for the purchase and delivery of budgeted capital equipment. However, due to the earlier-than-anticipated delivery of six ambulances, the District must now secure additional financing for those ambulances.

#### DISCUSSION

On May 23, 2024, Board directed staff to enter in to a contract for lease financing with Bank of America. The purchase of six ambulances, while budgeted in fiscal year 2023/24, was not included in the schedule of items to be financed that year because staff expected the ambulances to be delivered after fiscal year 2023/24.

Following the award for lease financing, but before the close of fiscal year 2023/24, the six ambulances were delivered. Due to the earlier-than-expected delivery, the District must now secure financing for the six ambulances.

An informal bid request was sent to banks with whom the District has previously secured lease financing. The District received proposals from Bank of America, JPMorgan Chase, and Wells Fargo. Based on the information received from these proposals, staff concluded that the District should enter into an equipment lease with Banc of America Capital Corp (Lessor), based on their providing the lowest overall cost and terms acceptable to the District. Staff has begun preparing preliminary documentation with the Lessor and a draft lease purchase agreement is attached. Bank of America will provide financing for the six ambulances for a total of \$1,759,267.

In 2021, the District entered into a Master Lease Purchase Agreement (Master Lease) with Lessor for the purpose of securing apparatus financing. The apparatus and vehicles above will be added to the master lease under a new lease schedule with an associated

payment schedule over the next five years. A payment schedule is included in the draft agreement.

#### **FISCAL IMPACT**

The interest rate for the proposed financing is 3.2752% per year. Semi-annual payments over the five-year term of the financing would be approximately \$189,801.48 with the first semi-annual payment due in December 13, 2024.

#### RECOMMENDATION

Staff recommends adopting the resolution to authorize the Fire Chief and/or Chief Financial Officer to enter into an equipment lease with Banc of America Capital Corp.

Submitted By:

1

Dave O'Toole

Chief Financial Officer

Approved By:

Adam House Adam House (Oct 16, 2024 13:25 PDT)

Adam A. House Fire Chief

Attachment 1: Resolution Attachment 2: Draft Lease Purchase Agreement



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ADAM A HOUSE Fire Chief

# **RESOLUTION NO. 2024-XXX**

## A RESOLUTION OF THE BOARD OF DIRECTORS ("BOARD") FOR THE SACRAMENTO METROPOLITAN FIRE DISTRICT, AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT AND SEPARATE SCHEDULES THERETO FOR THE ACQUISITION, FINANCING AND LEASING OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT WITHIN THE TERMS HEREIN PROVIDED; AUTHORIZING THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION.

WHEREAS, the Sacramento Metropolitan Fire District (the "Lessee" or the "District"), a special district duly organized and existing under the laws of the State of California, is authorized by the laws of the State of California to acquire, finance and lease personal property (tangible and intangible) for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the governing body of the Lessee (the "Board") has determined that a need exists for the acquisition and financing of certain property consisting of six ambulances (collectively, "the Equipment") on the terms herein provided; and

WHEREAS, Banc of America Public Capital Corp. ("Lessor"), is expected to act as the lessor under the Equipment leases; and

WHEREAS, the Board deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into the agreement and separate schedules relating thereto from time to time as provided in the agreement for the acquisition, financing and leasing of the Equipment to be therein described on the terms and conditions therein and herein provided; and

WHEREAS, the Board adopted FY2023/24 Midyear Budget for the Capital Facilities Fund on March 14, 2024 which included capital outlay and financing for 6 ambulances amounting to \$1,759,267 and anticipating a delay in the delivery of the Equipment, the Board carried over the funding to the FY2024/25 Preliminary Budget and Final Budgets;

WHEREAS, the Equipment was actually delivered by the vendor in late June 2024 and the related warrant payments cashed by the vendor in June and July 2024;

WHEREAS, the Board declared its intent to secure tax-exempt financing for the purchase of these ambulances by passage of the FY2023/24 Midyear Budget and the FY2024/25 Preliminary Budget and Final Budget;

WHEREAS, the U.S. Treasury Department regulations do not allow the proceeds of a tax-exempt borrowing to be spent on working capital and the Lessee shall hereby declare its official intent to be reimbursed for any capital expenditures for property for the lease purchase proceeds.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Sacramento Metropolitan Fire District, as follows:

- 1. Either one of the Fire Chief or the Chief Financial Officer (each an "Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Board of Directors, which document is available for public inspection at the office of the District. Each Authorized Representative acting on behalf of the District is hereby authorized to negotiation, enter into, execute and deliver such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Equipment Leases are hereby authorized.
- 2. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the District to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the District.
- 3. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.
- 4. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Board of Directors as set forth in the Equipment Lease and the District's obligations under the Equipment Leases shall not constitute a general obligation of the District or indebtedness under the Constitution or laws of the State.
- 5. The Board of Directors anticipates that the District may pay certain capital expenditures in connection with the Property prior to the receipt of the Lease Purchase Proceeds for the Property. The Board of Directors of the District hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for Property expenditures. This section of the Resolution is adopted by the Board of Directors of the District for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of the Resolution does not bind the District to make any expenditure, incur any indebtedness, or proceed with the purchase of the Equipment.

6. This Resolution shall take effect immediately upon its adoption and approval.

PASSED, APPROVED AND ADOPTED this 24<sup>th</sup> day of October, 2024. I, MARNI RITTBURG, BOARD CLERK OF SACRAMENTO METROPOLITAN FIRE DISTRICT HEREBY CERTIFY the foregoing Resolution was introduced and passed at a regular meeting of the Sacramento Metropolitan Fire District Board by the following roll call vote:

AYES: NOES: ABSENT: ABSTAIN:

## SACRAMENTO METROPOLITAN FIRE DISTRICT

By:

President, Board of Directors

ATTEST:

Marni J. Rittburg, CMC, CPMC Clerk of the Board

#### SCHEDULE OF PROPERTY NO. 3

#### Re: Master Equipment Lease/Purchase Agreement, dated as of May 24, 2021, between Banc of America Public Capital Corp, as Lessor, and the Sacramento Metropolitan Fire District, as Lessee

1. Defined Terms. All terms used herein have the meanings ascribed to them in the above-referenced Master Equipment Lease/Purchase Agreement (the "Agreement").

2. *Equipment*. For purposes of the Lease created hereby, the following items of Equipment are hereby included under this Schedule together with all attachments, additions, accessions, parts, repairs, improvements, replacements and substitutions thereto as provided in the Agreement.

Qty	DESCRIPTION	MAKE/ MODEL/SERIAL NO.	BASE LOCATION	
6	2024 North Star Ambulances	VIN No. 1GB3WSEY8RF255774 VIN No. 1GB3WSEY3RF259019 VIN No. 1GB3WSEY7RF260755 VIN No. 1GB3WSEY7RF261162 VIN No. 1GB3WSEY6RF261492 VIN No. 1GB3WSEY1RF261576	4425 Dudley Blvd McClellan, CA 95652	

#### 3. Payment Schedule.

(a) *Rental Payments; Commencement Date.* The Rental Payments shall be in such amounts and payable on such Rental Payment Dates as set forth in the Payment Schedule attached to this Schedule as *Exhibit A* and incorporated herein by this reference, subject to adjustment upon the occurrence of an Event of Taxability as provided in Section 4.06 of the Agreement. Lessee's obligation to pay Rental Payments under the Lease created hereby shall commence on the earlier of (i) the date on which the Equipment listed in this Schedule is accepted by Lessee in the manner described in Section 5.01 of the Agreement, as evidenced by the Final Acceptance Certificate executed by Lessee and substantially in the form of Exhibit E attached to the Agreement, or (ii) the date on which the Equipment listed in this Schedule pursuant to Section 3.04(c) of the Agreement (the earlier of such two dates being herein referred to as the "Commencement Date").

(b) *Prepayment Price Schedule*. The Prepayment Price on each Rental Payment Date shall be the amount set forth for such Rental Payment Date in the "Prepayment Price" column of the Payment Schedule attached to this Schedule *plus* all Rental Payments then due (including the Rental Payment due on such Rental Payment Date) *plus* all other amounts then owing under this Schedule.

Representations, Warranties and Covenants. Lessee hereby represents, warrants and 4. covenants that its representations, warranties and covenants set forth in the Agreement (particularly Section 2.01 thereof) are true and correct as though made on the Commencement Date. Lessee further represents and warrants that (a) no Material Adverse Change has occurred since the dated date of the Agreement; (b) no Event of Default has occurred and is continuing under any Lease currently in effect; (c) no Event of Non-appropriation under any Lease currently in effect has occurred or is threatened; (d) no Lease has been terminated as the result of the occurrence of an Event of Default or an Event of Non-appropriation; (e) the governing body of Lessee has authorized the execution and delivery of the Agreement and this Schedule; (f) the Equipment listed in this Schedule is essential to the functions of Lessee or to the services Lessee provides its citizens; (g) Lessee has an immediate need for, and expects to make immediate use of, substantially all such Equipment, which will be used by Lessee only for the purpose of performing one or more of Lessee's governmental or proprietary functions consistent with the permissible scope of its authority; and (h) Lessee expects and anticipates adequate funds to be available for all future payments or rent due after the current budgetary period.

5. *The Lease*. The terms and provisions of the Agreement (other than to the extent that they relate solely to other Schedules or Equipment listed on other Schedules) are hereby incorporated into this Schedule by reference and made a part hereof.

6. Acquisition Amount. The Acquisition Amount for the Equipment listed in this Schedule to be paid to the Vendor (or reimbursed to Lessee) is \$1,759,266.64.

7. Lease Term. The Lease Term shall consist of the Original Term and four (4) consecutive Renewal Terms, with the final Renewal Term ending on June 13, 2029, subject to earlier termination pursuant to the Agreement.

8. *Registration*. Any Equipment that is a motor vehicle is to be registered and titled as follows:

(a)	Registered Owner:	Sacramento Metropolitan Fire District
(b)	Lienholder:	Banc of America Public Capital Corp 600 Peachtree Street, 11 <sup>th</sup> Floor Atlanta, GA 30084

Lessee shall be responsible for the correct titling of all Equipment leased hereunder. Lessee will cause the original Certificates of Title to be delivered to Lessor for retention in Lessor's files throughout the Lease Term of the Lease created hereby.

[Remainder of page intentionally left blank; signature page follows]

Dated: October 31, 2024

LESSOR: BANC OF AMERICA PUBLIC CAPITAL CORP 11333 McCormick Road Hunt Valley II M/C MD5-032-07-05 Hunt Valley, Maryland 21031 Attention: Contract Administration Fax No.: (443) 541-3057 LESSEE:

SACRAMENTO METROPOLITAN FIRE DISTRICT 10545 Armstrong Avenue, Suite 200 Mather, California 95655 Attention: Chief Financial Officer Fax No.: (916) 859-3700

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Ву:	Ву:	
Name:	Name:	
Title:	Title:	

Counterpart No. \_\_\_\_\_ of \_\_\_\_\_ manually executed and serially numbered counterparts. To the extent that the Lease created hereby constitutes chattel paper (as defined in the applicable Uniform Commercial Code), no security or ownership interest herein may be created through the transfer or possession of any Counterpart other than Counterpart No. 1.

,

#### EXHIBIT A

#### PAYMENT SCHEDULE

#### (Schedule of Property No. 3)

RENTAL	RENTAL	INTEREST				
PAYMENT	PAYMENT	PORTION	PRINCIPAL	OUTSTANDING	PREPAYMENT	CASUALTY
DATE	AMOUNT	@ 3.2752%	PORTION	BALANCE	PRICE	VALUE*
10/31/2024				\$1,759,266.64	N/A	\$1,776,859.31
12/13/2024	\$189,801.48	\$6,882.33	\$182,919.15	\$1,576,347.49	N/A	\$1,592,110.97
6/13/2025	\$189,801.48	\$25,814.29	\$163,987.19	\$1,412,360.30	N/A	\$1,426,483.90
12/13/2025	\$189,801.48	\$23,128.83	\$166,672.65	\$1,245,687.65	N/A	\$1,258,144.53
6/13/2026	\$189,801.48	\$20,399.40	\$169,402.08	\$1,076,285.56	N/A	\$1,087,048.42
12/13/2026	\$189,801.48	\$17,625.27	\$172,176.21	\$904,109.35	N/A	\$913,150.44
6/13/2027	\$189,801.48	\$14,805.71	\$174,995.77	\$729,113.58	\$729,642.17	\$729,642.17
12/13/2027	\$189,801.48	\$11,939.97	\$177,861.51	\$551,252.07	\$551,651.71	\$551,651.71
6/13/2028	\$189,801.48	\$9,027.31	\$180,774.17	\$370,477.90	\$370,746.48	\$370,746.48
12/13/2028	\$189,801.48	\$6,066.95	\$183,734.53	\$186,743.37	\$186,878.75	\$186,878.75
6/13/2029	\$189,801.48	\$3,058.11	\$186,743.37	\$0.00		
Total	\$1,898,014.80	\$138,748.16	\$1,759,266.64	*		

\* Includes any applicable casualty premium.

*Contract Rate; Taxable Rate.* The Contract Rate for this Schedule is 3.2752% per annum. The Taxable Rate for this Schedule is 4.1802% per annum.

*Prepayment Option Commencement Date.* For purposes of Section 10.01 of the Agreement, the Prepayment Option Commencement Date for this Schedule is June 13, 2027.

[Remainder of page intentionally left blank; signature page follows]

LESSOR: BANC OF AMERICA PUBLIC CAPITAL CORP	Lessee: Sacramento Metropolitan Fire District
Ву:	Ву:
Name:	Name:
Title:	Title:
•	

[Signature page | Payment Schedule (Schedule of Property No. 3)]



10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

ADAM A. HOUSE Fire Chief

DATE: October 24, 2024

TO: Board of Directors

#### SUBJECT: Approve Request for Exception to Formal Solicitation Process: Copter 1 External Hoist Rebuild

#### TOPIC

Staff seeks Board of Directors' (Board) approval for an exception to the formal solicitation process and have Copter 1's external hoist rebuild performed by the hoist manufacturer, Goodrich Corporation, a part of Collins Aerospace.

#### BACKGROUND

In scenarios where ground-based rescues are either impossible, or can only be performed with considerable risk or time delays, having helicopters available that are equipped with hoists is extremely valuable. As part of Metro Fire Air Operations' multi-mission capabilities, all helicopters are outfitted with hoists for inserting rescuers and extracting victims from a rescue site. The external hoist currently on Copter 1 was manufactured and installed in March of 2015. This installation also included the installation of a hoist provisions kit located inside the helicopter. This hoist provisions kit allows the hoist to safely connect to the aircraft.

#### DISCUSSION

Per Goodrich Corporation, the manufacturer of the hoist, an overhaul must be completed every 3,330 cycles, 111 operating hours, or every 10 years. The first overhaul is measured from the date of manufacture. This service requirement is also supported by Federal Aviation Administration (FAA) aircraft maintenance standards. The 10-year requirement for this specific hoist is due March of 2025. The current turnaround time for the overhaul is approximately 9 months.

As required by the manufacturer, all overhaul services must be performed by a Goodrich Corporation authorized repair center, making this service ineligible for a formal solicitation process. For this service, the hoist would be sent to the manufacture's facility located in Monroe, NC. Additionally, per the Goodrich Component Maintenance Manual:

"All maintenance tasks must be performed by personnel who are qualified and experienced in the specific task that is to be performed. Personnel must have completed a training course for this task at Goodrich Corporation, or a Goodrich Corporation authorized training facility, or on site." "Deviation from the operating, maintenance, repair and/or test procedures contained in this manual is not approved by Goodrich Corporation and is therefore at the operators OWN RISK. Any deviation from the procedures and instructions, other than those which have been authorized in writing by Goodrich Corporation, could result in considerable financial liability to those who authorize the deviations."

#### **FISCAL IMPACT**

The Board has already approved \$120,000.00 for this required service. Current quotes from the manufacturer, however, show that the cost for such service has increased beyond what Air Operations anticipated and will increase further if these repairs are delayed until 2025. If the services begin in 2024, the cost estimate is \$141,773.14. This cost will increase to \$150,280.00 if services begin in 2025. Additionally, where previously staff has been able to drive hoists to the manufacturer's facility in Anaheim, CA for repairs, this service must be performed at their facility in North Carolina, adding unanticipated shipping and insurance costs to this service.

To cover the cost of the price increase for service, shipping and insurance charges, and any unforeseen repairs that may need to be completed during the overhaul, Air Operations will defer some non-critical items that were budgeted in Fiscal Year (FY) 24/25 to FY 25/26.

#### RECOMMENDATION

Staff recommends that the Board authorize this exception to the formal solicitation process and authorize hoist overhaul services be performed by the hoist manufacturer, Goodrich Corporation.

Submitted by:

Nathan D. Nowaski Chief Pilot

Approved by:

(Oct 16, 2024 12:34 PDT)

Adam R. Mitchell Deputy Chief, Operations

#### ATTACHMENTS:

Attachment 1: Request for Exception to Formal Solicitation Process Form Attachment 2: Service Quotation



HEADQUARTERS: 10545 Armstrong Ave. • Mather, CA, 95655 • Phone (916) 859-4300 • Fax (916) 859-3702 Website: www.metrofire.ca.gov PURCHASING: 3012 Gold Canal Dr. • Rancho Cordova, CA, 95670 • Phone (916)859-4360 • Fax (916) 859-3729

#### **REQUEST FOR EXCEPTION TO FORMAL SOLICITATION PROCESS**

and

#### DISCLOSURE STATEMENT

Purchase Description: Copter 1's External Hoist Rebuild

**Proposed Vendor:** 

GP Collins Hoist & Winch / Collins Aerospace

Check One:

Exception to Formal Solicitation Process

Sole Source

(An exception to the formal solicitation process is when there are similar products/services available from other sources, but you have a strong justification to purchase a specific product/service from the proposed vendor. A solesource is when there is no alternative product/service available.)

# Estimated Total Cost: \$ 141,773.14

This form must accompany the vendor quote document whenever an exception to the formal solicitation process is requested. State and local laws subject the Sacramento Metropolitan Fire District to competitive bidding rules. Requests for goods and/or services from a specific vendor or that are limited to a specific brand, where substitutes to the recommended vendor or brand are not in the best interest of the District, must be accompanied by a written justification explaining the circumstances that make alternatives unacceptable. The employee signing the justification must disclose in writing whether or not they have a potential or actual conflict of interest. Metro Fire employees who have a business relationship with or financial or personal interest in the recommended vendor must disclose the conflict of interest. Any employee with an actual or potential conflict of interest may not participate in the purchase decision.

The Purchasing Agent and branch Deputy Chief will determine whether the justification is appropriate. Requests for exceptions to the formal solicitation process must be supported by factual statements that will pass an audit and must be submitted to the Board of Directors for final review and approval.

#### INSTRUCTIONS

Complete the above fields and all the following pages and sign in the appropriate places. If needed, attach all supporting documentation. Once completed, submit to Purchasing for review. This form shall be attached to your requisition after you have received approval from the Board of Directors.

1.	Please check all	applicable categorie	s below and provide ad	ditional information where indicated.
----	------------------	----------------------	------------------------	---------------------------------------

X	a.	The requested product is an integral repair part or accessory compatible with existing equipment.
---	----	---

Existing Equipment: Hoist Provisions Kit Installed in Copter

Manufacturer/Model Number: Goodrich

10 years

Current Estimated Value: 100K without installation costs

- b. The requested product has unique design/performance specifications or quality requirements that are not available in comparable products.
- c. I have standardized the requested product, and the use of another brand/model would require considerable time and funding to evaluate.
- d. The requested product is one in which I (and/or my staff) have specialized training and/or extensive expertise. Retraining would incur substantial cost in time and/or funding.
- e. The requested product is used or demonstration equipment available at a lower-than-new cost.
- f. Repair/Maintenance service is available only from the manufacturer or designated service representative.
- g. Upgrade to or enhancement of existing software is available only from the manufacturer.
- h. Service proposed by vendor is unique, therefore, competitive bids are not available or applicable.
- i. Other factors

Age:

X

- 2. Provide a detailed explanation and pertinent documentation for <u>each</u> category checked in Section 1 above. Attach additional sheets if necessary:
  - a) The hoist provisions kit for this particlar hoist is already installed in the copter.

c) Going with a different hoist manufacturer such as Breeze Eastern would incurr a massive cost to outfit the aircaft for the hoist.

d) The Air Operations unit would have to learn new a new hoist system to include emergency procedures that they have already spent a great deal of time and cost learning the Goodrich Hoist.

f) The rebuild of our current hoist can only be done by the manufactuer.

3. Was an evaluation of other equipment, products, or services performed? If ves, please provide all supporting documentation.

Yes 🚺 No

4. List below the name of each individual who was involved in the evaluation, if conducted, and/or in making the recommendation to procure this product or service. Attach additional information if necessary. Each individual must submit a completed and signed Disclosure Statement (attached).

4.

- 1. James Doyle 2. Justin Palmer
- 3. Nate Nowaski

I certify that the above information is accurate to the best of my knowledge, and a signed copy of this document will be kept on file and available for audit in my department.

Signature

Nathan Nowaski

**Printed Name** 

Chief Pilot Budget Officer Title 10/15/2024 Date

Approval

I hereby certify that I fully agree with and support this request to waive the District's formal solicitation process requirements for the purchase listed in the enclosed documentation.

24 12:30 PDT)

Branch Deputy Chief Signature

Adam Mitchell 10/15/2024
Printed Name / Date

Pape 3 of 4



1

## DISCLOSURE STATEMENT TO ACCOMPANY REQUEST FOR EXCEPTION TO FORMAL SOLICITATION PROCESS

When submitting a request for an exception to the formal solicitation process, each individual involved in evaluating and/or in making a recommendation to purchase the proposed good/service must complete, sign, and submit this Disclosure Statement. Filing an annual statement of economic interest does not exempt an employee from this requirement. Attach additional information if necessary.

Purchase Description: External Hoist Rebuild

Proposed Vendor: GP Collins Hoist & Winch / Collins Aerospace

- Please list any income or gifts you received from this vendor during the past 12 months:
   0
- Please list any financial interests (stocks, shares, investments, etc.) you have in this vendor:
   0
- 3. Do you have any other type of business or personal relationship with this vendor?

No

- 4. To the best of your knowledge, does any member of your departmental staff have a business or personal relationship with this vendor? No
- 5. Do you or any of your near relatives have any financial or personal interest in this vendor? If yes, please describe.

No

6. Please provide any additional information you believe should be disclosed at this time:

N/A

I certify that the above information is accurate to the best of my knowledge, and a signed copy of this document will be kept on file and available for audit in my department.

Signature James Dovle

Printed Name

Air Operations Program Manager

Title 9/23/2024

Date



# DISCLOSURE STATEMENT TO ACCOMPANY REQUEST FOR EXCEPTION TO FORMAL SOLICITATION PROCESS

When submitting a request for an exception to the formal solicitation process, each individual involved in evaluating and/or in making a recommendation to purchase the proposed good/service must complete, sign, and submit this Disclosure Statement. Filing an annual statement of economic interest does not exempt an employee from this requirement. Attach additional information if necessary.

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- 1. Please list any income or gifts you received from this vendor during the past 12 months:
  - 0
- Please list any financial interests (stocks, shares, investments, etc.) you have in this vendor:
   0
- Do you have any other type of business or personal relationship with this vendor? No
- 4. To the best of your knowledge, does any member of your departmental staff have a business or personal relationship with this vendor? No
- Do you or any of your near relatives have any financial or personal interest in this vendor? If yes, please describe.

No

6. Please provide any additional information you believe should be disclosed at this time:

N/A

I certify that the above information is accurate to the best of my knowledge, and a signed copy of this document will be kept on file and available for audit in my department.

Signature

Air Operations Chief Pilot

Nathan Nowaski

Title

9/25/2024

**Printed Name** 

Date



# DISCLOSURE STATEMENT TO ACCOMPANY REQUEST FOR EXCEPTION TO FORMAL SOLICITATION PROCESS

When submitting a request for an exception to the formal solicitation process, each individual involved in evaluating and/or in making a recommendation to purchase the proposed good/service must complete, sign, and submit this Disclosure Statement. Filing an annual statement of economic interest does not exempt an employee from this requirement. Attach additional information if necessary.

Purchase Description: External Hoist Rebuild

Proposed Vendor: GP Collins Hoist & Winch / Collins Aerospace

- Please list any income or gifts you received from this vendor during the past 12 months:
   0
- Please list any financial interests (stocks, shares, investments, etc.) you have in this vendor:
   0
- 3. Do you have any other type of business or personal relationship with this vendor?

No

- 4. To the best of your knowledge, does any member of your departmental staff have a business or personal relationship with this vendor? No
- Do you or any of your near relatives have any financial or personal interest in this vendor? If yes, please describe.

No

6. Please provide any additional information you believe should be disclosed at this time:

N/A

I certify that the above information is accurate to the best of my knowledge, and a signed copy of this document will be kept on file and available for audit in my department.

Signature

Justin Palmer

Lead Mechanic

Title

9/24/2024

**Printed Name** 

Date

#### QUOTATION GOODRICH CORPORATION 3355 EAST LA PALMA AVE, ANAHEIM CA 92806-2815 US



Sold-to:	Quotation No. 20625296 Date 19-SEP-24		
SACRAMENTO METRO FIRE 10545 ARMSTRONG AVE MATHER CA 95655-4101 USA	Customer No. 28009 Valid from: 19-SEP-24 Cust. PO Number 2024 REPAIR QUOTE	Currency Code USD Valid to: 31-DEC-24 Cust. PO Date 19-SEP-24	
Payment Terms: Net 30 Days Incoterms: EXW Anaheim,Ca US Incoterms2020		a	

**Unit Price** Lead Time Quantity UOM Item Part Number Description **Contact Factory** 1 EA 131,576.00 10 SERVICE 10 YR OVERHAUL FOR 42325 HOIST 131,576.00 **Total Items** 10,197.14 Taxes 141,773.14 **Total Payable** 

These commodities, technology and/or software are subject to the Export Administration Act as promulgated by the Export Administration Regulations. Diversion contrary to U.S. law is prohibited.

#### **GOODRICH CORPORATION**

Customer agrees that orders placed with Goodrich Corporation, a part of Collins Aerospace, will be governed by the Collins Aerospace Overriding Terms and Conditions for Sale Hoist and Winch including any supplemental requirements listed therein (collectively, the #terms#). Additional or different terms proposed or referenced by Customer shall not apply and are hereby expressly rejected. Customer may obtain a copy of the terms by request.



# **Opioid** Crisis



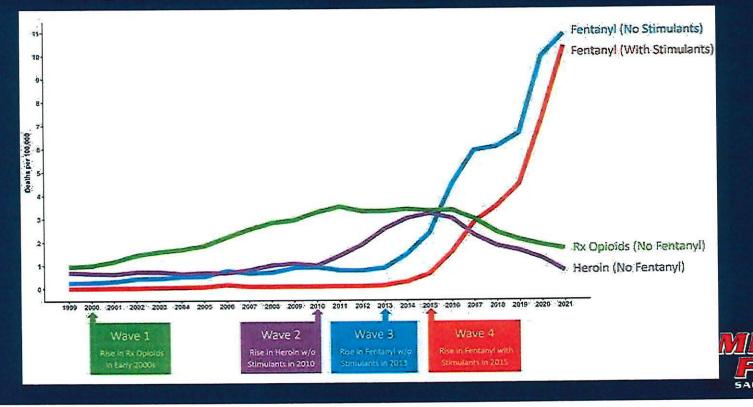
# How did we get here?

- Opioids have been around ~8,000 years.
- Prescription opioids were marketed aggressively to treat pain in the 1990s – 2000.
- 2016 synthetic opioids like Fentanyl flooded the market.
- Fentanyl is about 100 times stronger than morphine.



# More history

Because of its potency and low cost, drug dealers have been mixing fentanyl with other drugs including heroin, methamphetamine and cocaine, increasing the likelihood of a fatal interaction.

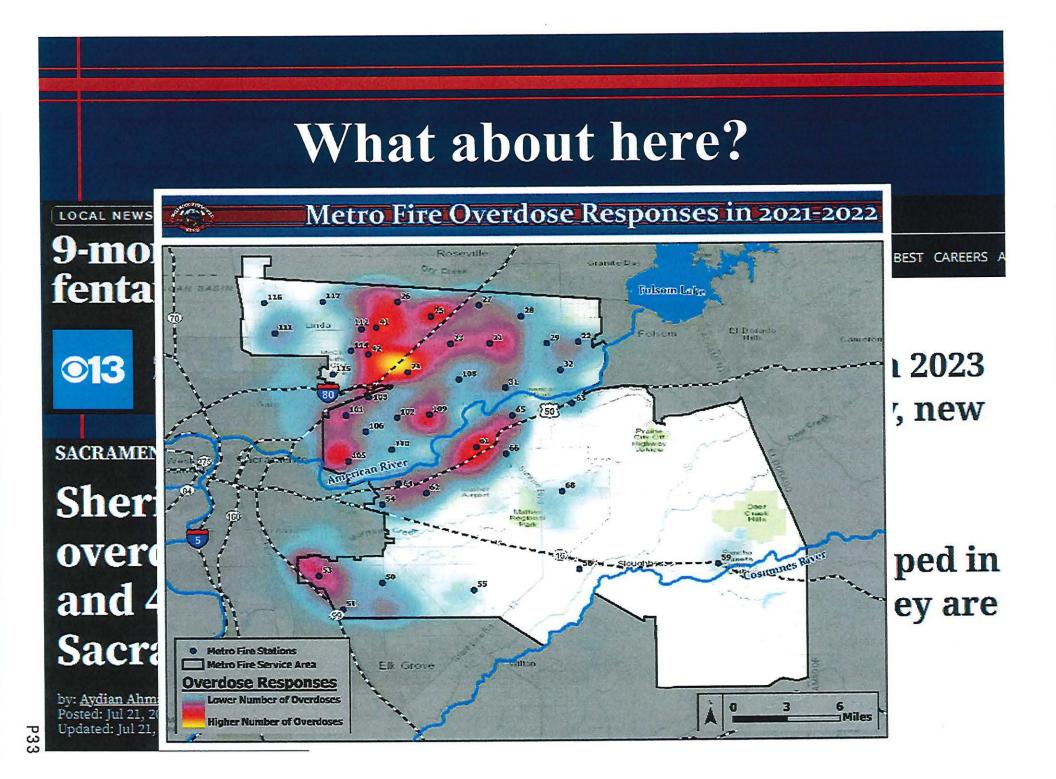


# A little can kill

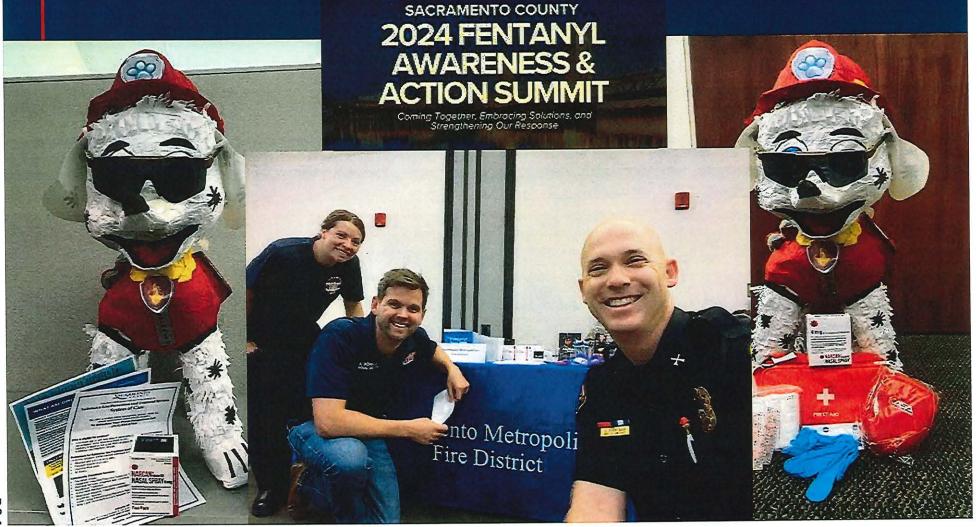
- Two milligrams of fentanyl can be lethal depending on the person's size, tolerance and past usage.
- The DEA noted that 42% of pills tested contained at least 2 mg of fentanyl.

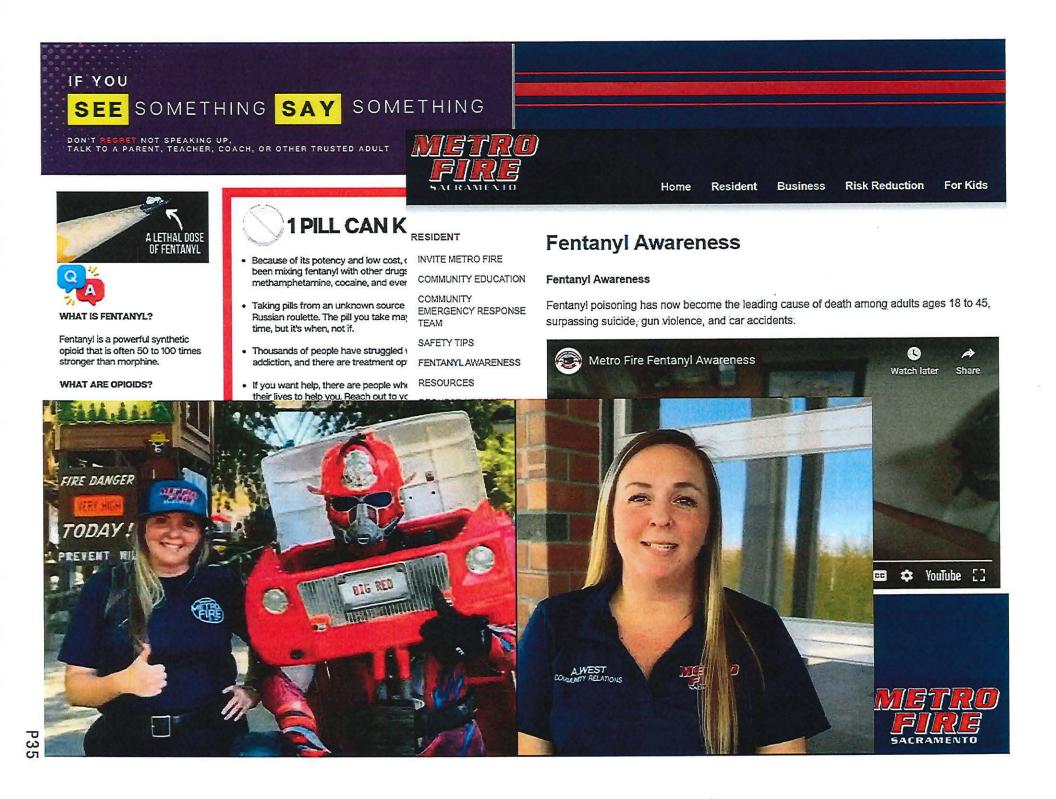






# What is Metro Fire doing?







# "An Ounce of Prevention is Worth a Pound of Cure..." - Ben Franklin



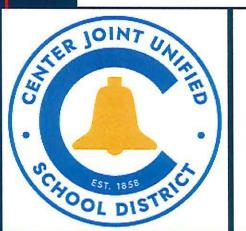
# Schools





Elk Grove Unified School District

**EGO**S











# Coming 2025

- Social Media targeting youth
- Arrive Alive
- Bolster school education
- Expansion of MAT

• Questions?

