



Sacramento Metropolitan Fire District

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ADAM A. HOUSE
Fire Chief

ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

POLICY COMMITTEE THURSDAY, APRIL 9, 2026 SACRAMENTO METROPOLITAN FIRE DISTRICT & Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 5:34 p.m. by Director Saylor. Committee members present: Clark, Saylor, and Wood. Committee members absent: None. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS: None

CONSENT AGENDA

Action: Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the meeting of February 12, 2026.

Action: Approved the Action Summary Minutes.

ACTION ITEMS

1. **Election of Officers**

Recommendation: Elect a Chair and Vice Chair to the 2026 Policy Committee.

Action: Moved by Saylor, seconded by Wood, and carried unanimously by members present to nominate Director Clark as Chair of the 2026 Policy Committee.

Action: Moved by Saylor, seconded by Clark, and carried unanimously by members present to nominate Director Wood as Vice Chair of the 2026 Policy Committee.

PRESENTATION ITEMS

1. **Administrative Policy – 02.024.02 Public Records Act Policy**

(Chief Human Resources Officer Melisa Maddux)

Recommendation: Administrative Policy review is for informational purposes only as previously directed by the Policy Committee.

Action: Approved

ADJOURNMENT

The meeting adjourned at 5:42 p.m.

Director Clark, Chair

Marni Rittburg

Marni Rittburg, CMC, CPMC
Clerk of the Board