



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, March 27, 2025

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:03 pm by President Wood. Board members present: Clark, Costa, Goold, Jones, Rice, Saylors, Stark, Webber, and Wood. Board members absent: None. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS

No public comments were received.

CONSENT ITEMS

Moved by Director Jones seconded by Goold and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of March 13, 2025.
Action: Adopted the Action Summary Minutes.
- 2. California Employers' Pension Prefunding Trust (CEPPT) Program Agreement and Election with CalPERS**
Recommendation: Approve the CEPPT agreement and election with CalPERS and authorize the disbursement of deposited funds by approving the Delegation of Authority to Request Disbursement form.
Action: Approved.
- 3. Adopt Resolution – Temporary Construction Easement – Watt/Myrtle**
Recommendation: Adopt Resolution granting a Temporary Construction Easement to County of Sacramento.
Action: Adopted Resolution **2025-014**.

4. **Adopt Resolution – Contract Award Recommendation – Bond & Disclosure Counsel Services**
Recommendation: Adopt Resolution approving the award of RFP 25-02: Bond and Disclosure Counsel to Stradling, LLP, and authorize the Fire Chief or his designee to negotiate, execute, and administer a professional services agreement materially similar to the attached agreement for the provision of bond and disclosure counsel services for a five-year period, with option to extend for up to five additional one-year periods.
Action: Adopted Resolution **2025-015**.

5. **Adopt Resolution – Surplus I.T. Equipment**
Recommendation: Adopt Resolution approving disposal of the District's I.T. Division's surplus equipment.
Action: Adopted Resolution **2025-016**.

PRESENTATION ITEMS

1. **Metro Fire Stewardship Report CY 2024**
(Danielle Buri-Beaton, Sr. Vice President of Client Services - Intercare Insurance Services)
Recommendation: Receive presentation.
Action: Presentation received.

2. **2024 EMS Review**
(EMS Division)
Recommendation: Receive presentation.
Action: Presentation received. There was a lengthy discussion on mental health responses without law enforcement.

3. **Strategic Planning: Fire Chief Vision & Priorities**
(Jeff Frye, Chief Development Officer)
Recommendation: Receive presentation.
Action: Presentation received.

The Board took a brief recess from 8:36 to 8:41 p.m.

4. **2025 Service Delivery Plan**
(Jeff Frye, Chief Development Officer & Jake Whealen, Geographic Information Data Analyst)
Recommendation: Receive presentation.
Action: Presentation received.

ACTION ITEMS:

1. **Adopt Resolutions – Pre-Qualification of General Contractors – Fire Station 67 Project**
(Erin Castleberry, Administrative Analyst)
Recommendation: Adopt Resolution establishing a pre-qualification system for the Fire Station 67 project, using the proposed Request for Qualifications.
Action: Moved by Director Goold, seconded by Clark, and carried unanimously by members present to adopt **Resolution 2025-017** establishing a pre-qualification system for the Fire Station 67 project, using the proposed Request for Qualifications.

2. **California Special District Association (CSDA) Board of Directors Call for Nominations – Sierra Network – Seat B**

Recommendation: Consider nominating a Metro Fire Board Member or managerial employee for nomination to the CSDA – Sierra Network, Seat B for possible election to the California Special District Association Board of Directors.

Action: None.

REPORTS

1. **PRESIDENT’S REPORT - (*President Wood*)**

No Report

2. **FIRE CHIEF'S REPORT — (*Chief House*)**

Good evening, Directors, Colleagues, and Members of the Public.

Health & Wellness Fair

A big thank you to Coach for putting this successful event together—it was a great day for our members and their families. The inaugural Health & Wellness Fair took place today and featured expert speakers and vendors, free health evaluations, and practical tools to support long-term wellness. We had a strong turnout and positive feedback from those who attended.

Fresno Training Symposium

Metro Fire participated in the Fresno Symposium last week, presenting on incident command, priorities, strategies, and risk mitigation. The course provided a consistent process for decision-making and managing dynamic emergency scenes. Last week’s symposium featured 39 instructors and over 600 students, with 15 from Metro Fire.

Zinfandel Groundbreaking

Metro Fire will break ground on Phase 3 of the Zinfandel Training Facility tomorrow at 9:30 a.m., advancing plans to relocate our Training Division and Recruit Academies by Spring 2026. This milestone is supported by \$13 million in state and \$1 million in federal funding, thanks to key partners including former Assemblymember Cooley, Local 522, and Congressman Bera. A larger celebration is planned for next year’s grand opening.

OPERATIONS REPORT – (*Deputy Chief Mitchell*)

Shift Commander Spotlight:

AC Keeley and AC Rudnicki recognized CQI Manager Adam Blitz by awarding him a Commendation for his unwavering dedication, expertise, and leadership in continuous quality improvement in EMS. Adam has been instrumental in creating a new EMS culture that mentors, supports, educates, and improves the skills, knowledge, and abilities of all paramedics.

ADMINISTRATIVE REPORT – (*Out-of-Class Deputy Chief Fiorica*)

No Report

SUPPORT SERIVES – (Deputy Chief Wagaman)

No Report

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT (Captain Sean Scollard, *Local 522 Vice President*)

Captain Sean Scollard asked President Wood if we could hold a moment of silence for El Dorado County Fire Marshal Lucas Shepard, who passed away. I believe what I heard this evening is a misunderstanding of what labor feels is true collaboration. We feel an example of true collaboration is what we have been doing with Workers' Compensation and being involved from the beginning including with the RFP and the collaboration we have had with Human Resources and Intercare. That is not what I am seeing in all areas of this organization. What I see is a Special District turning into a City and adding more bureaucratic red tape instead of taking advantage that we are a Special District. It is extremely frustrating. We want to be involved before purchases are made for Measure O because we can provide a unique perspective to those purchases.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Wood)

No Report

B. Communications Center JPA – (Out-of-Class Deputy Chief Fiorica)

The Communications Center JPA Board last met two days ago, on March 25, 2025 in these chambers. The following matter was discussed:

The Comm Center has completed the tenant improvements of their new annex located on the same parcel as the Comm Center. With the opening of the new annex building there will no longer be a need to hold the JPA Board meetings in these chambers. The Comm Center JPA Board would like to thank you and Metro Fire for the use of this facility.

There was no other reportable action. The next meeting is scheduled for Tuesday, April 8th at 0900 at the Comm Center annex.

C. Finance and Audit Committee – (Director Jones)

No Report

D. Policy Committee – (Director Costa)

No Report

BOARD MEMBER QUESTIONS AND COMMENTS

Director Jones thanked all the Metro Fire staff who assisted in hosting the CALAFCO Retreat last week in these chambers. Everyone was extremely complementary to Metro Fire and staff who helped make the retreat a success.

Director Rice asked if the District has a policy on using body cameras or the use of body camera footage in disciplinary processes. Chief House responded that he doesn't believe we have a policy. Director Rice requested that the Policy Committee develop a policy on both body cameras and Ring cameras footage and the use of that footage.

Director Goold requested that we also include a moment of silence for slain Marysville Police Officer Osmar Rodarte. To our men and women, please exercise caution and scene safety and think about your crews.

Director Clark thanked staff for the presentations and discussions tonight.

Director Costa echoed Director Clark's comments. Thank you to Station 51 crews who hosted me. Congratulations to the graduates of the Metro Medic Program 25-1, it was a great event.

President Wood echoed the same comment as Director Costa that he attended the Metro Medic Program 25-1 Graduation. El Dorado County lost Fire Marshal Lucas Shepard unexpectedly and he was an outstanding firefighter, captain and ultimately a division chief and I had the pleasure of working with him for the last two and a half years in my day job. With that we'll take a moment of silence for Officer Rodarte and Fire Marshal Shepard.

CLOSED SESSION:

The Board recessed to closed session at 9:27 p.m. on the following matters:

**1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION –
PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9(d)(1)**

Ty Bailey v. Sacramento Metropolitan Fire District
EAMS No. ADJ 18553924 and ADJ 20643634

CLOSED SESSION REPORT OUT:

The Board reconvened to open session at 10:31 p.m. General Counsel John Lavra reported the Board met in closed session on one item: 1. Conference with Legal Counsel, Pending Litigation, no reportable action was taken.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2025-03-27-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 10:32 p.m.



Ted Wood, President



Robert Webber, Secretary



Marni Rittburg, CMC
Board Clerk