



# Sacramento Metropolitan Fire District

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## CARNIVALS, FAIRS, SPECIAL EVENTS & TEMPORARY MEMBRANE STRUCTURES (TENTS / CANOPIES)

### Is My Event Required to Have A Permit?

When an applicant proposes a carnival, fair, special event, or use of a temporary membrane structure (tent/canopy) within the jurisdiction of Sac Metro Fire, the applicant must submit the required construction documents along with a completed application for approval **prior to the event or use**. The required construction documentation, application, and fees shall be submitted at least 2 weeks prior to the event. Submittals received less than 2 weeks before the event or use, shall incur an additional over-the-counter fee of \$157.

1. Tent and membrane structures (i.e. inflatables, etc.) requiring a permit are as follows:

1. Tents and membrane structures (i.e. inflatables, etc.) having an area in excess of 400 sq. ft. shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the fire code official (2022 CA Fire Code (CFC) Section 3103.2).

Exceptions: Tents open on all sides that comply with all of the following:

- a. Individual tents having a maximum size of 700 sq. ft.
- b. Aggregate area of multiple tents placed side by side without a fire break clearance of 12 ft., not exceeding 700 sq. ft. total.
- c. Minimum clearance of 12 ft. to all structures and other tents (2022 CFC Section 3103.2).

2. Events with a tent/canopy in excess of 400 sq. ft. shall be charged as follows:

- a. 401 - 1,499 sq. ft. = \$788
  - b. 1,500 - 2,999 sq. ft. = \$947
  - c. 3,000 - 5,999 sq. ft. = \$1,105
  - d. 6,000 sq. ft. or greater = \$1,262
- \*\*Cumulative sq. ft. if there is more than one tent\*\*

2. Other special events requiring a permit are as follows:

1. Carnival or fair 2022 CFC Section 105.5.5 = \$947 plus an additional fee of \$31 for each food vendor tent using gas, electric, or propane for cooking or heating purposes (excludes food trucks).

2. Outdoor assembly events with 1,000 attendees or more 2022 CFC Section 105.5.38 = \$1893

3. Special events with a special event structure (i.e. stage, bleachers, fun houses, portable galleries, etc.) 2022 CFC Section 105.6.21 = \$947 plus an

additional fee of \$31 for each food vendor tent using gas, electric, or propane for cooking or heating purposes (excludes food trucks).

4. Special events with gasoline generators in excess of 10 gallons and diesel generators in excess of 60 gallons 2022 CFC Section 105.5.18 = \$947 plus an additional fee of \$31 for each food vendor tent using gas, electric, or propane for cooking or heating purposes (excludes food trucks).

5. The use of pyrotechnics 2022 CFC Section 105.5.42 =

- a. Fireworks Aerial Display: \$1,893-\$3,156
- b. Fireworks Set Pieces \$315-\$947
- c. Fireworks Special Effects \$630+

6. Exhibits and tradeshow 2022 CFC Section 105.5.15 = \$630

**An additional overtime inspection fee of \$667 shall be applied to special events that require an inspection on a Saturday or Sunday, after hours, or on a holiday**