



**ADAM A. HOUSE**  
Fire Chief

**Ted Wood**  
Board President  
Division 4

**John Costa**  
Board Vice President  
Division 9

**Robert Webber**  
Board Secretary  
Division 3

**Cynthia Saylor**  
Board Member  
Division 1

**Grant Goold**  
Board Member  
Division 2

**Shawn Stark**  
Board Member  
Division 5

**D'Elman Clark**  
Board Member  
Division 6

**Brian Rice**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

**Thursday, October 23, 2025 – 6:00 PM**

**Sacramento Metropolitan Fire District**

**10545 Armstrong Avenue**

**Board Room – Second Floor**

**Mather, California**

**&**

**Remotely Via Zoom**

**Webinar ID: 827 3461 0232 #**

**Passcode: metro2101**

**Phone: 1 (669) 444-9171 or 1 (669) 900 6833**

**Passcode: 838771796 #**

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd2RSmlhdXZVQVh4d1VWZz09>

***The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.***

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Marni Rittburg**

**Board Clerk**

**(916) 859-4305**

[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, OCTOBER 23, 2025

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video streamed at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). Today's meeting replays at **6:00 p.m. on Monday, October 27, 2025, and again at 2:00 p.m. on Wednesday, October 29, 2025, on Metro Cable Channel 14.** Once posted, the recording of this meeting can be viewed on-demand at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS:

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

Page No.

### 1. Action Summary Minutes

**Recommendation:** Approve the Action Summary Minutes for the Regular Board Meeting of September 25, 2025.

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REGULAR BOARD MEETING

THURSDAY, OCTOBER 23, 2025

- 2. Approval for Exception To Formal Solicitation Process – Overhaul of Copter 1 Transmission** 11  
**Recommendation:** Approve the request for Exception to the Formal Solicitation Process and award a contract to Rotocraft Support, Inc. for Copter 1 Transmission Overhaul.

## PRESENTATION ITEMS:

- 1. CalPERS CERBT & CEPPT Account Update** 21  
*(Chief Financial Officer Dave O'Toole & Therese Luo, CalPERS)*  
**Recommendation:** Receive presentation.
- 2. Annual Pension Valuation & Metro 14 Comparison** 44  
*(Chief Financial Officer Dave O'Toole)*  
**Recommendation:** Receive the presentation.
- 3. Behavioral Health Response Update #4** 55  
*(Deputy Chief Mitchell, Battalion Chief Daly & Director of Government Affairs Kyle Macdonald)*  
**Recommendation:** Receive the presentation.

## PUBLIC HEARING:

- 1. Introduction and First Reading of Proposed Ordinance 2025-02, Amending 2025 California Fire Code, Title 24, California Code of Regulations, Part 9** 66  
*(Deputy Fire Marshal Diana Schmidt)*  
**Recommendation:** Conduct a Public Hearing and introduce Ordinance 2025-02, by title only, waiving the first reading, and proceed with scheduling the second reading and adoption for November 13, 2025, to adopt Ordinance 2025-02, thereby adopting and amending the 2025 California Fire Code, Title 24, California Code of Regulations, Part 9.

## ACTION ITEMS:

- 1. Sacramento Local Agency Formation Commission (LAFCo) – Election of Special District Representative** 125  
*(Board Clerk Marni Rittburg)*  
**Recommendation:** Nominate and vote to elect candidates to serve as Special District Representative to Sacramento LAFCo.

## REPORTS:

- 1. PRESIDENT'S REPORT** — *(President Wood)*
- 2. FIRE CHIEF'S REPORT** — *(Chief House)*



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REGULAR BOARD MEETING

THURSDAY, OCTOBER 23, 2025

**OPERATIONS REPORT – (Deputy Chief Wagaman) – No Report**

**ADMINISTRATIVE REPORT – (Deputy Chief Fiorica) – No Report**

**SUPPORT & EMERGENCY MEDICAL SERVICES REPORT – (Deputy Chief Mitchell) – No Report**

**3. SMFD – FIREFIGHTERS LOCAL 522 REPORT – (Captain Sean Scollard, Local 522 Vice President)**

**4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California, unless otherwise specified.*

**A. Executive Committee – (President Wood)**  
Next Meeting: TBD

**B. Communications Center JPA – (Deputy Chief Mitchell)**  
Next Meeting: October 28, 2025, at 9:00 AM  
SRFECC Annex – 10240 Systems Parkway, Suite B, Sacramento

**C. Finance and Audit Committee – (Director Jones)**  
Next Meeting: January 22, 2026, at 5:30 PM

**D. Policy Committee – (Director Costa)**  
Next Meeting: November 13, 2025, at 5:30 PM

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION:

The Board will convene in closed session to meet on the following matter(s):

- 1. Public Employee Performance Evaluation: Board Clerk**  
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
- 2. Public Employee Performance Evaluation: Fire Chief**  
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

## CLOSED SESSION REPORT OUT

## ADJOURNMENT

### NEXT BOARD MEETING:

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – November 13, 2025, at 6:00 PM



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REGULAR BOARD MEETING

THURSDAY, OCTOBER 23, 2025

Posted on October 20, 2025, by 4:30 p.m.

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Marni Rittburg, CMC, CPMC  
Clerk of the Board

\*\* No written report

\*  Separate Attachment

**DISABILITY INFORMATION:**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility.