



DAN HAVERTY
Interim Fire Chief

D'Elman Clark
Board President
Division 6

Grant Goold
Board Vice President
Division 2

Ted Wood
Board Secretary
Division 4

Cynthia Saylor
Board Member
Division 1

Robert Webber
Board Member
Division 3

Jennifer Sheetz
Board Member
Division 5

Brian Rice
Board Member
Division 7

Gay Jones
Board Member
Division 8

John Costa
Board Member
Division 9

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, February 23, 2023 – 6:00 PM

Sacramento Metropolitan Fire District

10545 Armstrong Avenue

Board Room – Second Floor

Mather, California

&

Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 823 6107 2311#

Passcode: 556 220 563#

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. Per the State of Emergency effective March 2, 2020, the Board of Directors of the Sacramento Metropolitan Fire District proclaimed that a local emergency exists, and authorized remote teleconference meetings from January 26, 2023 through February 24, 2023 pursuant to Brown Act provisions.

The Public’s health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **If you would like to view the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Melissa Penilla
Board Clerk
(916) 859-4305

penilla.melissa@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, FEBRUARY 23, 2023

CALL TO ORDER

ROLL CALL

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast, Consolidated Communications and AT&T U-Verse cable systems. This meeting is also webcast at metro14live.saccounty.gov. Today's meeting replays on Sunday, February 26th at 2:00pm and Monday, February 27th at 6:00pm on Channel 14. This meeting can also be viewed at youtube.com/metrocable14.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

- | | <u>Page No.</u> |
|---|-----------------|
| 1. Action Summary Minutes
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of February 9, 2023. | 6 |
| 2. 2023 Annual Investment Policy
Recommendation: Receive and adopt the 2023 Annual Investment Policy For Sacramento County Pooled Investment Fund. | 13 |

PRESENTATION ITEMS

- | | |
|---|-----------|
| 1. Fiscal Year 2021/22 Annual Comprehensive Financial Report (ACFR) and Accompanying Audit Reports
<i>(Dave O'Toole, Chief Financial Officer and Ingrid Sheipline, CPA)</i> | 29 |
| A. Annual Comprehensive Financial Report (ACFR)
**PDF Separate Attachment
Recommendation: Receive Presentation. No action required. | 31 |
| B. Compliance Report
Recommendation: Receive Presentation. No action required. | 32 |



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REGULAR BOARD MEETING

THURSDAY, FEBRUARY 23, 2023

- | | |
|--|-----------|
| C. Appropriations Limit Testing
Recommendation: Receive Presentation. No action required. | 43 |
| D. Governance Letter
Recommendation: Receive Presentation. No action required. | 46 |
| 2. FY 2021/2022 Community Annual Report (CAR)
<i>(Dave O'Toole, Chief Financial Officer)</i>
Recommendation: Receive presentation, no action required. | 50 |
| 3. Pre-employment Screening Process <i>(Deputy Chief Bailey)</i>
Recommendation: Receive presentation, no action required. | * |
| 4. Workers' Compensation Overview
<i>(Human Resources Manager, Melisa Maddux and
Workers' Compensation Coordinator Candace Sarlis)</i>
Recommendation: Receive presentation, no action required. | * |
| 5. Leadership Legacy Recognition – Jeff Wells <i>(Interim Fire Chief Haverty)</i>
Recommendation: Receive presentation, no action required. | 67 |

ACTION ITEMS

- | | |
|--|-----------|
| 1. State Funding Acceptance – Zinfandel First Responder Training Facility
<i>(Erin Castleberry, Administrative Analyst)</i>
Recommendation: Adopt the Funding Acceptance Resolution and Amendment to the FY2022/2023 Capital Improvement Plan Resolution. | 70 |
| 2. Emergency Work Approval – Station 101 Repairs <i>(Deputy Chief Wagaman)</i>
Recommendation: Approve that an emergency still exists and continue to authorize contracting without a competitive solicitation of bids pursuant to PCC Section 22050. | * |
| 3. Ratification of Resolution to Extend Teleconference of Board Meetings (Government Code 54953(e) (3)) <i>(President Clark)</i>
Recommendation: Consider adopting a Resolution which would extend the ability to teleconference without compliance of Government Code paragraph (3) of subdivision (b) of section 54953 from February 23, 2023 – February 28, 2023 or until further re-ratified. | 73 |
| 4. Industrial Disability Retirement – Captain Robert Raddigan
<i>(Interim Fire Chief Haverty)</i>
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Captain Robert Raddigan has suffered job related injuries and is eligible for an Industrial Disability Retirement. | ** |

REPORTS

- PRESIDENT'S REPORT**—*(President Clark)*



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REGULAR BOARD MEETING

THURSDAY, FEBRUARY 23, 2023

2. **FIRE CHIEF'S REPORT**—(*Interim Fire Chief Haverty*)
OPERATIONS REPORT – (*Deputy Chief Mitchell*)
ADMINISTRATIVE REPORT – (*Deputy Chief Bailey*)
SUPPORT SERVICES REPORT – (*Deputy Chief Wagaman*)
3. **GENERAL COUNSEL REPORT** – (*General Counsel Lavra*)
4. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (*BC Matt Cole, Local 522 Vice President*)
5. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – (*President Clark*)
Next Meeting: TBD
 - B. **Communications Center JPA** – (*DC Wagaman*)
Report Out: February 14, 2023 at 9:00 AM
Next Meeting: TBD
 - C. **Finance and Audit Committee** – (*Director Wood*)
Report Out: February 23, 2023 at 5:00pm
Next Meeting: April 27, 2023 at TBD
 - D. **Policy Committee** – (*Director Costa*)
Next Meeting: March 9, 2023 at 5:30pm

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) –One (1) matter of Workers Compensation Compromise and Release**

Brian Swindler and the Sacramento Metropolitan Fire District
Claim # SMDM-549969 – Workers Compensation Settlement Authority
Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP
2. **Pursuant to California Government Code Section 54956.9 (a) – One (1) matter of Industrial Disability Retirement.**

Robert Raddigan and the Sacramento Metropolitan Fire District
Claim # 4A21110DWQJ-0001 – Industrial Disability Retirement
Ty Bailey, Deputy Chief Administration
3. **Pursuant to California Government Code 54957(a)**
Consultation with District Counsel and Cyber Security Manager
4. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**
Pursuant to California Government Code Section 54957
Board Clerk Selection Process



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THURSDAY, FEBRUARY 23, 2023

5. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT
Pursuant to California Government Code Section 54957
Fire Chief Selection Process

CLOSED SESSION REPORT OUT
ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Regular Board Meeting – March 9, 2023 at 6:00 PM


The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: FY 2022/23 Mid-Year Budget

Posted on February 17, 2023

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.