



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, May 22, 2025

Held at the following locations:
10545 Armstrong Avenue – Board Room
Mather, California
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:02 pm by President Wood. Board members present: Clark, Costa, Goold, Rice, Saylor, Stark, Webber and Wood. Board members absent: Jones. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS

No public comments were received.

CONSENT ITEMS

Moved by Director Webber seconded by Rice and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of April 24, 2025.
Action: Adopted the Action Summary Minutes.
- 2. Disclosure of Material Expenditure – Insurance Broker Services – USI Insurance Services - \$50,000**
Recommendation: Authorize the payment of \$50,000 to USI Insurance Services for insurance brokerage services.
Action: Approved
- 3. Disclosure of Material Expenditure – Aviation Liability Insurance – Chubb Insurance Group - \$185,187.**
Recommendation: Authorize the payment of \$185,187.00 to Chubb Insurance Group for the purchase of Aviation Liability Insurance.
Action: Approved

4. **Adopt Resolution – Qualified Bidders List – Fire Station 67 Project**
Recommendation: Adopt Resolution establishing a Qualified Bidders List that includes those firms who were successful in the pre-qualification process.
Action: Adopted **Resolution 2025-025.**

5. **Adopt Resolution – Special Fire Tax – Sloughhouse/Rancho Murieta Area**
Recommendation: Adopt Resolution authorizing the County Assessor to incorporate the \$100 per parcel Special Fire Tax for the Sloughhouse/Rancho Murieta area with the 2025/26 Sacramento County property tax levy.
Action: Adopted **Resolution 2025-026.**

6. **Adopt Resolution – Annual Adjustment for Medical Aid and Ambulance Transport User Fee**
Recommendation: In accordance with the Ordinance, adopt the Resolution amending the Ambulance Fee Schedule.
Action: Adopted **Resolution 2025-027.**

7. **Adopt Resolution – Annual Fee Adjustment for Operational Permits, Plan Review, New Construction Inspections, General Fire and Life Safety Inspections, and other Miscellaneous Services**
Recommendation: In accordance with the Ordinance, adopt the Resolution amending the Fee Schedule.
Action: Adopted **Resolution 2025-028.**

8. **Adopt Resolution – Surplus Equipment**
Recommendation: Adopt Resolution approving the disposal of the I.T. Division's surplus equipment.
Action: Adopted **Resolution 2025-029.**

9. **Purchase Approval – Fleet Service Truck**
Recommendation: Approve the purchase of a Fleet Service Truck from National Auto Fleet Group utilizing the Sourcewell contract number 091521-NAF.
Action: Approved

PUBLIC HEARING

1. **Introduction and First Reading of Proposed Ordinance 2025-01, 2025 Fire Hazard Severity Zone Map**
(Acting Deputy Fire Marshal Schmidt)
Recommendation: Conduct a Public Hearing and introduce Ordinance 2025-01, by title only, waiving the first reading, and proceed with scheduling the second reading and adoption for June 12, 2025, to adopt Ordinance 2025-01, thereby adopting the 2025 Fire Hazard Severity Zone Map.

President Wood opened the Public Hearing at 6:06 PM. President Wood closed the Public Hearing at 6:20 PM.

Action: Moved by Director Rice, seconded by Stark, and carried unanimously by members present to waive the first reading and adopt the Ordinance moving it forward to the second reading.

ACTION ITEMS

1. **Adopt Resolution – Contract Award Recommendation – 9-1-1 Advanced Life Support Ambulance Services**
(Assistant Chief Kiley Keeley)
Recommendation: Adopt Resolution approving a contract award to American Medical Response West DBA American Medical Response and authorize the Fire Chief or his designee to execute and administer an agreement and any extensions thereto.
Action: Moved by Director Goold, seconded by Clark, and carried unanimously by members present to adopt **Resolution 2025-030**, Approving a Contract Award for Advanced Life Support Ambulance Services.

2. **Adopt Resolutions – Measure O – General Obligation Bond Financing Plan**
(Dave O’Toole, Chief Financial Officer)
(Bobby Cheung, Managing Director, KNN Public Finance, LLC)
(David Leifer, Senior Managing Director, KNN Public Finance, LLC)
(Brian Quint, Of Counsel, Stradling Yocca Carlson & Rauth LLP)
Recommendation: Adopt the two Resolutions authorizing the execution of the Measure O Financing Plan.
Action: Moved by Director Clark, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2025-031**, Authorizing the Issuance and Sale of the District’s General Obligation Bonds, Election of 2024, Series A (2025), in an Amount Not to Exceed \$160,000,000.
Action: Moved by Director Clark, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2025-032**, Approving a Disclosure Procedure.

REPORTS

1. **PRESIDENT’S REPORT - (President Wood)**

No Report

2. **FIRE CHIEF'S REPORT — (Chief House)**

Good evening, Directors, Colleagues, and Members of the Public

New Hire:

Please join me in welcoming:

- Jack Bergin, hired for the position of Fire Mechanic in the Fleet Division, effective May 1.
- the following members hired for the position of Reserve FF, effective May 6
 - Bradley Rankin
 - Dylan Rector – introduced himself to the Board
 - Ashley Pavloff-Salazar
 - Kalin Camacho Charles Segarra – introduced himself to the Board
 - Shayne Smith – introduced himself to the Board

Promotion:

Congratulations to Diana Schmidt for being promoted to Deputy Fire Marshal effective May 19.

Appointment:

Congratulations to Joe Fiorica for being appointed as the Administration Branch Deputy Chief effective May 12.

Misc.:

Chief House read the attached letter recognizing Erin Castleberry.

OPERATIONS REPORT – (Assistant Chief Daly)

Chief Daly reported that this week the District implemented new reporting procedures related to behavioral health response. With the new reporting procedures, we should be able to produce more detailed information regarding what Law Enforcement agencies are responding when requested, and what agencies aren't.

ADMINISTRATIVE REPORT – (Out-of-Class Deputy Chief Fiorica)

No Report

SUPPORT SERVICES – (Deputy Chief Wagaman)

No Report

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT (Captain Sean Scollard, Local 522 Vice President)

Captain Sean Scollard expressed congratulations to the new hires and promotions. Captain Scollard reported that he attended a Rancho Cordova City Council meeting and was disappointed that the Metro Fire Executive Team was not present. Our budget ask was cut in half. We are looking for high-level collaboration. We had a great trip to Cap-to-Cap and was happy to speak to the Board Members who were attended.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Wood)

No Report

B. Communications Center JPA – (Out-of-Class Deputy Chief Fiorica)

No Report

C. Finance and Audit Committee – (Director Jones)

The Finance and Audit Committee met tonight and heard two presentations: 1. Preliminary CIP. 2. Preliminary Budget. Both of these items will come to the full Board at the next Board meeting.

D. Policy Committee – (Director Costa)

No Report

BOARD MEMBER QUESTIONS AND COMMENTS

Director Saylor congratulated the new hires and welcome to Metro Fire and congratulations to the newly promoted members.

Director Rice congratulated Chief Fiorica on his promotion to Deputy Chief.

Director Goold thanked staff for their great reports tonight. Congratulations to Erin on the letter she received that Chief House read from PCWA regarding the Cap-to-Cap program.

Director Costa thanked staff for their great reports tonight.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2025-05-22-board-meeting>

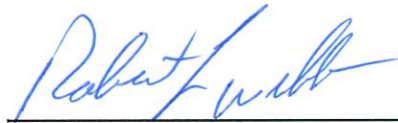
https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

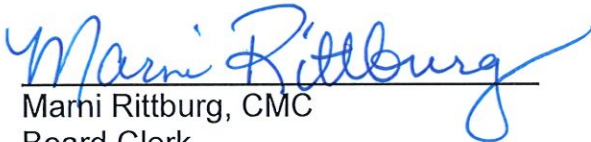
The meeting was adjourned at 7:04 p.m.



Ted Wood, Board President



Robert Webber, Secretary



Marni Rittburg, CMC
Board Clerk