



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, California 95655 • Phone (916) 859-4305 • Fax (916) 859-3715

ADAM A. HOUSE  
Fire Chief

## ACTION SUMMARY MINUTES – REGULAR MEETING

### POLICY COMMITTEE THURSDAY, FEBRUARY 8, 2024 AT 5:30 PM SACRAMENTO METROPOLITAN FIRE DISTRICT & Remotely Via Zoom

#### CALL TO ORDER

The meeting was called to order at 5:30 pm by Director Costa. Committee members present: Costa, and Saylor. Committee members absent: None. Staff present: Chief House and Board Clerk Rittburg.

**PUBLIC COMMENT:** None

#### CONSENT AGENDA

**Action:** Moved by Saylor seconded by Costa, and carried unanimously by members present to adopt the Consent Calendar as follows:

- Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for meeting of December 14, 2023.  
**Action:** Approved the Action Summary Minutes.

#### PRESENTATION ITEMS

- Revision of Board Policy 13.003-01 – Password Policy**  
(IT Director Mat Roseberry)  
**Recommendation:** Review the Password Policy for informational purposes only.  
**Action:** Reviewed the Password Policy.

#### ADJOURNMENT

The meeting adjourned at 5:34 pm.

  
\_\_\_\_\_  
Director Costa, Chair

  
\_\_\_\_\_  
Marni Rittburg, CMC, CPMC  
Clerk of the Board