



Todd Harms
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, July 9, 2020 – 6:00 PM

Held Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 944 7406 8890 #

Password: 882451380 #

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available via Zoom at the phone number listed above. **If you prefer viewing the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Note: The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Melissa Penilla
Board Clerk
(916) 859-4305

Penilla.melissa@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties

Jennifer Sheetz
Board President
Division 5

Matt Kelly
Board Vice President
Division 7

Cynthia Saylor
Board Secretary
Division 1

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

D'Elman Clark
Board Member
Division 6

Gay Jones
Board Member
Division 8

Walt White
Board Member
Division 9



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REGULAR BOARD MEETING AGENDA

THURSDAY, JULY 9, 2020

CALL TO ORDER

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Friday, July 10th at 2:00 pm and Saturday, July 11th at 2:00 pm on Channel 14; Webcast at www.sacmetrocable.tv.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

Page No.

1. **Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of June 25, 2020. 4

REPORTS

1. **PRESIDENT'S REPORT**—(President Sheetz)
2. **FIRE CHIEF'S REPORT**—(Acting Chief Bridge)
OPERATIONS' REPORT – (Deputy Chief Bridge)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – (President Sheetz)
Next Meeting: TBD
 - B. **Communications Center JPA** – (DC Shannon)
Next Meeting: July 14, 2020 at 9:00 AM



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REGULAR BOARD MEETING AGENDA

THURSDAY, JULY 9, 2020

- C. **California Fire & Rescue Training JPA – (DC Shannon)**
Next Meeting: September 17, 2020 at 4:00 PM
Location: 3121 Gold Canal Drive
Rancho Cordova, CA 95670
- D. **Finance and Audit Committee – (Director Orzalli)**
Next Meeting: TBD
- E. **Policy Committee – (Director Goold)**
Next Meeting: TBD

CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) –one (1) matter of Workers Compensation Settlement Authority.**

Anthony Fink and the Sacramento Metropolitan Fire District
Claim # SMDQ - 549938 – Workers Compensation Settlement Authority –
Jessica Valenti of Lenahan, Lee, Slater, Pearse & Majernik, LLP

BOARD MEMBER QUESTIONS AND COMMENTS

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – July 23, 2020 at 6:00 PM


The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: TBD

Posted on July 6, 2020

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



TODD HARMS
Fire Chief

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, June 25, 2020 Held Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Sheetz. Board members present: Clark, Goold, Jones, Kelly, Orzalli, Saylor, Sheetz, White, and Wood. Board members absent: None. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of June 11, 2020.

Action: Approved Action Summary Minutes.

2. **Lease Agreement with California Fire & Rescue Training Authority –
3121 Gold Canal Drive, Rancho Cordova**

Recommendation: Adopt resolution authorizing the Fire Chief to execute the Lease Agreement.

Action: Adopted Resolution No. 2020-034.

3. **Disclosure of Material Expenditure – Aviation Liability Insurance –
Ace Westchester Fire Insurance Company**

Recommendation: Authorize payment of \$105,168.00 to Ace Westchester Fire Insurance Company.

Action: Authorized payment not to exceed \$105,168.00 to Ace Westchester Fire Insurance Company.

ACTION ITEMS

1. **Election of Representative to the CSDA Board of Directors**

(Melissa Penilla, Board Clerk)

Recommendation: Select one candidate to be voted for as the representative for the CSDA Board of Directors Sierra Network, Seat C.

Action: Moved by Jones, seconded by Wood, and carried unanimously by members present to select Patrick Larkin as the candidate to vote for in the election for CSDA Board of Directors, Seat C.

2. **Industrial Disability Retirement – Firefighter Janice Odestig**

Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Firefighter Janice Odestig has suffered job related injuries and direct staff to work with Firefighter Odestig through her Industrial Disability Retirement process with CalPERS.

Action: Moved by Jones, seconded by Wood, and carried (Aye: Clark, Jones, Kelly, Orzalli, Saylor, Sheetz, White, and Wood; Absent: Goold) to adopt Resolution No. 2020-035.

REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

Chief Harms informed the Board the Captain's promotional process is concluding today, and they anticipate having the eligibility list released tomorrow. We are looking forward to welcoming the future leaders to the rank of Captain.

Meetings

6/15 Captain's Academy – Welcomed 26 candidates at Station 106. This was a week-long academy to prepare candidates for their potential new positions. Chief Harms opened the academy on Monday by answering any questions they had.

6/16 Met with the Training Division to talk about transitioning the EOT to General Agency Communication on a biweekly basis.

6/18 Sacramento County Chiefs

6/25 Labor Management Collaboration

Chief Harms concluded by giving an update on behavioral health. Jeff Wells has seen an increase in the number of members reaching out. This can be attributed to the confidence in the program, especially during a pandemic.

OPERATIONS REPORT

Deputy Chief Bridge reported that although we are faced with challenging political and environmental times, our members are still showing up to work and signing up for overtime shifts. Call volume has returned to regular numbers and fire volume is up, mostly due to the increase in vegetation fires.

The Operations Division is up staffing for the 4th of July holiday weekend, and will increase the number of arson investigators, presence on the American River, busier engine companies, and Copter 2.

He concluded by reporting on the 5,000 acre grass fire that occurred on Friday, June 12th near Jackson and Grant Line Road. Overall, 28 Metro unit responded, and worked closely with Cal Fire, 3 helicopters, and 5 tankers. They lost one outbuilding during the fire.

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

Captain McGoldrick is happy to report a successful Captain's promotional exam process, and thanked the internal personnel and external evaluators for their time and dedication. Members are rising to the occasion during this pandemic and taking care of each other and members in the community.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

Director Goold left the meeting during Committee and Delegate Reports.

- A. **Executive Committee – (President Sheetz)**
Next Meeting: TBD

- B. **Communications Center JPA – (DC Shannon)**
Report Out: June 23, 2020 at 9:00 AM
DC Shannon reported there are currently 7 candidates in the dispatcher academy. He also congratulated Janice Parker and Donna Pender who are retiring after many years of service to the Communications Center, thank you for all your hard work.
Next Meeting: July 14, 2020 at 9:00 AM

- C. **California Fire & Rescue Training JPA – (DC Shannon)**
Report Out: June 18, 2020 at 4:00 PM
Chief Gear has returned after an extended absence. Overall, 46 classes were cancelled due to COVID-19, and they approved the preliminary budget for FY 20/21.
Next Meeting: September 17, 2020 at 4:00 PM
Location: 3121 Gold Canal Drive
Rancho Cordova, CA 95670

- D. **Finance and Audit Committee – (Director Orzalli)**
Report Out: June 25, 2020 at 5:00 PM
The Committee heard a report from CFO Thomas. We are anticipating to end FY 19/20 with 14% in reserves, possibly 15%.
Next Meeting: TBD

- E. **Policy Committee – (Director Goold)**
Next Meeting: TBD

The Board convened to Closed Session at 6:28 pm.

CLOSED SESSION

1. Pursuant to California Government Code Section 54956.9 (a) – one (1) matter of Industrial Disability Retirement.

Janice Odestig and the Sacramento Metropolitan Fire District
Claim # SMDN – 549193– Industrial Disability Retirement
Deputy Chief Gregory Casentini

Action: No action taken.

The Board reconvened to Open Session at 6:36 pm.

BOARD MEMBER QUESTIONS AND COMMENTS

Director White was appreciative of the responding crews for the 5,000 acre grass fire, he had a chance to talk to BC Jenkins about the incident. He congratulated the Captains, and hopes to attend the dispatcher academy next week.

Director Jones thanks staff for the reports, and wishes best of luck to the promotional candidates.

Director Clark reminded everyone to please be careful during the 4th of July weekend, and be mindful of social distancing.

Director Wood appreciated the efforts of crews during the Douglas Road grass fire, it was a quick attack. He also urged everyone to wear masks, the PPE and our staff is an example that they work.

Director Saylor thanked everyone for their presentations and encouraged everyone to stay safe for the 4th of July, especially responding crews.

Director Kelly is glad to hear all members are safe, and those who tested positive for COVID-19 are recovering well.

Director Sheetz encouraged everyone to stay safe over the 4th of July holiday.

ADJOURNMENT

The meeting was adjourned at 6:39 pm.

Jenifer Sheetz, President

Cinthia Saylor, Secretary

Melissa Penilla, Board Clerk