



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, March 12, 2026, at 6:00 p.m.

Held at the following locations:
10545 Armstrong Avenue – Board Room
Mather, California
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Costa. Board members present: Clark, Costa, Gould, Jones, Saylor, Stark, Webber, and Wood. Board members absent: Rice. Staff present: Deputy Chief Mitchell and Board Clerk Rittburg.

PUBLIC COMMENTS

No public comments were received.

CONSENT ITEMS

Moved by Director Wood, seconded by Webber, and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board Meetings of February 12, 2026.
Action: Adopted the Action Summary Minutes.
- 2. Purchase Approval – Drager Phase V Burn Container Replacement**
Recommendation: Approve the Purchase of a replacement Burn Container 1 for the existing Swede Survival Phase V Burn Building from Draeger, Inc., using Sourcewell contract #011824, and authorize the Fire Chief or his designee to negotiate the terms and conditions stated in the attached quotation.
Action: Approved.
- 3. Continuing Emergency Work Approval – 10545 Armstrong Avenue**
Recommendation: Determine that an emergency continues to exist and authorize contracting without a competitive solicitation for bids pursuant to PCC Section 22050 for the repair, demolition, and clean-up services required to restore 10545 Armstrong Avenue to a condition safe for occupancy.
Action: Approved.

4. **Adopt Resolution – Amendment Capital Improvement Program Plan FY 2025/26 – 2029/30**
Recommendation: Adopt Resolution amending the Capital Improvement Program Plan for FY 2025/26 – 2029/30.
Action: Adopted **Resolution 2026-006**.

PRESENTATION ITEMS

1. **Legal Services Multiple Award Schedule**
(Chief Development Officer Jeff Frye)
Recommendation: Receive the presentation.
Action: Presentation received.
2. **Workers’ Compensation Stewardship Report**
(Intercare & Workers’ Compensation Coordinator Angela Lewis)
Recommendation: Receive the presentation.
Action: Presentation received.

ACTION ITEMS

1. **Purchase Approval – Squad Unit**
(Shea Pursell, Fleet Manager)
Recommendation: Approve the Purchase of a Squad Unit from Braun Northwest, Inc. utilizing HGACBuy contract number AM10-23, Model AM23CB01.
Action: Moved by Director Goold, seconded by Wood, and carried unanimously by members present to approve the purchase.
2. **Adopt Resolution – Memorandum of Agreement – Land Transfer**
(Administrative Analyst Erin Castleberry)
Recommendation: Adopt a **Resolution** authorizing the Fire Chief or his designee to execute and administer the proposed Memorandum of Agreement with the City of Rancho Cordova pertaining to an intended land transfer associated with the replacement of Station 61.
Action: Moved by Director Wood, seconded by Jones, and carried unanimously by members present to adopt **Resolution 2026-007** authorizing the Fire Chief or his designee to execute and administer the proposed Memorandum of Agreement with the City of Rancho Cordova pertaining to an intended land transfer associated with the replacement of Station 61.
3. **Adopt Resolutions – FY 2025/26 Midyear Budget**
(Chief Financial Officer Dave O’Toole)
A. Resolution – 2025/26 Midyear Budget for the General Operating Fund 212A
B. Resolution – 2025/26 Midyear Budget for the Capital Facilities Fund 212D
C. Resolution – 2025/26 Midyear Budget for the Pension Obligation Fund 212E
D. Resolution – 2025/26 Midyear Budget for the Grants Fund 212G
E. Resolution – 2025/26 Midyear Budget for the Development Impact Fees Fund 212I
F. Resolution – 2025/26 Midyear Budget for the Leased Properties Fund 212L
G. Resolution – 2025/26 Midyear Budget for the Measure O Building Fund 212O
H. Resolution – 2025/26 Midyear Budget for the Special Projects Fund 212S
I. Resolution – 2025/26 Position Authorization Document
Recommendation: Receive presentation and adopt the Resolutions adopting the Midyear Budget for the fiscal year ending June 30, 2026.

Action: Moved by Director Wood, seconded by Clark, and carried unanimously by members present to adopt **Resolution 2026-008**, 2025/26 Midyear Budget for the General Operating Fund 212A.

Action: Moved by Director Wood, seconded by Clark, and carried unanimously by members present to adopt **Resolution 2026-009**, 2025/26 Midyear Budget for the Capital Facilities Fund 212D.

Action: Moved by Director Wood, seconded by Clark, and carried unanimously by members present to adopt **Resolution 2026-010**, 2025/26 Midyear Budget for the Pension Obligation Fund 212E.

Action: Moved by Director Wood, seconded by Clark, and carried unanimously by members present to adopt **Resolution 2026-011**, 2025/26 Midyear Budget for the Grants Fund 212G.

Action: Moved by Director Wood, seconded by Clark, and carried unanimously by members present to adopt **Resolution 2026-012**, 2025/26 Midyear Budget for the Development Impact Fees Fund 212I.

Action: Moved by Director Wood, seconded by Clark, and carried unanimously by members present to adopt **Resolution 2026-013**, 2025/26 Midyear Budget for the Leased Properties Fund 212L.

Action: Moved by Director Wood, seconded by Clark, and carried unanimously by members present to adopt **Resolution 2026-014**, 2025/26 Midyear Budget for the Measure O Building Fund 212O.

Action: Moved by Director Wood, seconded by Clark, and carried unanimously by members present to adopt **Resolution 2026-015**, 2025/26 Midyear Budget for the Special Projects Fund 212S.

Action: Moved by Director Wood, seconded by Clark, and carried unanimously by members present to adopt **Resolution 2026-016**, 2025/26 Position Authorization Document.

REPORTS

1. PRESIDENT'S REPORT - *(President Costa)*

President Costa reported he had the opportunity to connect with Local 522 President Trevor Jameson. We discussed opportunities to work together and finding ways to work better together and it was a great conversation.

2. FIRE CHIEF'S REPORT — *(Deputy Chief Mitchell)*

Good evening, Directors, Colleagues, and Members of the Public

Metro Fire's Citizen Academy

DC Mitchell shared some positive feedback recently received from a participant in our Metro Fire Citizens Academy that reflects the program's intent.

The participant expressed appreciation for our personnel taking the time to share insight about careers in the fire service and provide guidance to their son, who is interested in serving the community. They also noted that hearing directly from our employees gave them a deeper appreciation for the department's culture, professionalism, and sense of community. This type of feedback highlights the value of the Citizens Academy in strengthening community understanding of our work and supporting awareness of fire service career pathways, consistent with the Board's direction on community engagement and recruitment.

Thank you to the Board members who have attended sessions, as well as the employees who help make the program a meaningful experience for participants.

President Costa requested a report back at a future meeting on the reorganization.

OPERATIONS REPORT – (Deputy Chief Wagaman)

No Report

ADMINISTRATIVE REPORT – (Deputy Chief Fiorica)

No Report

SUPPORT & EMERGENCY MEDICAL SERVICES – (Deputy Chief Mitchell)

No Report

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT – (Captain Sean Scollard, Local 522 Vice President)

No Report

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Costa)

President Costa reported that the Executive Committee met tonight on several items:

1. Classification and Compensation Study; staff reported that the contract is in the process of being finalized and will be executed upon completion. The study will be conducted in two phases: Phase 1 is expected to take approximately four months, and Phase 2 approximately six months, for a total duration of about ten months. Some overlap between phases may reduce the overall timeline to approximately eight months. The initial five weeks will focus on the ranks of Captain and EMT Medic to align with ongoing negotiations. The Executive Committee acknowledged staff's efforts in advancing this work and providing regular updates.

2. Strategic Plan; staff reported the initial phase is complete, resulting in a high-level outline for implementation. As the document remains an outline, staff proposed next steps, including leveraging internal resources and additional consultant support to further develop the plan. Staff will proceed with this work and provide ongoing updates to the committee.

3. Strengthening and Expanding Communications; the following four projects were identified. Project #1: Executive Staff/Board Communications. Project #2: Labor Management Communications. Project #3: District to member

communication. Project #4: External communication. Discussed resource constraints and what the priorities of the Board are. Provided direction to focus on the Executive Staff/Board Communications and Labor Management Communications.

4. Preliminary Budget Preparation; staff presented on the preparation of the preliminary budget. Provided direction to staff to take the Board budget portion and get feedback from Directors.

B. Communications Center JPA – (Deputy Chief Fiorica)

No Report

C. Finance and Audit Committee – (Director Jones)

No Report

D. Policy Committee

No Report

BOARD MEMBER QUESTIONS AND COMMENTS

Director Stark thanked Station 101 and the Training division as he participated in live fire training and it was a great training.

Director Wood stated he attended the Citizens Academy last night and thanked BC Barthel as he's doing an excellent job with the agendas and getting people together. BC Gonsalves did a great job with the Health and Wellness piece and Engineer Alexander on the dozer. Lastly, thanked CDO Frye, for taking on that strategic plan.

President Costa thanked the men and women of this organization. Especially those of you who take my calls and walk me through all my questions. Thanks for the great work.

CLOSED SESSION:

The Board recessed to closed session at 7:50 p.m. on the following matter(s):

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6

- A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

F. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: EMT and Paramedic Memorandum of Understanding

2. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9 (a) – ONE (1) MATTER OF WORKERS' COMPENSATION SETTLEMENT AUTHORITY

Eric Kellenberger and the Sacramento Metropolitan Fire District
Claim # 24-180117; 24-182104: SMDO-549523; SMDF 535870; SMDQ 949973
Workers' Compensation Settlement Authority
Breanna Owen, Lenahan, Slater, Pearse & Majernik, LLP

Action: Moved by Goold, seconded by Jones, and carried unanimously by members present to give authority to its third-party administrator to conclude a settlement of the matter.

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One Case

Claim Against Public Entity Pursuant to Government Code Section 910
David B. Asher v. Sacramento Metropolitan Fire District
John Lavra, General Counsel

Action: Moved by Goold, seconded by Stark, and carried unanimously by members present to deny the 910 Claim.

4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One Case

Claim Against Public Entity Pursuant to Government Code Section 910
Amanda Salanitro & Ashley Albert v. Sacramento Metropolitan Fire District
John Lavra, General Counsel

Action: Moved by Goold, seconded by Jones, and carried unanimously by members present to deny the 910 Claim.

5. CONFERENCE WITH LEGAL COUNSEL – PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9(d)

Significant exposure to litigation pursuant to Paragraph (2) of subdivision (d) of section 54956.9. Activities/incident/discussion with and among staff at Station 106 on September 4, 2025.

CLOSED SESSION REPORT OUT:

The Board reconvened in open session at 8:48 p.m. General Counsel John Lavra reported that the Board met in closed session on four items:

1. Conference with Labor Negotiator; the Board met with its designated labor negotiator; no reportable action was taken in closed session.
2. Workers' Compensation Settlement Authority for Eric Kellenberger, the Board voted unanimously to effectuate a settlement in that matter.
3. Conference with Legal Counsel on 910 Claim of David B. Asher, the Board voted unanimously to deny the claim and refer to its liability pool.

4. Conference with Legal Counsel on 910 Claim of Amanda Salanitro & Ashley Albert, the Board voted unanimously to deny the claim and refer to its liability pool.
5. Conference with Legal Counsel, Significant exposure to litigation; no reportable action was taken in closed session.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2026-03-12-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 8:49 p.m.



John Costa, Board President



Brian Rice, Secretary



Marni Rittburg, CMC
Board Clerk