

ADAM A. HOUSE Fire Chief

Ted Wood Board President Division 4

John Costa Board Vice President Division 9

Robert Webber Board Secretary Division 3

Cinthia Saylors Board Member Division 1

Grant Goold Board Member Division 2

Shawn Stark Board Member Division 5

D'Elman Clark Board Member Division 6

Brian Rice Board Member Division 7

Gay Jones Board Member Division 8

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, January 9, 2025, – 6:00 PM Sacramento Metropolitan Fire District 10545 Armstrong Avenue Board Room – Second Floor Mather, California

Remotely Via Zoom Webinar ID: 827 3461 0232 # Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

Passcode: 838771796 #

https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To view the meeting via the Zoom Application, please click on the link above.

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg
Board Clerk
(916) 859-4305
rittburg.marni@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



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REGULAR BOARD MEETING

THURSDAY, JANUARY 9, 2025

- > CALL TO ORDER
- > ROLL CALL
- PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video streamed at metro14live.saccounty.gov. Today's meeting replays at 6:00 p.m. on Monday, January 13, 2025 and again at 6:00 p.m. on Wednesday, January 15, 2025, on Metro Cable Channel 14. Once posted, the recording of this meeting can be viewed on-demand at youtube.com/metrocable14.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to three (3) minutes (Per Section 31 of the Board of Directors Policies and Procedures).

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS:

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

Page No.

- Action Summary Minutes
 Recommendation: Approve the Action Summary Minutes for the Regular
 Board Meeting of December 12, 2024.
- Purchase Approval Motorola Portable Radios
 Recommendation: Allow the District to procure APX 8000 Series Portable Radios from Motorola using the County of Sacramento Open Item Contract #WA00034181.

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REGULAR BOARD MEETING

THURSDAY, JANUARY 9, 2025

- Purchase Approval Dell Server Subscription
 Recommendation: Allow the District to procure a Dell APEX subscription for 17 servers using the OMNIA Partners Region 14 (ESC) TX contract, #01-143.
- 4. Purchase Approval Lease of 10 Zig PCs Recommendation: Allow the District to enter into a 3-year, 0% interest lease to procure the 10 Zig thin clients from ePlus Technology, Inc. using OMNIA contract #R200803.

REPORTS:

- 1. PRESIDENT'S REPORT (President Wood)
- 2. FIRE CHIEF'S REPORT (Chief House)

OPERATIONS REPORT – (Deputy Chief Mitchell)
ADMINISTRATIVE REPORT – (Out-of-Class Deputy Chief Johnson)
SUPPORT SERVICES REPORT – (Deputy Chief Bailey)

- 3. SMFD FIREFIGHTERS LOCAL 522 REPORT Captain Sean Scollard, Local 522 Vice President)
- 4. COMMITTEE AND DELEGATE REPORTS

 All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. Executive Committee (President Wood)
 Next Meeting: TBD
 - B. Communications Center JPA (Deputy Chief Bailey) Next Meeting: January 14, 2025 at 9:00 AM
 - C. Finance and Audit Committee (Director Jones)
 Next Meeting: January 23, 2025 at 5:30 PM
 - D. Policy Committee (Director Costa) Next Meeting: February 13, 2025 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS



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REGULAR BOARD MEETING

THURSDAY, JANUARY 9, 2025

CLOSED SESSION:

The Board will convene in closed session to meet on the following matters:

- 1. CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION Pursuant to California Government Code Section § 54956.9: Five Cases
 - A. Steinwand v. Electric Bike Technologies
 - B. White v. Sacramento Metropolitan Fire District
 - C. Olivares v. Sacramento Metropolitan Fire District
 - D. Harrison v. Sacramento Metropolitan Fire District
 - E. Samuel v. Sacramento Metropolitan Fire District

CLOSED SESSION REPORT OUT

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA

Regular Board Meeting – January 23, 2025 at 6:00 PM

Posted on January 6, 2025, by 4:30 p.m.

Marni Rittburg, CMC, CPMC

Clerk of the Board

** No written report

* Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



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ACTION SUMMARY MINUTES - REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, December 12, 2024
Held at the following locations:
10545 Armstrong Avenue – Board Room
Mather, California
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:01 pm by President Goold. Board members present: Clark, Costa, Goold, Webber, and Wood. Board members absent: Jones, Saylors, and Rice. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS

None

CONSENT ITEMS

Moved by Director Wood seconded by Clark and carried unanimously by members present to adopt the consent calendar as follows:

1. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of October 24, 2024 and November 14, 2024.

Action: Adopted the Action Summary Minutes.

- 2. Revision of Board Policy 01.003.08 Family and Medical Leave Policy Recommendation: Approve the revisions to the Family and Medical Leave Policy. Action: Approved.
- 3. Adopt Resolution Certified Election Results General Election Results Recommendation: Adopt Resolution canvassing the results of the District General Election held on November 5, 2024 in accordance with the Certificate of Facts from the Registrar of the County of Sacramento. Adopt Resolution canvassing the results of a General Obligation Bond Election held on November 5, 2024, in accordance with the Certificate of Facts from the Registrars of the Counties of Sacramento and Placer. Action: Adopted Resolution 2024-136 and Resolution 2024-137.

4. Adopt Resolution – Surplus Equipment

Recommendation: Adopt Resolution approving disposal of the District's I.T. Division's

surplus equipment.

Action: Adopted Resolution 2024-138.

5. Adopt Resolution - Deferred Compensation Committee Appointments

Recommendation: Adopt Resolution appointing Cardiff Schmitz and Michelle Dehoney

to the Deferred Compensation Committee.

Action: Adopted Resolution 2024-139.

6. 2025 Schedule of Regular Board and Committee Meetings

Recommendation: Approve the 2025 schedule of regular board and committee

meetings and cancel meetings that fall on holidays.

Action: Approved.

PRESENTATION ITEMS

1. Board Member Swearing-In Ceremony

(Board Clerk Rittburg)

Recommendation: Swear-In elected officials for Divisions 2, 4, 5, and 6.

Action: Board Clerk Rittburg administered the Oath of Office to Director Goold (Division 2), Director Wood (Division 4), Director Stark (Division 5), and Director Clark (Division 6).

All were elected to a term ending December 2028.

ACTION ITEMS

1. Election of Board Officers

(Board Clerk Rittburg)

Recommendation: Nominate and elect members of the Board to serve as: a)

President, b) Vice President, and c) Secretary for one (1) year terms to commence on

January 1, 2025.

Action: Moved by Director Clark, seconded by Costa, and carried unanimously by

members present to nominate Director Wood as Board President.

Action: Moved by Director Wood, seconded by Clark, and carried unanimously by

members present to nominate Director Costa as Vice President.

Action: Moved by Director Wood, seconded by Clark, and carried unanimously by

members present to nominate Director Webber as Secretary.

2. Adopt Resolution – Industrial Disability Retirement – Captain Jordan Oakes

Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Captain Jordan Oakes has suffered job related injuries incapacitating him for the performance of duties as Captain, and direct staff to continue working with Captain Oakes through his Industrial Disability Retirement process with CalPERS.

Action: None, item to be voted on after discussion in Closed Session.

REPORTS

1. PRESIDENT'S REPORT - (President Goold)

President Goold thanked his colleagues for a wonderful year serving in this position as Board President. Thanks for the many discussions and accepting responsibilities and pushing boundaries to make change. There is incredible energy flowing through the building which sure makes our jobs easier.

2. FIRE CHIEF'S REPORT — (Chief House)

Good evening, President Goold, Directors, Colleagues, and Members of the Public.

Chief House thanked President Goold for serving as President. As President you have led some projects in this organization such as establishing the Ad Hoc Committee which has increased our capacity to care for our members. I wish all the Directors a Merry Christmas.

I want to acknowledge the public that we serve. The community has spoken loud and clear that they enjoy our service delivery and they want it maintained. I cannot thank the public enough for their support and vote of confidence for this organization in passing Measure O. I want to thanked every member of this organization for their support and collaboration as it took all of you to get this passed. I wish you all a Merry Christmas and Happy New Year!

OPERATIONS REPORT – (Deputy Chief Mitchell)

Deputy Chief Mitchell brought up Chief Pilot Nowaski who provided a year-end review of air operations.

Air Ops Year in review:

- Air Ops Incident totals: 255 calls
- Out of county fire activations: 1
- Rescuer Hiring process: 22 outstanding applicants, hired 4
- Rescuer Academy: all four graduated
- Next year look ahead: looking forward to a productive year

Shift Commander Spotlight

AC Greene introduced BC Gonsalves who brought up Truck 26A crew, including Capt. Jukich, Eng. Horton, FF/P Hofford, and FF/P Edwards. FF/P Edwards shared with the Board about the crew's participation with Antelope High School's Football team dinners held at Station 26 during the football season.

ADMINISTRATIVE REPORT - (Out-of-Class Deputy Chief Johnson)

COMMUNITY RELATIONS DIVISION

- On December 4, Metro Fire was thrilled to partner with the City of Rancho Cordova and the Rancho Cordova Police Department's Police Activities League (PAL) program to bring smiles to local kids during a delightful shopping spree at Target!
- On December 7, we had a wonderful time celebrating the holidays with our Metro Fire Community Emergency Response Team (CERT) members. Twenty-five of our

- dedicated volunteers gathered for an afternoon filled with delicious food, laughter, and camaraderie.
- Looking ahead, on Thursday, December 19, we're excited to partner with Citrus
 Heights Operation Holiday Cheer to spread joy by distributing gifts and food boxes to
 families facing unexpected hardships.

BACKGROUNDS

- Backgrounds as of 12/09/2024:
 - 2 Fire Mechanics
 - o 1 Arson Investigator
 - o 1 Logistics Technician
 - 1 Communications Technician (as of today)
 - o 15 Reserve Firefighters
 - o 70 MMPs (11 Paramedics, 59 EMTs)
 - o 10 Lateral Firefighters
- Chief Johnson acknowledged HR Analyst Leslie Miller who has been inundated with hundreds of backgrounds and she always does it with a smile.

TRAINING

- Fire Academy 24-2 graduation is December 20, 2024, at 6 pm at San Juan High School.
 - 16 recruits

SUPPORT SERIVES – (Deputy Chief Bailey)

No Report

 SMFD – FIREFIGHTERS LOCAL 522 REPORT (Captain Sean Scollard, Local 522 Vice President)

BC Matt Cole piggybacked on the Measure O Obligation Bond comments made by Chief House. Thank you to the members of Station 26 who knocked on 5,740 doors to establish relationships and meet the community. Thank you to all the volunteers who did these activities on their own time. It was a really successful collaboration. Thank you to Director Webber for your commitment to the Ad Hoc Committee and working to improve Workers' Compensation. We look forward to continuing an increase of service with the new SAFER Grant. This is a very exciting time for Metro Fire. We have an obligation to the community to collaborate and we owe that to them. I'm very excited for 2025.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Goold)

No Report

B. Communications Center JPA – (Deputy Chief Mitchell)

The SRFECC met on December 10, 2024 and Ty Bailey was appointed to be the Board Chairperson for 2025 and Scotty Williams from Sacramento City Fire will be the Vice Chairperson for 2025. During that meeting the JPA voted and approved a reclassification of the administration manager to Deputy Director of Administration.

The Next Board meeting will be at Metro Headquarters on January 14, 2025.

C. Finance and Audit Committee – (Director Webber)

No Report

D. Policy Committee – (Director Costa)

No Report

BOARD MEMBER QUESTIONS AND COMMENTS

Director Costa thanked the Board, Chief and staff and the community for the opportunity to serve this year. Wishing everyone happy and safe holidays.

Director Webber wished everyone happy and safe holidays. Thank you to those that will be on duty. Thank you to the Board for trusting me to be Secretary in 2025.

Director Stark stated he is humbled to be on the Board and part of the Metro Fire family.

Director Clark echoed the sentiments of his fellow Directors. He expressed thanks to Community Relations Coordinator Brenda Briggs, Community Relations Specialists April West and Allisyn Mayhew for organizing and participating in the Christmas event at the Ralph Richardson Center. Thank you to the E110 Crew: Captain Ryan Ross, Engineer Aaron Wham, FF Jason Valenzuela for bringing the Fire Truck. The kids were so excited to see the Fire Truck and Santa. It was a wonderful event.

Director Wood thanked the citizens of Division 4 for electing me to another term on this Board. Thank you to Pete Votava, Matt Cole, Sean Scollard, Shawn Stark and everyone else that helped me. I attended a great event in November put on by the Firefighters Burn Institute called Heroes, Hops and Hot Rods. Thank you to Grant Goold for all your hard work in 2024 serving as President of the Board.

Director Goold stated that we have some very exciting things coming in 2025. We are a blessed group and a lot of people in this community are not so blessed so please take a moment in your day to spend a few minutes with someone who is lonely. It's been an honor, happy holidays!

CLOSED SESSION:

The Board recessed to closed session at 6:47 p.m. on the following matters:

- 1. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9 (A) -ONE (1) MATTER OF WORKERS COMPENSATION SETTLEMENT AUTHORITY.
 - 1. Jordan Oakes and the Sacramento Metropolitan Fire District Claim # 4A2304MR66N0001, Workers Compensation Settlement Authority Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP

Moved by Director Wood, seconded by Director Webber, and carried unanimously by members present to give authority to its third-party administrator to effectuate a settlement of the matter.

- 2. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (A) ONE (1) MATTER OF INDUSTRIAL DISABILITY RETIREMENT:
 - Jordan Oakes and the Sacramento Metropolitan Fire District Claim # 4A2304MR66N0001 – Industrial Disability Retirement Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP

CLOSED SESSION REPORT OUT:

The Board reconvened to open session at 7:08 p.m. General Counsel John Lavra reported the Board met in closed session on two matters: 1. Workers Compensation Claim of Jordan Oakes, the Board voted unanimously to give authority to its third-party administrator to effectuate a settlement in the matter. 2. Industrial Disability Retirement of same employee, Jordan Oakes, no reportable action, subject to motion and vote in open session.

ACTION ITEM CONTINUED TO AFTER CLOSED SESSION:

2. Adopt Resolution – Industrial Disability Retirement – Captain Jordan Oakes Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Captain Jordan Oakes has suffered job related injuries incapacitating him for the performance of duties as Captain, and direct staff to continue working with Captain Oakes through his Industrial Disability Retirement process with CalPERS. Action: Moved by Director Webber, seconded by Costa, and carried unanimously by members present to adopt Resolution 2024-140.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

https://metrofire.ca.gov/2024-12-12-board-meeting

ADJOURNMENT

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

The meeting was adjourned at 7:10 p.m. Grant Goold, President Jennifer Sheetz, Secretary Marni Rittburg, CMC Board Clerk



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DATE:

Fire Chief

January 9, 2025

TO:

Board of Directors

SUBJECT: Purchase Approval - Purchase of Motorola Portable Radios

TOPIC

Staff requests Board approval for the purchase of APX 8000 Series portable radios from Motorola using County of Sacramento Open Item Contract # WA00034181.

DISCUSSION

The Sacramento Metropolitan Fire District (District) is a subscriber to Sacramento County's Motorola 800 MHz radio system and utilizes Motorola 800 MHz radios for twoway voice communication between field units and dispatch. To ensure optimum interoperability with Sacramento County's radio system and to meet public safety and mutual-aid demands, utilizing compatible products is a necessity. The District's current portable radios are no longer supported and parts are no longer available for repairs. Since the current radios cannot be repaired, the District would like to purchase 40 radios to be assigned to members.

The County of Sacramento's Open Item Contract with Motorola (contract #WA00034181) will be utilized for this purchase. Per the County's contract, all agencies using the Sacramento Regional Radio Communications System (SRRCS) may utilize this contract for purchases. Motorola has confirmed that this contract provides the District with tier-quantity discounts that are not offered on their other cooperative contracts.

FISCAL IMPACT

Funding for the portable radios was not included in the FY 2024/25 Budget and this unanticipated expense would incur a cost of \$310,545.29.

Provider	Product	Cost	
Motorola	APX 8000 Series	\$310,345.29	

RECOMMENDATION

Staff recommends that the Board of Director's allow the District to procure the APX 8000 Series Portable Radios from Motorola using the County of Sacramento Open Item Contract # WA00034181.

Submitted by:

Mathew Roseberry Mathew Roseberry,

Director of Information Technology

Approved by:

Ty Baily,

Deputy Chief of Support Services



Fire Chief

Sacramento Metropolitan Fire District

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DATE:

January 9, 2025

TO:

Board of Directors

SUBJECT: Purchase Approval - Purchase of Dell Server Subscription

TOPIC

Staff requests Board approval for the purchase of a Dell server subscription from Dell Marketing L.P. using the OMNIA Partners Region 14 Education Service Center (ESC) -TX contract, #01-143.

DISCUSSION

The Sacramento Metropolitan Fire District's server infrastructure is old and outdated and no longer meets the needs of the District. With hardware and software technology changing rapidly, the District is no longer getting a 7-year lifespan from the hardware it owns. The District is exploring a different approach for this hardware replacement cycle. Rather than purchasing the hardware outright, the District wishes to purchase a 4-year hardware subscription. This will be a more cost-effective option and will allow the District to keep up with the everchanging hardware and software requirements. Additionally, at the end of the subscription, the hardware is returned to Dell, saving the District the time and costs associated with e-waste disposal.

As the lead public agency, Region 14 ESC issued a competitive solicitation for Technology Solutions, Products, and Services on behalf of the National Cooperative Purchasing Alliance (NCPA). NCPA is a wholly-owned subsidiary of the OMNIA Partners cooperative. NCPA assists public agencies to increase their efficiency and reduce their costs when procuring goods and services. This is accomplished by awarding competitively solicited contracts that are leveraged nationally by combining the volumes and purchasing power of entities nationwide. Dell Marketing was awarded Contract # 01-143 as a result of this competitive solicitation.

FISCAL IMPACT

The subscription will be purchased from Dell using the OMNIA Partners contract and paid in four annual payments of \$67,203.48.

Funding for the server subscription is included in this fiscal year's budget.

Provider	Product	Total 4-Year Cost
Dell	APEX Subscription 17 Servers	\$268,813.92

RECOMMENDATION

Staff recommends that the Board of Director's allow the District to procure a Dell APEX subscription for 17 servers using the OMNIA Partners Region 14 (ESC) – TX contract, #01-143.

Submitted by:

Mathew Roseberry, Director of Information Technology

Approved by:

Ty Baily,

Deputy Chief of Support Services



Fire Chief

Sacramento Metropolitan Fire District

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DATE:

January 9, 2025

TO:

Board of Directors

SUBJECT: Purchase Approval - Lease of 10 Zig PCs

TOPIC

Staff requests Board approval to enter into a 3-year lease to procure 10 Zig Thin Clients (PCs) from ePlus Technology, Inc. using OMNIA Partners Region 4 Education Service Center (ESC) contract # R200803.

DISCUSSION

The Sacramento Metropolitan Fire District's (District) desktop thin clients are old and the hardware is out of date. This purchase will replace the remaining thin clients that are not 10 Zig, allowing the District to standardize on a single management console.

To minimize annual fiscal impact, the District wishes to lease the equipment over a 3year term in lieu of procuring the equipment outright. The purchase will be leveraging an OMNIA Partners cooperative contract for the cost of the equipment.

In partnership with the OMNIA Partners cooperative, Region 14 ESC, the principal procurement agency, issued a competitive solicitation for Cyber Security Solutions and Associated Products & Services to establish a resultant contract. OMNIA Partners assists public agencies to increase their efficiency and reduce their costs when procuring goods and services. This is accomplished by awarding competitively solicited contracts that are leveraged nationally by combining the volumes and purchasing power of entities nationwide. SYNNEX Corporation was awarded Contract # R200803 as a result of this competitive solicitation. ePlus Technology, Inc. is listed as an authorized reseller under this contract.

FISCAL IMPACT

The 3-year lease from ePlus is 0% for 36 months with 3 annual payments of \$37,624.97 for a total of \$112.874.90. The taxes for the equipment are paid up front for a total purchase cost of \$122,751.45

Funding for the PC lease is included in this fiscal year's budget.

Provider	Product	Total 3-Year Cost
ePlus	10 Zig Thin Clients	\$122,751.45

RECOMMENDATION

Staff recommends that the Board of Director's allow the District to enter into a 3-year, 0% interest lease to procure the 10 Zig thin clients from ePlus Technology, Inc. using OMNIA contract # R200803.

Submitted by:

Mathew Roseberry, Director of Information Technology

Approved by:

Ty Baily,

Deputy Chief of Support Services