



ADAM A. HOUSE
Fire Chief

Ted Wood
Board President
Division 4

John Costa
Board Vice President
Division 9

Robert Webber
Board Secretary
Division 3

Cynthia Saylor
Board Member
Division 1

Grant Goid
Board Member
Division 2

Shawn Stark
Board Member
Division 5

D'Elman Clark
Board Member
Division 6

Brian Rice
Board Member
Division 7

Gay Jones
Board Member
Division 8

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, December 11, 2025 – 6:00 p.m.

Sacramento Metropolitan Fire District

10545 Armstrong Avenue, Suite 200

Boardroom – Second Floor

Mather, California

&

Remotely Via Zoom

Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg

Board Clerk

(916) 859-4305

rittburg.marni@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, DECEMBER 11, 2025

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video-streamed at metro14live.saccounty.gov. Today's meeting replays at **6:00 p.m. on Monday, December 15, 2025, and again at 6:00 p.m. on Wednesday, December 17, 2025, on Metro Cable Channel 14.** Once posted, the recording of this meeting can be viewed on-demand at youtube.com/metrocable14.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS:

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

Page No.

1. 2026 Schedule of Regular Board and Committee Meetings

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Recommendation: Approve the 2026 schedule of regular board and committee meetings.



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2. **Adopt Resolutions – Amendment to FY 2025/26 Capital Improvement Program Plan Recommendation:** Adopt Resolutions amending the FY 2025/26 Capital Improvement Program Plan and amending the budget for Measure O Building Fund 212O. **9**
3. **Adopt Resolution – Deferred Compensation Plan Committee Charter** **12**
Recommendation: Adopt Resolution approving the Sacramento Metropolitan Fire District Deferred Compensation Plan Committee Charter.
4. **Purchase Approval – Motorola Portable Radios** **20**
Recommendation: Approve the purchase of APX Next Series Portable Radio from Motorola using the County of Sacramento Open Item Contract #WA00034181.
5. **Adopt Resolution – Contract Award – Debt Collection Services** **29**
Recommendation: Adopt Resolution approving a contract award to Kelstin Group, Inc. dba Pacific Credit Services and authorize the Fire Chief or his designee to negotiate, execute, and administer an agreement materially similar to the attached agreement. Staff further recommends that the Board authorize the Fire Chief or his designee to negotiate, execute, and administer an agreement with the next highest ranked proposer if, after having bargained in good faith, the District is unable to conclude a final agreement with the highest ranked proposer within 14 calendar days. This contract shall be in effect for three years from the date of agreement and may be extended for up to two additional twelve-month periods.
6. **Adopt Resolution – Mobile Integrated Health Service Agreement – County of Sacramento** **57**
Recommendation: Adopt Resolution authorizing the Fire Chief or his designee to execute and administer an agreement with the County of Sacramento for MIH Services.
7. **Purchase Approval – Oracle Support from CherryRoad Technologies Inc.** **59**
Recommendation: Approve the purchase of Oracle ERP support and project hours from CherryRoad Technologies Inc., utilizing NASPO ValuePoint contract #AR2476, and authorize the continued use of this contract for future support and project hours as needed during FY 2025/2026.
8. **Revision of Board Policy 01.023.02 – Non-Retaliation Policy** **61**
Recommendation: Approve the revisions to the Non-Retaliation Policy.

PRESENTATION ITEMS:

1. **Reflection and Recognition of our 25th Anniversary** ******
(President Ted Wood, Chief Adam Mitchell & Former Fire Chief Rick Martinez)
Recommendation: Receive the presentation.



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2. **Ambulance & First Responder Fee Study & Ordinance Process** 71
(Deputy Chief Adam Mitchell & Chief Financial Officer Dave O'Toole)
Recommendation: Receive the presentation.

ACTION ITEMS:

1. **2026 Election of Board Officers** 84
(Board Clerk Rittburg)
Recommendation: Nominate and elect members of the Board to serve as:
a) President, b) Vice President, and c) Secretary for one (1) year terms to commence on January 1, 2026.
2. **Adopt Resolution – Industrial Disability Retirement – Engineer Brenden Brown** **
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Brenden Brown has suffered job-related injuries incapacitating him for the performance of duties as a Engineer, and direct staff to continue working with Brenden Brown through his Industrial Disability Retirement process with CalPERS.
3. **Adopt Resolution – Industrial Disability Retirement – Captain Eric Kellenberger** **
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Captain Kellenberger has suffered job-related injuries incapacitating him for the performance of duties as a Captain, and direct staff to continue working with Captain Kellenberger through his Industrial Disability Retirement process with CalPERS.

REPORTS:

1. **PRESIDENT'S REPORT** — (President Wood)
2. **FIRE CHIEF'S REPORT** — (Deputy Chief Fiorica)
OPERATIONS REPORT – (Deputy Chief Wagaman) – **No Report**
ADMINISTRATIVE REPORT – (Deputy Chief Fiorica) – **No Report**
SUPPORT & EMERGENCY MEDICAL SERVICES REPORT – (Deputy Chief Mitchell)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (Captain Sean Scollard, Local 522 Vice President)



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4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California, unless otherwise specified.

- A. Executive Committee – (President Wood)**
Next Meeting: TBD
- B. Communications Center JPA – (Deputy Chief Fiorica)**
Next Meeting: December 9, 2025, at 9:00 a.m.
SRFECC Annex – 10240 Systems Parkway, Suite B, Sacramento
- C. Finance and Audit Committee – (Director Jones)**
Next Meeting: January 22, 2026, at 5:30 p.m.
- D. Policy Committee – (Director Costa)**
Next Meeting: February 12, 2025, at 5:30 p.m.

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION:

The Board will convene in closed session to meet on the following matter(s):

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6

- A.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
- B.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
- C.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees
- F.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: EMT and Paramedic Memorandum of Understanding



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2. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9 (a) – TWO (2) MATTERS OF INDUSTRIAL DISABILITY RETIREMENT.

1. Brenden Brown and the Sacramento Metropolitan Fire District
Claim # 4A2211WXKVD0001; 24-177265 – Industrial Disability Retirement
Joseph Fiorica, Deputy Chief of Administration
2. Eric Kellenberger and the Sacramento Metropolitan Fire District
Claim # 24-180117; 24-182104 – Industrial Disability Retirement
Joseph Fiorica, Deputy Chief of Administration

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One Case

Claim Against Public Entity Pursuant to Government Code Section 910
Colleen Young v. Sacramento Metropolitan Fire District
John Lavra, General Counsel

CLOSED SESSION REPORT OUT

ADJOURNMENT

NEXT BOARD MEETING:

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Suite 200, Mather, CA 95655

- Regular Board Meeting – January 8, 2026, at 6:00 p.m.

Posted on December 8, 2025, by 4:30 p.m.

Marni Rittburg, CMC, CPMG
Clerk of the Board

** No written report

*  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility.