



Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, July 13, 2023

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:01 pm by President Clark. Board members present: Clark, Costa, Goold, Jones, Rice, Saylor, Sheetz, Webber and Wood. Board members absent: None. Staff present: Interim Chief Haverty, and Board Clerk Marni Rittburg.

PUBLIC COMMENTS

No public comments were received.

CONSENT ITEMS

Action: Moved by Director Sheetz, seconded by Webber, and carried unanimously by members present to adopt the consent calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of June 8, 2023.

Action: Approved the Action Summary Minutes

2. **Approval of the Purchase of two (2) 2024 Ford E-Transit Vans from the National Auto Fleet Group**

Recommendation: Approve the purchase of two (2) 2024 Ford E-Transit Vans from the National Auto Fleet Group.

Action: Approved the purchase of two (2) 2024 Ford E-Transit Vans.

PRESENTATION ITEMS

1. **Presentation on the Personal Protective Equipment Program**

(Assistant Chief Lozano & Robert "Bobbie" Sestito)

Recommendation: Receive presentation.

Action: Presentation received.

PUBLIC HEARINGS

1. **Introduction of Ordinance 2023-02 updating the Fee Schedule For Operational Permits, Plan Review, New Construction Inspections, General Fire and Life Safety Inspections, and Other Miscellaneous Services.**

(Assistant Chief Law)

Recommendation: Conduct a Public Hearing and introduce Ordinance 2023-02, Amending its Fee Schedule for Operational Permits, Plan Review, New Construction Inspections, General Fire and Life Safety Inspections, and Other Miscellaneous Services.

Action: Director Clark opened the Public Hearing at 6:52 p.m., one public comment was heard. Director Clark closed the Public Hearing at 6:56 p.m. Moved by Director Jones, seconded by Rice, and carried unanimously by members present to waive the first reading of the Ordinance and move it to the second reading.

ACTION ITEMS

1. **Disclosure of Material Expenditure – Excess General Liability Insurance – Homesite Insurance Company and HDI Global Services**

(Brad Svenningsen, USI Insurance Services)

Recommendation: Authorize payment of \$263,321 to Homesite Insurance Company and \$175,544 to HDI Global Services.

Action: Moved by Director Goold, seconded by Wood, and carried unanimously by roll call vote of members present to Authorize payment of \$263,321 to Homesite Insurance Company and \$175,544 to HDI Global Services.

REPORTS

1. **PRESIDENT'S REPORT - *(President Clark)***

No Report

2. **FIRE CHIEF'S REPORT - *(Interim Chief Haverty)***

1. New Hire

- a. Please join me in welcoming Sergey Voznyuk, hired as a Logistics Technician effective June 27.

2. Retirement

- a. Congratulations to Captain Colin Swarthout on his retirement on June 30, 2023, after 22 years of service.

3. Reclassifications

- a. Congratulations to the following personnel for being reclassified to their respective positions effective July 1, 2023:
- i. Lara Kelley - Business Application Analyst (formerly Staffing Specialist)
 - ii. Sarah Ortiz – Payroll Manager (formerly Payroll Supervisor)
 - iii. RMarie Jones – Grant Specialist (formerly Accounting Specialist)

4. Promotions

- a. Congratulations to the following members for being promoted to their respective ranks effective June 30, 2023:
- i. Battalion Chief:

Battalion Chief	Assignment
Aldrich, Joe	B5 – C Shift
Pittman, Ryan	B7 – B Shift

- i. Captain:

A Shift

Captain	Assignment
Covington, Nicholas	E105
Currie, Jacob	E61
Guseynov, Mark	E50

B Shift

Captain	Assignment
Fritz, Kyle	E62
Jamison, Trevor	E23
McDermott, Ryan	E55
White, Tim	E65
Zalutskiy, Igor	E103

C Shift

Captain	Assignment
Field, Andy	E103
Miller, Jeffrey	E24
Wynne, Aaron	E53

ii. Engineer:

A Shift

Engineer	Assignment
Thomas, Pierce	E54

B Shift

Engineer	Assignment
Klein, Trevor	E114

C Shift

Engineer	Assignment
Franco, Omar	E117
Gallisdorfer, Justin	E101

5. Reassignments

a. Congratulations to the following members who have been selected to join Drill Master Dillon Fader for the 23-1 MMP Academy, effective July 2, 2023:

- Firefighter Frank Valente
- Firefighter Kyle DiBiase
- Firefighter Josh Eusebio
- Firefighter Cameron Mitchell
- Paramedic Diana Borshch

The Academy start date was July 10, 2023 and will run 6 weeks total.

b. Congratulations to Paramedic Cody Parker for being selected to fill the Mobile Integrated Health Paramedic position, effective July 5, 2023.

Paramedic Diana Borshch has been reassigned from the Mobile Integrated Health Paramedic position effective July 2, 2023. The District would like to thank Paramedic Borshch for her dedication and commitment while working in the MIH Program.

c. Congratulations to Captain Eric Sacht for being selected to fill the EMS Shift Captain, B Shift position, effective July 24, 2023.

d. Congratulations to Captain Carl Jewell for being selected to fill the EMS Shift Captain, C Shift position effective October 4, 2023.

The District would like to thank Captain Matthew Smotherman and Captain Shawn Burke for their dedication and commitment while working in EMS.

6. Recruitment

- a. HR is accepting applications for:
 - i. Fire Mechanic (internal and external) with a final filing date of July 31 by 4 PM.
 - ii. Paramedic (external) with a final filing date of July 31 by 4 PM.

7. Miscellaneous

- a. June 29: several of our Executive Staff (and BC House) joined in the Groundbreaking Ceremonies in the City of Folsom for their new Park and Fire Station 34.
- b. Fourth of July: While the daytime hours were suspiciously slow for fire related call volume, the evening hours proved to be busy with a number of working structure fires, as well as many small grass fires. It is no overstatement to herald our "Land, Sea, and Air" capabilities that provided an excellent response. Our field crews did an excellent job with aggressive attacks, prudent use of resources, and admirable resilience moving from one incident to another. The Command Staff worked alongside our Field Commanders aiding them in the many fires that were fought during the evening and early morning hours. Our CRRD personnel were out in full force over both July 3rd and 4th monitoring the three major Public Fireworks shows at Northridge CC, Del Paso CC and Hagan Park. There were no issues of consequence at any of the shows thanks to good planning and our Inspector's oversight. CRRD confiscated at least two very large caches (truckloads) of illegal fireworks with citations given.
- c. Several of our Executive Staff (and BC House) welcomed recruits to the Metro Medic Program (MMP) 23-1 Academy on July 10.
- d. AB 40 & AB 1168 Hearings on July 12
 - a. BC House, Local 522 representatives, and I gave testimonial support at the Senate Committee on Health for :
 - i. **AB 40 Ambulance Patient Off-load Times**, which is sponsored by CPF.
 - ii. Much later in the evening I gave testimonial support at the Senate Committee on Governance & Finance for **AB 1168 City of Oxnard JPA for ambulance 201 rights**, which is sponsored by Cal Cities.
- e. Reframing Organizations: July and August sessions will be combined, sessions will take place in August and led by Chief House.

- f. Transition briefings for BC House are still underway, as he becomes more informed of the District's Administrative functions, liabilities and current positions on various topics.

OPERATIONS REPORT (AC Charlie Jenkins for Deputy Chief Adam Mitchell)

1. STATISTICS

A. 4,383 total incidents since our last report on June 29; an average of 313 calls per day. 307 fire incidents were responded to which is an average of 22 calls per day.

2. JULY 4TH

A. July 1 -5. 58 incidents involving fireworks which were dispatched as EMS, Fire, or Special Ops related. 12 incidents involved illegal fireworks, 11 Legal safe and sane, and 35 incidents were undetermined of the type of fireworks involved

B. During the same time frame there were 6 incidents with fireworks related injuries:

- 6-year-old female with minor burns to the leg. Illegal firework was thrown by teenager into group of people at a park.
- 44-year-old male with severe explosive injury to left hand while lighting illegal firework, also had burns & scrapes to abdomen and hands.
- 35-year-old male amputated finger while lighting a safe & sane fountain that exploded.
- 49-year-old male burns to hands, abdomen, lower extremities and shrapnel wounds to same areas from a mortar that exploded when he was lighting it.
- 7-year-old male struck with flying illegal fireworks debris, 1st degree burn to left lower leg.
- 4-year-old female with first degree burn to right shoulder. Undetermined type firework went off and struck her shoulder.

3. RECENT SIGNIFICANT CALLS & TOPICS

A. Copter 1 responded to Placer County / Nyack area for a successful Hoist Rescue after a citizen fell over 30 feet in rugged terrain and needed extrication.

B. Retired Annuitant AC Mike Johnson has been deployed as part of the FEMA / USAR IMT deploying to the Vermont Flooding Incident. There were reports of over 6 inches of rain falling in an hour. Expecting more rain with swollen rivers / creeks, and saturated ground.

C. Grass Fires are on the uptick with 3 working vegetation fires burning at the same time this past Tuesday in the afternoon. A fire in Rancho Cordova burned 87 acres and had spotting of fires 600 feet from the main fire. A firing operation was put into place to contain the fire. A fire off Pershing Ave in Orangevale was 7 acres in tough terrain / progressive hose lays, thousands of feet, in steep terrain. Another near Bannister Park and the Governor's Mansion about 3 acres with progressive hose lays, thousands of feet, being put in to in inaccessible / unable to drive into areas. Day staff of multiple ranks and off duty Command Officers reported to work to cover the 911 system during the drawdown.

D. Yesterday we had 2 good working fires in the District, one was in Battalion 9 / kitchen fire in a Duplex. A father and son discovered the fire and called 911. The Son went to the front door and saw a victim inside crawling on the floor. The Son kicked in the front door, and with the assistance of his father, placed the victim in a wheel chair and extricated him from the building. Victim was transported with burn injuries but is expected to survive. PIO working with BC9 on getting all the information to acknowledge the Father and Son for their heroic efforts. B5 / Antelope Area had a 2nd alarm fire with a fire starting between two / 2 story homes. The fire became well established in both homes including the attics. Multiple hose lines, vertical vent, and search performed in both structures. BC5 Aldrich ran the fire with 3 divisions utilizing a CMD channel and 2 tac channels. Crews worked tails off in high outside and interior temps. Many members became overheated and we focused on getting them cooled down and rotating fresh crews in for overhaul.

E. I would like to thank the Board of Directors for supporting Tablet Command for our BC's and Chief Officers. Tablet Command is an Accountability and Tracking Tool that can be used to track decision points made by Command and lets incoming Chief Officers see where units are and what are their assignments.

F. Shout out to PIO Parker Wilbourn and his Staff on their great work pushing out information to the public, social media, News Networks etc. showcasing Metro Fire and informing our Citizens of events happening in our District.

ADMINISTRATIVE REPORT *(Deputy Chief Ty Bailey)*

No Report

SUPPORT SERVICES REPORT *(Deputy Chief Tyler Wagaman)*

DC Wagaman thanked the Board for approving two new E-Transit Vans tonight which will be the first fully electric vehicles for the District. We have a new Logistics Technician starting on July 24th. Chief Wagaman commended Chief Law and her staff on the hard work and countless hours updating the Fee Schedule. Chief Law was then brought up and she introduced Krista Aney who successfully completed POST training on June 21st and Krista will be filling for the Arson Investigator position on C-shift. Chief Law thanked Deputy Fire Marshall Amy Nygren and Krista Aney for all their hard work over the July 4th weekend and they did a tremendous job confiscating over 2,000 pounds of illegal fireworks.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT *(Firefighter Mike Gildone for Vice President Matt Cole)*

FF Mike Gildone welcomed the new recruits and congratulated the 17 personnel who recently promoted to their respective ranks effective June 30, 2023.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – *(President Clark)*

Next Meeting: TBD

No Report.

B. Communications Center JPA – (AC Greene)

Next Meeting: July 24, 2023 at 9:00 AM (Special Meeting)
July 25, 2023 at 9:00 AM

The Communications Center JAP Board met on June 27th and took action on the following items:

1. Approved a two-year contract renewal with Concern EAP.
2. Approved the final FY 2023/2024 budget representing an approximately 11% increase from the previous year.
3. Approved the centralized Tablet Command contract management under the Center and pass-through of contract costs.

The Communications Center JPA Board will meet on July 24, 2023 for a Special Board Meeting and July 25, 2023 for its regularly scheduled meeting.

C. Finance and Audit Committee – (Director Wood)

Next Meeting: July 27, 2023 at 5:30 PM

Will meet on 7/27/2023, No Report.

D. Policy Committee – (Director Costa)

Reported Out: June 8, 2023

Next Meeting: August 10, 2023

Will meet on 8/10/2023, No Report.

BOARD MEMBER QUESTIONS AND COMMENTS

Director Costa thanked staff for all the hard work over the 4th of July holiday/weekend.

Director Jones thanked Robert “Bobbie” Sestito for the great presentation on this excellent program.

Director Webber thanked Robert “Bobbie” Sestito for the very informative presentation on this great program.

Director Sheetz welcomed the new employees and congratulated staff and their promotions and the well-deserved retirement.

Director Rice thanked staff for their amazing work over the July 4th weekend. Director Rice expressed excitement about completing the Fire Chief recruitment process and encouraged staff to rally around the new Fire Chief.

Director Wood gave kudos to Brenda Briggs and April West and the entire team for a very successful Fire Camp. He also thanked Public Information Officer Parker Wilbourn for the excellent work getting the social media posts out and keeping the public informed. Director Wood expressed gratitude to President Clark and Director Rice for attending Luau on the Links on Saturday which is put on by the Firefighters Burn Institute. On Saturday, September 16, 2023 there is a Chili Cook-Off at the Sacramento Regional Fire Museum from 6 to 9 p.m. benefiting and hosted by the Firefighters Burn Institute.

Director Goold thanked all the applicants who went through the Fire Chief selection process as it takes a tremendous amount of courage to go through the process. Every candidate was outstanding and it was not an easy decision. Thank you to the City Managers of Citrus Heights and Rancho Cordova who took the time to sit on the community panel.

The Board recessed to Closed Session at 8:09 p.m. on the following matter:

CLOSED SESSION:

- 1. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**
Pursuant to California Government Code § Sections 54957 and 54957.6
Fire Chief Contract and Discussion
Negotiator: John Lavra, General Counsel.

CLOSED SESSION REPORT OUT

The board reconvened to open session at 9:27 p.m. and stated there was no reportable action taken in closed session.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2023-07-13-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 9:27 p.m.



D'Elman Clark, President



Ted Wood, Secretary



Marni Rittburg, CMC, Board Clerk