



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, September 26, 2024

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Goold. Board members present: Clark, Costa, Goold, Jones, Saylor, Sheetz, and Webber. Board members absent: Rice and Wood. Staff present: Deputy Chief Mitchell and Board Clerk Rittburg.

PUBLIC COMMENTS

One (1) public comment was received.

CONSENT ITEMS

Moved by Director Jones seconded by Clark and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of August 22, 2024.
Action: Adopted the Action Summary Minutes.
- 2. Purchase Approval – Motorola Portable Radios**
Recommendation: Allow the District to procure the APX 6000 Series Portable Radios from Motorola using H-GAC contract #RA05-21.
Action: Approved purchase.
- 3. Adopt Resolution – Surplus Equipment**
Recommendation: Adopt Resolution approving the disposal of the District's Communications Division surplus equipment.
Action: Adopted **Resolution 2024-122.**

4. **Temporary Construction Easement – 7995 Elwyn Ave. (Station 116)**
Recommendation: Authorize the Fire Chief or his designee to execute the attached Temporary Construction Easement with Lennar Homes of Ca, LLC.
Action: Approved.

ACTION ITEMS

1. **Adopt Resolutions – FY 2023 Staffing for Adequate Fire and Emergency Response Grant Award**

(Administrative Analyst Erin Castleberry)

Recommendation: Adopt the Resolution accepting the FY23 SAFER Grant and authorize the Fire Chief or his designee to execute all required documents for the administration of the grant award. Staff further recommends that the Board adopt a budget amendment Resolution to add the funding into the District's FY 2024/25 Final Budget.

Action: Adopted **Resolution 2024-123** and **Resolution 2024-124**.

Moved by Director Clark, seconded by Jones, and carried unanimously by members present to adopt **Resolution 2024-123** accepting FY2023 Staffing for Adequate Fire and Emergency Response Grant Program Award.

Moved by Director Jones, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2024-124** adopting a Budget Amendment to the Final Budget for Grants Fund 212G for the fiscal year 2024/25.

2. **Adopt Resolutions – FY 2023 Fire Prevention and Safety Grant Award**

(Administrative Analyst Erin Castleberry)

Recommendation: Adopt the Resolution accepting the FY23 FP&S Grant, authorizing the Fire Chief or his designee to execute all required documents for the administration of the grant award, and amending the FY 2024/25 Position Authorization Document to reflect the added position. Staff further recommends that the Board adopt budget amendment Resolutions to add the funding into the District's FY 2024/25 Final Budget.

- A. Moved by Director Webber, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2024-125** accepting a FY2023 Fire Prevention and Safety Grant Program Award.
- B. Moved by Director Sheetz, seconded by Jones, and carried unanimously by members present to adopt **Resolution 2024-126** adopting a Budget Amendment to the Final Budget for General Fund 212A for the fiscal year 2024/25.
- C. Moved by Director Sheetz, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2024-127** adopting a Budget Amendment to the Final Budget for Grants Fund 212G for the fiscal year 2024/25.

REPORTS

1. **PRESIDENT'S REPORT - (President Goold)**

No Report

2. FIRE CHIEF'S REPORT — *(Deputy Chief Mitchell)*

Good evening, President Goold, Directors, Colleagues, and Members of the Public.

- Chief House is attending the Integrated Benefits Institute Conference and Board Health and Productivity Forum in Chicago, where he is joining Director/CPF President Brian Rice and members of Kaiser Permanente's Workforce Health and Cancer teams for a panel discussion about the impacts of cancer and achieving optimal outcomes in cancer care.
- This past week, several members attended the IAFF Fallen Fire Fighter Memorial ceremony in Colorado Springs, to honor 306 IAFF members who passed away or whose name was submitted between Jan. 1, 2023, and Dec. 31, 2023. Three of our very own were honored: Retired Engineer Christopher Anaya, Retired Captains Jeffrey Vitti and Robert (Bob) Bruce. It was an honor to be there.
- Yesterday morning, our members responded to a structure fire incident in B13. During the firefight, some members encountered a hostile fire environment. All members and civilians evacuated the building successfully, however two of our members received minor burns. I wanted to thank our crews for how they professionally handled the incident. I also wanted to thank our partners at the Firefighter Burn Institute (FFBI) and the UCD Burn Center for their extraordinary responsiveness and care for our members during this incident. I'm happy to report that both members were treated and released and will be following up with the Burn Center for further evaluation and treatment.

Upcoming Events:

- To kick off Fire Prevention Week (October 6-12), Metro Fire in collaboration with CERT, Firefighter Burn Institute, UC Davis Health, American Red Cross, Kiwanis, and the City of Rancho Cordova will be hosting a Night at the Museum on Monday, October 7 from 4 pm to 6 pm. The event will be held at the Sacramento Children's Museum in Rancho Cordova and will offer interactive stations that include home escape planning and fire safety and prevention.
- Open House at Station 28 is scheduled for October 19 from 10-noon.
- Engineer Timothy Hall of the West Sacramento Fire Department passed away on September 23, 2024, in the line of duty during a training exercise. I would like to request a moment of silence in his honor before we adjourn this evening. Service details are pending.

OPERATIONS REPORT – *(Assistant Chief Keeley)*

AC Keeley spoke of the 4th squad project charter he led, in collaboration with many different divisions of Metro Fire. It was quickly determined it would be placed at Station 53 and we were able to go from concept to implementation in 22 days. Their first call was for a childbirth and they delivered a baby on scene and transported in with a Sac City medic unit.

Shift Commander Spotlight: E53's Captain Oshiro brought his crew and introduced them. He spoke of his firsthand experience with the difference that the squad has made including reducing the number of times that the city covers calls in 53's area, the improvement of

firefighting forces with two more Firefighters in the firehouse, the improved service delivery by having more apparatus available for saving lives and serving the public.

ADMINISTRATIVE REPORT – (Out-of-Class Deputy Chief Johnson)

No Report

SUPPORT SERVICES REPORT – (Deputy Chief Bailey)

No Report

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT (Captain Sean Scollard, *Local 522 Vice President*)

No Report

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (*President Goold*)

No Report

B. Communications Center JPA – (*Deputy Chief Bailey*)

- The SRFECJ JPA Board approved two action items on the last agenda, the Live Scan Policy and the Budget Policy.
- Our next meeting is scheduled for October 8, 2024, at 9:00 a.m., at Metro HQ.

C. Finance and Audit Committee – (*Director Jones*)

No Report

D. Policy Committee – (*Director Saylor*)

No Report

BOARD MEMBER QUESTIONS AND COMMENTS

Director Saylor thanked Erin C for the wonderful job getting the grants. Shout out to Tim White, Mark Siebert and the students at Del Campo High School for attending the Rio Linda Elverta Country Faire. Also, on Sunday I attended the Sacramento Area Girls Fire Camp and would like to give a shout out to April West for attending and helping out.

A Moment of Silence was observed for Engineer Timothy Hall of the West Sacramento Fire Department.

CLOSED SESSION:

The Board recessed to Closed Session at 6:32 p.m. on the following matters:

1. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (a) – ONE (1) MATTER OF WORKERS COMPENSATION COMPROMISE AND RELEASE:

- 1. Holly Wagner and the Sacramento Metropolitan Fire District
Claim # 4A21120CFYJ0001; 4A22055RYYL0001; 4A22020UAXH001 –
Workers Compensation Settlement Authority
Jessica Valenti of Lenahan, Slater, Pearse & Majernik, LLP

Moved by Director Webber, seconded by Director Costa, and carried unanimously by members present to give authority to its third-party administrator to conclude a settlement of the matter.

2. Public Employee Performance Evaluation: Fire Chief

Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

CLOSED SESSION REPORT OUT:

The Board reconvened to open session at 7:10 p.m. General Counsel John Lavra reported the Board met in closed session on two matters: 1. Workers Compensation Claim of Holly Wager, the Board voted unanimously to give authority to its third-party administrator to effectuate a settlement in the matter. 2. Public employee performance evaluation of Fire Chief, no reportable action was taken in closed session.

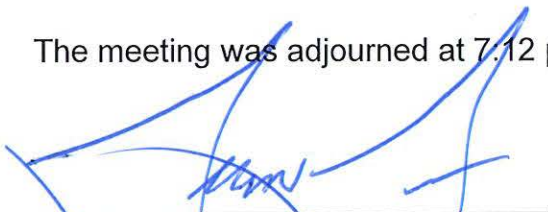
To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2024-09-26-board-meeting>

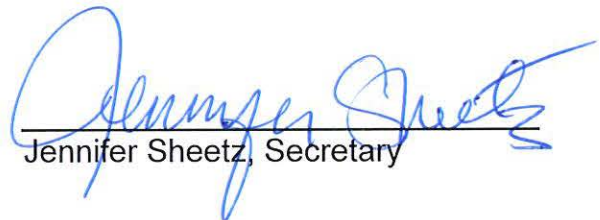
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ADJOURNMENT

The meeting was adjourned at 7:12 p.m.



Grant Goold, President



Jennifer Sheetz, Secretary



Marni Rittburg, CMC, Board Clerk