



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, December 12, 2024

Held at the following locations:
10545 Armstrong Avenue – Board Room
Mather, California
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:01 pm by President Goold. Board members present: Clark, Costa, Goold, Webber, and Wood. Board members absent: Jones, Saylors, and Rice. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS

None

CONSENT ITEMS

Moved by Director Wood seconded by Clark and carried unanimously by members present to adopt the consent calendar as follows:

1. **Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of October 24, 2024 and November 14, 2024.
Action: Adopted the Action Summary Minutes.
2. **Revision of Board Policy 01.003.08 – Family and Medical Leave Policy**
Recommendation: Approve the revisions to the Family and Medical Leave Policy.
Action: Approved.
3. **Adopt Resolution – Certified Election Results – General Election Results**
Recommendation: Adopt Resolution canvassing the results of the District General Election held on November 5, 2024 in accordance with the Certificate of Facts from the Registrar of the County of Sacramento. Adopt Resolution canvassing the results of a General Obligation Bond Election held on November 5, 2024, in accordance with the Certificate of Facts from the Registrars of the Counties of Sacramento and Placer.
Action: Adopted **Resolution 2024-136** and **Resolution 2024-137**.

4. **Adopt Resolution – Surplus Equipment**
Recommendation: Adopt Resolution approving disposal of the District's I.T. Division's surplus equipment.
Action: Adopted **Resolution 2024-138**.
5. **Adopt Resolution – Deferred Compensation Committee Appointments**
Recommendation: Adopt Resolution appointing Cardiff Schmitz and Michelle Dehoney to the Deferred Compensation Committee.
Action: Adopted **Resolution 2024-139**.
6. **2025 Schedule of Regular Board and Committee Meetings**
Recommendation: Approve the 2025 schedule of regular board and committee meetings and cancel meetings that fall on holidays.
Action: Approved.

PRESENTATION ITEMS

1. **Board Member Swearing-In Ceremony**
(Board Clerk Rittburg)
Recommendation: Swear-In elected officials for Divisions 2, 4, 5, and 6.
Action: Board Clerk Rittburg administered the Oath of Office to Director Goold (Division 2), Director Wood (Division 4), Director Stark (Division 5), and Director Clark (Division 6). All were elected to a term ending December 2028.

ACTION ITEMS

1. **Election of Board Officers**
(Board Clerk Rittburg)
Recommendation: Nominate and elect members of the Board to serve as: a) President, b) Vice President, and c) Secretary for one (1) year terms to commence on January 1, 2025.

Action: Moved by Director Clark, seconded by Costa, and carried unanimously by members present to nominate Director Wood as Board President.

Action: Moved by Director Wood, seconded by Clark, and carried unanimously by members present to nominate Director Costa as Vice President.

Action: Moved by Director Wood, seconded by Clark, and carried unanimously by members present to nominate Director Webber as Secretary.
2. **Adopt Resolution – Industrial Disability Retirement – Captain Jordan Oakes**
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Captain Jordan Oakes has suffered job related injuries incapacitating him for the performance of duties as Captain, and direct staff to continue working with Captain Oakes through his Industrial Disability Retirement process with CalPERS.
Action: None, item to be voted on after discussion in Closed Session.

REPORTS

1. PRESIDENT'S REPORT - (*President Goold*)

President Goold thanked his colleagues for a wonderful year serving in this position as Board President. Thanks for the many discussions and accepting responsibilities and pushing boundaries to make change. There is incredible energy flowing through the building which sure makes our jobs easier.

2. FIRE CHIEF'S REPORT — (*Chief House*)

Good evening, President Goold, Directors, Colleagues, and Members of the Public.

Chief House thanked President Goold for serving as President. As President you have led some projects in this organization such as establishing the Ad Hoc Committee which has increased our capacity to care for our members. I wish all the Directors a Merry Christmas.

I want to acknowledge the public that we serve. The community has spoken loud and clear that they enjoy our service delivery and they want it maintained. I cannot thank the public enough for their support and vote of confidence for this organization in passing Measure O. I want to thank every member of this organization for their support and collaboration as it took all of you to get this passed. I wish you all a Merry Christmas and Happy New Year!

OPERATIONS REPORT – (*Deputy Chief Mitchell*)

Deputy Chief Mitchell brought up Chief Pilot Nowaski who provided a year-end review of air operations.

Air Ops Year in review:

- Air Ops Incident totals: 255 calls
- Out of county fire activations: 1
- Rescuer Hiring process: 22 outstanding applicants, hired 4
- Rescuer Academy: all four graduated
- Next year look ahead: looking forward to a productive year

Shift Commander Spotlight

AC Greene introduced BC Gonsalves who brought up Truck 26A crew, including Capt. Jukich, Eng. Horton, FF/P Hofford, and FF/P Edwards. FF/P Edwards shared with the Board about the crew's participation with Antelope High School's Football team dinners held at Station 26 during the football season.

ADMINISTRATIVE REPORT – (*Out-of-Class Deputy Chief Johnson*)

COMMUNITY RELATIONS DIVISION

- On December 4, Metro Fire was thrilled to partner with the City of Rancho Cordova and the Rancho Cordova Police Department's Police Activities League (PAL) program to bring smiles to local kids during a delightful shopping spree at Target!
- On December 7, we had a wonderful time celebrating the holidays with our Metro Fire Community Emergency Response Team (CERT) members. Twenty-five of our

dedicated volunteers gathered for an afternoon filled with delicious food, laughter, and camaraderie.

- Looking ahead, on Thursday, December 19, we're excited to partner with Citrus Heights Operation Holiday Cheer to spread joy by distributing gifts and food boxes to families facing unexpected hardships.

BACKGROUNDS

- Backgrounds as of 12/09/2024:
 - 2 Fire Mechanics
 - 1 Arson Investigator
 - 1 Logistics Technician
 - 1 Communications Technician (as of today)
 - 15 Reserve Firefighters
 - 70 MMPs (11 Paramedics, 59 EMTs)
 - 10 Lateral Firefighters
- Chief Johnson acknowledged HR Analyst Leslie Miller who has been inundated with hundreds of backgrounds and she always does it with a smile.

TRAINING

- Fire Academy 24-2 graduation is December 20, 2024, at 6 pm at San Juan High School.
 - 16 recruits

SUPPORT SERVICES – (Deputy Chief Bailey)

No Report

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT (Captain Sean Scollard, *Local 522 Vice President*)

BC Matt Cole piggybacked on the Measure O Obligation Bond comments made by Chief House. Thank you to the members of Station 26 who knocked on 5,740 doors to establish relationships and meet the community. Thank you to all the volunteers who did these activities on their own time. It was a really successful collaboration. Thank you to Director Webber for your commitment to the Ad Hoc Committee and working to improve Workers' Compensation. We look forward to continuing an increase of service with the new SAFER Grant. This is a very exciting time for Metro Fire. We have an obligation to the community to collaborate and we owe that to them. I'm very excited for 2025.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Goold)

No Report

B. Communications Center JPA – (Deputy Chief Mitchell)

The SRFEC met on December 10, 2024 and Ty Bailey was appointed to be the Board Chairperson for 2025 and Scotty Williams from Sacramento City Fire will be the Vice Chairperson for 2025. During that meeting the JPA voted and approved a reclassification of the administration manager to Deputy Director of Administration.

The Next Board meeting will be at Metro Headquarters on January 14, 2025.

C. Finance and Audit Committee – (Director Webber)

No Report

D. Policy Committee – (Director Costa)

No Report

BOARD MEMBER QUESTIONS AND COMMENTS

Director Costa thanked the Board, Chief and staff and the community for the opportunity to serve this year. Wishing everyone happy and safe holidays.

Director Webber wished everyone happy and safe holidays. Thank you to those that will be on duty. Thank you to the Board for trusting me to be Secretary in 2025.

Director Stark stated he is humbled to be on the Board and part of the Metro Fire family.

Director Clark echoed the sentiments of his fellow Directors. He expressed thanks to Community Relations Coordinator Brenda Briggs, Community Relations Specialists April West and Allisyn Mayhew for organizing and participating in the Christmas event at the Ralph Richardson Center. Thank you to the E110 Crew: Captain Ryan Ross, Engineer Aaron Wham, FF Jason Valenzuela for bringing the Fire Truck. The kids were so excited to see the Fire Truck and Santa. It was a wonderful event.

Director Wood thanked the citizens of Division 4 for electing me to another term on this Board. Thank you to Pete Votava, Matt Cole, Sean Scollard, Shawn Stark and everyone else that helped me. I attended a great event in November put on by the Firefighters Burn Institute called Heroes, Hops and Hot Rods. Thank you to Grant Goold for all your hard work in 2024 serving as President of the Board.

Director Goold stated that we have some very exciting things coming in 2025. We are a blessed group and a lot of people in this community are not so blessed so please take a moment in your day to spend a few minutes with someone who is lonely. It's been an honor, happy holidays!

CLOSED SESSION:

The Board recessed to closed session at 6:47 p.m. on the following matters:

1. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9 (A) –ONE (1) MATTER OF WORKERS COMPENSATION SETTLEMENT AUTHORITY.

1. Jordan Oakes and the Sacramento Metropolitan Fire District
Claim # 4A2304MR66N0001, – Workers Compensation Settlement Authority
Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP

Moved by Director Wood, seconded by Director Webber, and carried unanimously by members present to give authority to its third-party administrator to effectuate a settlement of the matter.

2. **PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (A) – ONE (1) MATTER OF INDUSTRIAL DISABILITY RETIREMENT:**

1. Jordan Oakes and the Sacramento Metropolitan Fire District
Claim # 4A2304MR66N0001 – Industrial Disability Retirement
Colin Connor of Lenahan, Slater, Pearce & Majernik, LLP

CLOSED SESSION REPORT OUT:

The Board reconvened to open session at 7:08 p.m. General Counsel John Lavra reported the Board met in closed session on two matters: 1. Workers Compensation Claim of Jordan Oakes, the Board voted unanimously to give authority to its third-party administrator to effectuate a settlement in the matter. 2. Industrial Disability Retirement of same employee, Jordan Oakes, no reportable action, subject to motion and vote in open session.

ACTION ITEM CONTINUED TO AFTER CLOSED SESSION:

2. **Adopt Resolution – Industrial Disability Retirement – Captain Jordan Oakes**
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Captain Jordan Oakes has suffered job related injuries incapacitating him for the performance of duties as Captain, and direct staff to continue working with Captain Oakes through his Industrial Disability Retirement process with CalPERS.
Action: Moved by Director Webber, seconded by Costa, and carried unanimously by members present to adopt Resolution **2024-140**.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2024-12-12-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 7:10 p.m.

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____

President, Board of Directors

Jennifer Sheetz, Secretary

Marni Rittburg, CMC
Board Clerk