



**ADAM A. HOUSE**  
Fire Chief

**Ted Wood**  
Board President  
Division 4

**John Costa**  
Board Vice President  
Division 9

**Robert Webber**  
Board Secretary  
Division 3

**Cynthia Saylor**  
Board Member  
Division 1

**Grant Goid**  
Board Member  
Division 2

**Shawn Stark**  
Board Member  
Division 5

**D'Elman Clark**  
Board Member  
Division 6

**Brian Rice**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

**Thursday, April 10, 2025 – 6:00 PM**  
**Sacramento Metropolitan Fire District**  
**10545 Armstrong Avenue**

**Board Room – Second Floor**  
**Mather, California**

**&**

**Remotely Via Zoom**

**Webinar ID: 827 3461 0232 #**

**Passcode: metro2101**

**Phone: 1 (669) 444-9171 or 1 (669) 900 6833**

**Passcode: 838771796 #**

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd2RSmlhdXZVQVh4d1VWZz09>

***The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.***

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Marni Rittburg**

**Board Clerk**

**(916) 859-4305**

[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, APRIL 10, 2025

➤ CALL TO ORDER

➤ ROLL CALL

➤ PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video streamed at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). Today's meeting replays at **6:00 p.m. on Monday, April 14, 2025, and again at 2:00 p.m. on Wednesday, April 16, 2025, on Metro Cable Channel 14.** Once posted, the recording of this meeting can be viewed on-demand at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS:

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

Page No.

- 1. Action Summary Minutes** **5**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board Meeting of March 27, 2025.
- 2. Adopt Resolution – Budget Amendment – SHSGP23 Grant Amendment** **10**  
**Recommendation:** Adopt Resolution to amend the Midyear Budget for Grants Fund 212G for the Fiscal Year 2024/25.



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REGULAR BOARD MEETING

THURSDAY, APRIL 10, 2025

## PRESENTATION ITEMS:

1. **Strategic Planning: Capital Improvement Projects** **12**  
(Jeff Frye, Chief Development Officer)  
**Recommendation:** Receive presentation.
  
2. **Capital Improvement Program Update** **24**  
(Erin Castleberry, Administrative Analyst)  
**Recommendation:** Receive presentation.

## REPORTS:

1. **PRESIDENT'S REPORT** — (President Wood)
  
2. **FIRE CHIEF'S REPORT** — (Chief House)
  - OPERATIONS REPORT** – (Deputy Chief Mitchell)
  - ADMINISTRATIVE REPORT** – (Out-of-Class Deputy Chief Fiorica)
  - SUPPORT SERVICES REPORT** – (Deputy Chief Wagaman)
  
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (Captain Sean Scollard, Local 522 Vice President)
  
4. **COMMITTEE AND DELEGATE REPORTS**  
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California, unless otherwise specified.*
  - A. **Executive Committee** – (President Wood)  
Next Meeting: TBD
  
  - B. **Communications Center JPA** – (Out-of-Class Deputy Chief Fiorica)  
Next Meeting: April 22, 2025 at 9:00 AM  
SRFECC Annex – 10240 Systems Pkwy. Suite B, Sacramento
  
  - C. **Finance and Audit Committee** – (Director Jones)  
Next Meeting: April 24, 2025 at 5:30 PM
  
  - D. **Policy Committee** – (Director Costa)  
Next Meeting: May 8, 2025 at 5:30 PM

## BOARD MEMBER QUESTIONS AND COMMENTS



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REGULAR BOARD MEETING

THURSDAY, APRIL 10, 2025

## CLOSED SESSION:

The Board will convene in closed session to meet on the following matter:

### 1. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9 (A) – ONE (1) MATTER OF WORKERS COMPENSATION SETTLEMENT AUTHORITY.

1. Steven Thorns and the Sacramento Metropolitan Fire District  
Claim # SMDQ-550289 – Workers Compensation Settlement Authority  
Tyler Sonksen of Lenahan, Slater, Pearse & Majernik, LLP

## CLOSED SESSION REPORT OUT

## ADJOURNMENT

### NEXT BOARD MEETING(S):


*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – April 24, 2025 at 6:00 PM

Posted on April 7, 2025, by 4:30 p.m.

Marni Rittburg, CMC, CPMC  
Clerk of the Board

\*\* No written report

\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.