



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, March 11, 2021 Held Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:07 pm by President Kelly. Board members present: Clark, Goad, Jones, Kelly, Orzalli, Saylor, Sheetz, Wood, and White. Board members absent: None. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Wood, seconded by Jones, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of February 25, 2021.

Action: Approved Action Summary Minutes.

PRESENTATION ITEMS

1. **Peer Recognition Commendation** (*Todd Harms, Fire Chief*)

Recommendation: Peer Recognition Commendation to Firefighter/Paramedic Fader and Firefighter/Paramedic Kim. No action required.

Action: Presentation received, no action taken.

2. **Operating Budget Meritorious Award for FY 2020/21**

(*Amanda Thomas, Chief Financial Officer*)

Recommendation: Receive presentation, no action required.

Action: Presentation received, no action taken.

ACTION ITEMS

1. **Fiscal Year 2020/21 Mid-Year Budget** (*CFO Amanda Thomas*)

A. Resolution – 2020/21 Mid-Year Budget for the General Operating Fund 212A

B. Resolution – 2020/21 Mid-Year Budget for the Capital Facilities Fund 212D

C. Resolution – 2020/21 Mid-Year Budget for the Pension Obligation Bond Fund 212E

D. Resolution – 2020/21 Mid-Year Budget for the Grants Fund 212G

E. Resolution – 2020/21 Mid-Year Budget for the Development Impact Fees Fund 212I

F. Resolution – 2020/21 Mid-Year Budget for the Leased Properties Fund 212L

G. Resolution – 2020/21 Mid-Year Budget for the Intergovernmental Transfer (IGT) Fund 212M

Recommendation: Adopt FY 2020/21 Mid-Year Budget Resolutions.

Director Clark lost virtual connection during the presentation, and resumed connection during voting on sub item G.

Action:

- A. Moved by Wood, seconded by Jones, and carried (Aye: Goold, Jones, Kelly, Orzalli, Saylor, Sheetz, Wood, and White; Absent: Clark) to adopt Resolution No. 2021-003 for the General Operating Fund 212A.
- B. Moved by Saylor, seconded by Jones, and carried (Aye: Goold, Jones, Kelly, Orzalli, Saylor, Sheetz, Wood, and White; Absent: Clark) to adopt Resolution No. 2021-004 for the Capital Facilities Fund 212D.
- C. Moved by Wood, seconded by Saylor, and carried (Aye: Goold, Jones, Kelly, Orzalli, Saylor, Sheetz, Wood, and White; Absent: Clark) to adopt Resolution No. 2021-005 for the Pension Obligation Bond Fund 212E.
- D. Moved by Wood, seconded by Saylor, and (Aye: Goold, Jones, Kelly, Orzalli, Saylor, Sheetz, Wood, and White; Absent: Clark) to adopt Resolution No. 2021-006 for the Grants Fund 212G.
- E. Moved by Wood, seconded by Jones, and carried (Aye: Goold, Jones, Kelly, Orzalli, Saylor, Sheetz, Wood, and White; Absent: Clark) to adopt Resolution No. 2021-007 for the Development Impact Fees Fund 212I.
- F. Moved by Saylor, seconded by Wood, and carried (Aye: Goold, Jones, Kelly, Orzalli, Saylor, Sheetz, Wood, and White; Absent: Clark) to adopt Resolution No. 2021-008 for the Leased Properties Fund 212L.
- G. Moved by Saylor, seconded by Wood, and carried unanimously by members present (Aye: Clark, Goold, Jones, Kelly, Orzalli, Saylor, Sheetz, Wood, and White;) to adopt Resolution No. 2021-009 for the Intergovernmental Transfer (IGT) Fund 212M.

2. California Special District Authority (CSDA) Nominations for the Sierra Network, Seat A (Board Clerk Penilla)

Recommendation: Nominate a member of the Board of Directors to be placed on the election ballot for the Sierra Network, Seat A on the CSDA Board.

Action: No action taken.

REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. FIRE CHIEF'S REPORT:

Recruitment

Reserve Firefighter, Final Filing Date 4/2 at 4:00 PM

Career Development Opportunity

Fire Investigator I (internal only), Final Filing Date 3/26 at 4:00 PM

Meetings

3/2, Very productive Citrus Heights 2x2 meeting with Directors Goold and Orzalli in attendance.

3/3, Meet and Greet with Acting County Executive Ann Edwards

3/4, CA Metro Fire Chiefs Meeting

3/4, Homeland Security Advisory Committee Meeting (HSAC) – on behalf of CA Metro Fire Chiefs

Miscellaneous

3/19, Station 68 Groundbreaking at noon, limited attendance due to COVID-19 precautions

OPERATIONS REPORT

Deputy Chief Mitchell reported out for Operations beginning with some recent live fire training. We just concluded our final live fire training burn at the Heights Church on Sylvan Rd. We have been allowed to use the site for training since 2018 for company drills, probationary evaluations, firefighter academy training and multiple live fire burns. A special thanks to the Church lead pastors Craig and Becky Sweeney and our POC Roger France the facilities director.

An update on COVID-19 numbers, there are currently 2 members off work awaiting test results, and zero members off work that are positive. There are 112 total COVID Positives since beginning, and this number remains from last month. The Metro Fire Vaccination POD successfully concluded on Thursday, March 4th, and he is happy to report they were able to finish with zero waste! Member testing is ongoing as needed, with many days needing no tests.

Metro Fire responded to 3,648 total calls since our last report on February 25th, this is a slight increase. There have been 13 building fires, with three working fires in Metro Fire's jurisdiction. The busiest engine was E53 with 187 responses, and the busiest medic was M224 with 191 responses.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Captain McGoldrick congratulated FF/P Fader and FF/P Kim, and thanked Metro Fire for recognizing their efforts, they did an amazing job! As we are upon the one year anniversary for COVID-19, he thanks Metro Fire for all the support members have received.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Kelly)

Report Out: TBD

B. Communications Center JPA – (DC Wagaman)

Report Out: March 9, 2021 at 9:00 AM

DC Wagaman shared the Comms Center is working on after action of the UPS battery review, this is a comprehensive process including successes and areas of improvement. One of the key areas of focus is Service Delivery, with that said, seven new recruits started a ten week academy. DC Wagaman also shares they have successfully launched a new software system, ProQA, which allows for assistance on medical aid calls, and they are seeing success with this program so far.

Next Meeting: April 13, 2021 at 9:00 AM

C. California Fire & Rescue Training JPA – (Chief Harms)

Next Meeting: April 15, 2021 at 4:00 PM

Location: Virtually due to COVID restrictions

D. Finance and Audit Committee – (Director Orzalli)

Next Meeting: March 25, 2021 at TBD

E. Policy Committee – (Director Goold)

Report Out: March 11, 2021 at 5:30 PM

Director Goold shared the Policy Committee reviewed two policies and approved them to move forward to the full board.

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director White congratulated FF/P Fader and FF/P Kim on a job well done. He also appreciates the ProQA software program being implemented at dispatch.

Director Jones echoed the comments from Director White. She thanked the Finance Division for their efforts and hard work.

Director Goold attended the Citrus Heights 2X2, and thanked leadership for maintaining a great working relationship with Citrus Heights. He is hopeful with the progress in COVID-19 vaccinations, and looks forward to seeing everyone in person very soon.

Director Orzalli was impressed with the meeting presentations, and the initiative of the employees who received the peer recognition commendations.

Director Wood echoed the comments of his fellow Directors, and wishes everyone a good weekend and Happy St. Patrick's Day.

Director Kelly thanked the Finance Division for all their hard work. He also congratulated the employees who stepped up and did the right thing, and he reminds every one of the high performing team that is Metro Fire. He wished everyone a good night.

The Board recessed to Closed Session at 7:00 pm.

CLOSED SESSION

1. Pursuant to California Government Code Section 54956.9 (a) – One (1) matter of Workers Compensation Settlement Authority.

Flor Olivares and the Sacramento Metropolitan Fire District
Claim # SMDO – 549319 & SMDP - 549917 – Workers Compensation
Settlement Authority – Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP

Action: On a motion by Sheetz, seconded by Clark, and carried unanimously by members present to give the District's third party negotiator settlement authority.

2. Pursuant to California Government Code Section 54956.9 (a) – One (1) matter of Workers Compensation Compromise and Release.

Janice Odestig and the Sacramento Metropolitan Fire District
Claim # SMDN - 549193 - Workers Compensation Settlement Authority
Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP

Action: On a motion by Wood, seconded by Jones, and carried unanimously by members present to give the District's third party negotiator settlement authority.

The Board reconvened to Open Session at 7:11 pm.

ADJOURNMENT

The meeting was adjourned at 7:18 pm.


Matt Kelly, Board President


D'Elman Clark, Secretary


Melissa Penilla, Board Clerk