



DAN HAVERTY  
Interim Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, April 27, 2023

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Clark. Board members present: Clark, Costa, Goold, Rice, Sheetz, Webber and Wood. Board members absent: Jones and Saylor. Staff present: Interim Chief Haverty, General Counsel Lavra and Interim Board Clerk Martucci.

**PUBLIC COMMENT** - None

### CONSENT ITEMS

**Action:** Moved by Rice, seconded by Sheetz, and carried unanimously by members present to adopt the consent calendar as follows:

1. **Action Summary Minutes**

**Recommendation:** Approve the Action Summary Minutes for the Regular Board meeting of April 13, 2023.

**Action:** Approved the Action Summary Minutes.

2. **Resolution No. 2023-022 – Engineer Ronald L. Russell Station 63 Dedication**

**Recommendation:** Adopt Resolution dedicating Station 63 in memory of Engineer Ronald L. Russell.

**Action:** Adopted the Resolution 2023-022 dedicating Station 63 in memory of Engineer Ronald L. Russell.

3. **Resolution No. 2023-023 Lease Agreement – 2101 Hurley Way**

**Recommendation:** Adopt and approve the attached Resolution to authorize the Fire Chief or his designee to execute a Lease Agreement materially similar to the attached agreement.

**Action:** Approved the Resolution 2023-23 Lease Agreement.

4. **Extension of American Medical Response (AMR) Agreement**

**Recommendation:** Authorize the Fire Chief to enter into a contract extension with AMR.

**Action:** Authorized the Fire Chief to enter into a contract extension with AMR.

## REPORTS

### 1. PRESIDENT'S REPORT - *(President Clark)*

No report.

### 2. FIRE CHIEF'S REPORT - *(Interim Chief Haverty)*

#### Retirements

- a. Congratulations to Accounting Specialist Natividad (Nati) Manalo on her retirement on April 15 after 5 years of service.

#### Miscellaneous

- a. Board Clerk Recruitment: Candidate has successfully complete the District's pre-employment background process and has been offered a formal offer of employment, with a start date of May 22.
- b. Late last night Metro Fire's Cap-to-Cap delegation returned from Washington D.C., where they spent a week advocating on behalf of public safety.
- c. On Tuesday, April 18, I testified at the Assembly Health Committee hearing on AB 40 (APOT times) and AB 1180 (a bill removing the requirement to be a medical doctor from the SEMSA Director position).
- d. On Thursday, April 20, I participated in the Media event at FS 68 for the U.S. Fire Administrator, Federal and National Fire Service delegation and State Fire Chiefs. Our staff did an exemplary job in coordinating the event, welcoming, seeing to the needs of the delegates and supporting the event through transportation, logistical support, media management and broadcasting.
- e. We had a number of members who were not able to make it to our Awards Gala on March 30, so I've been visiting the Fire Stations, 19 of them, and giving these awards out personally. Today, I finished.
- f. Thank you for approving our contract renewal with AMR. As I've been meeting with the membership, they are as anxious as I am to see the impact of two additional ambulances in the system and some relief on Wall Time, that we hope these units will provide our crews.
- g. On Tuesday, we remembered the line of duty death of Captain John DeGraff.
- h. You are invited to our next LODD Fire Station Dedication at Station 63 (Folsom Blvd. and Hazel Ave.) for Engineer Ronald Russell on Thursday, May 11, 2023 at 1:00 PM.
- i. You are also invited to an Open House at FS 68 on Saturday, May 27, 2023 from 10:00-12:00 pm.

## OPERATIONS REPORT

On behalf of DC Mitchell, AC Greene provided the Operations Report. He spoke of the unprecedented snow pack, 2<sup>nd</sup> largest in recorded history, and that they anticipate large releases from Folsom and Nimbus Damns in the coming weeks. Traditionally, Memorial Day is when the river gets busy, the flows are up and extremely cold this year. The Training division and Special Operations completed the River Flood Operations class and Boat Operator

Refresher training. Air Operations completed their annual hoist training last week, specific curriculum working on swiftwater rescue.

Chief Greene also reported that Metro Fire hosted the US Fire Administrator, Dr. Lori Moore-Merrell, at an event last week. She came out with a delegation of sixteen people, on her last stop of a six city tour across the United States. With her, were top representatives from IAFC, IAFF, NFPA National Sprinkler Association, National Volunteer Fire Service Council, National Fallen Firefighters Foundation, Fire Safety Research Institute, and Underwriters Laboratories. They joined Chief Haverty, Cal OES Chief Brian Marshal and Cal Fire Chief Joe Tyler at Fire Station 68 for a press conference. A few major highlights of their initiatives: addressing climate driven wildfires, fire department staffing challenges, behavioral health in the fire service, and cancer in the fire service. The delegation had nothing but praises for the Fire Chief for hosting and also wanted him to extend their thanks to the Board. Chief Greene recognized Captain Wilbourn and Brenda Briggs for their hard work on this event.

#### **ADMINISTRATIVE REPORT**

No report.

#### **SUPPORT SERVICES REPORT**

DC Wagaman provided an update from the Facilities Division on Fire Stations 101 and 105. Architectural drawings are completed, cabinets and flooring are ordered, and once the permit is in hand, installation will begin.

Chief Wagaman reported Fleet Manager Shae Pursell visited the vendor where there are six ambulances Metro Fire is expecting to be delivered by next Tuesday. It is not uncommon for an ambulance to drive 50,000 miles per year.

#### **3. SMFD – FIREFIGHTERS LOCAL 522 REPORT**

On behalf of VP Matt Cole, Captain Brett Randle provided the update to the Board. He acknowledged the recent travel to DC where President Jamison and VP Cole appreciated the opportunity to work with the Chief Bailey and Chief Mitchell. Also attended CJAC last week and it was a great opportunity to work with labor and management. Unit meeting was held this morning. And lastly, the membership wants to thank the Board for their recent actions regarding workers' compensation.

#### **4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

##### **A. Executive Committee – (President Clark)**

Next Meeting: TBD

##### **B. Communications Center JPA – (DC Wagaman)**

Report Out: April 11, 2023 at 9:00 AM

DC Wagaman reported that one action item was unanimously approved, an update to the HR Analyst job description. The meeting was followed by a workshop to work on the strategic plan.

Next Meeting: May 9, 2023 at 9:00 AM

**C. Finance and Audit Committee – (Director Wood)**

Report Out: April 27, 2023

Director Wood reported on financial figures from the committee meeting through February 28<sup>th</sup>. Total revenues are 2% under budget. Total expenses are slightly under budget, however labor are \$1.8million above budget (84% of overall expense). Reserves are projected to be at 13.4% at fiscal year-end.

Next Meeting: May 25, 2023 at 5:30 PM

**D. Policy Committee – (Director Costa)**

Next Meeting: May 11, 2023 at 5:30 PM

**BOARD MEMBER QUESTIONS AND COMMENTS**

Director Webber recognized Jeff Frye, Kyle Macdonald, and Erin Castleberry for their unbelievable work at Cap to Cap.

Director Rice appreciates the public private partnership with AMR. We work well together and it's a model to look at.

Director Wood thanks Captain Wilbourn for assisting his daughter with her school video project. He thanked Captain Wooten, Engineer Albertson and FF Hauser for being kind and patient with her. He is also proud of the comments he hears in his day job where Metro is spoken highly of.

Director Clark recognized Jeff Frye and his team for the knowledge and expertise they displayed at Cap to Cap. It was a very informative and productive trip and felt the elected officials have a good idea of why we need the funding we asking for to support our community.

**The Board recessed to closed session at 6:38 pm.**

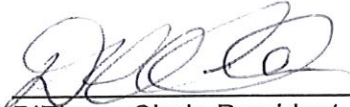
**CLOSED SESSION**

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One case**
  - A. Claim Against Public Entity Pursuant to Government Code Section 910  
Monique Windham. v. Sacramento Metropolitan Fire District  
Interim Fire Chief Haverty  
**Action:** Moved by Wood, seconded by Webber, and carried unanimously by members present to deny and reject the claim.
2. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT Pursuant to California Government Code Section 54957**  
Board Clerk Selection Process  
**Action:** The Board took no reportable action.
3. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT Pursuant to California Government Code Section 54957**  
Fire Chief Selection Process  
**Action:** The Board took no reportable action.

The board reconvened to open session at 7:00 pm.

**ADJOURNMENT**

The meeting was adjourned at 7:01 pm.



D'Elman Clark, President



Ted Wood, Secretary



Sherri Martucci, Interim Board Clerk