



ADAM A. HOUSE
Fire Chief

Ted Wood
Board President
Division 4

John Costa
Board Vice President
Division 9

Robert Webber
Board Secretary
Division 3

Cynthia Saylor
Board Member
Division 1

Grant Goid
Board Member
Division 2

Shawn Stark
Board Member
Division 5

D'Elman Clark
Board Member
Division 6

Brian Rice
Board Member
Division 7

Gay Jones
Board Member
Division 8

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, March 27, 2025 – 6:00 PM
Sacramento Metropolitan Fire District
10545 Armstrong Avenue

Board Room – Second Floor
Mather, California

&

Remotely Via Zoom

Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg

Board Clerk

(916) 859-4305

rittburg.marni@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, MARCH 27, 2025

➤ **CALL TO ORDER**

➤ **ROLL CALL**

➤ **PLEDGE TO FLAG**

METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video streamed at metro14live.saccounty.gov. Today's meeting replays at **1:30 p.m. on Saturday, March 29, 2025 and again at 6:00 p.m. on Monday, March 31, 2025, on Metro Cable Channel 14.** Once posted, the recording of this meeting can be viewed on-demand at youtube.com/metrocable14.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS:

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

Page No.

- 1. Action Summary Minutes** **6**
Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of March 13, 2025.
- 2. California Employers' Pension Prefunding Trust (CEPPT) Program Agreement and Election with CalPERS** **11**
Recommendation: Approve the CEPPT agreement and election with CalPERS and authorize the disbursement of deposited funds by approving the Delegation of Authority to Request Disbursement form.



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3. **Adopt Resolution – Temporary Construction Easement – Watt/Myrtle** **25**
Recommendation: Adopt Resolution granting a Temporary Construction Easement to County of Sacramento.
4. **Adopt Resolution – Contract Award Recommendation – Bond & Disclosure Counsel Services** **33**
Recommendation: Adopt Resolution approving the award of RFP 25-02: Bond and Disclosure Counsel to Stradling, LLP, and authorize the Fire Chief or his designee to negotiate, execute, and administer a professional services agreement materially similar to the attached agreement for the provision of bond and disclosure counsel services for a five-year period, with option to extend for up to five additional one-year periods.
5. **Adopt Resolution – Surplus I.T. Equipment** **52**
Recommendation: Adopt Resolution approving disposal of the District's I.T. Division's surplus equipment.

PRESENTATION ITEMS:

1. **Metro Fire Stewardship Report CY 2024** **55**
(Danielle Buri-Beaton, Sr. Vice President of Client Services - Intercare Insurance Services)
Recommendation: Receive presentation.
2. **2024 EMS Review** **72**
(EMS Division)
Recommendation: Receive presentation.
3. **Strategic Planning: Fire Chief Vision & Priorities** **89**
(Jeff Frye, Chief Development Officer)
Recommendation: Receive presentation.
4. **2025 Service Delivery Plan** **99**
(Jeff Frye, Chief Development Officer & Jake Whealen, Geographic Information Data Analyst)
Recommendation: Receive presentation.

ACTION ITEMS:

1. **Adopt Resolution – Pre-Qualification of General Contractors – Fire Station 67 Project** **113**
(Erin Castleberry, Administrative Analyst)
Recommendation: Adopt Resolution establishing a pre-qualification system for the Fire Station 67 project, using the proposed Request for Qualifications.



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2. California Special District Association (CSDA) Board of Directors Call for Nominations – Sierra Network – Seat B 145

(Marni Rittburg, Board Clerk)

Recommendation: Consider nominating a Metro Fire Board Member or managerial employee for nomination to the CSDA – Sierra Network, Seat B for possible election to the California Special District Association Board of Directors.

REPORTS:

1. PRESIDENT'S REPORT — *(President Wood)*

2. FIRE CHIEF'S REPORT — *(Chief House)*

OPERATIONS REPORT – *(Deputy Chief Mitchell)*

ADMINISTRATIVE REPORT – *(Out-of-Class Deputy Chief Fiorica)* – No Report

SUPPORT SERVICES REPORT – *(Deputy Chief Wagaman)* – No Report

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT – *(Captain Sean Scollard, Local 522 Vice President)*

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – *(President Wood)*

Next Meeting: TBD

B. Communications Center JPA – *(Out-of-Class Deputy Chief Fiorica)*

Next Meeting: March 25, 2025 at 9:00 AM

C. Finance and Audit Committee – *(Director Jones)*

Next Meeting: April 24, 2025 at 5:30 PM

D. Policy Committee – *(Director Costa)*

Next Meeting: April 10, 2025 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS



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REGULAR BOARD MEETING

THURSDAY, MARCH 27, 2025

CLOSED SESSION:

The Board will convene in closed session to meet on the following matters:

**1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION –
PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9(d)(1)**

Ty Bailey v. Sacramento Metropolitan Fire District
EAMS No. ADJ 18553924 and ADJ 20643634

CLOSED SESSION REPORT OUT

ADJOURNMENT

NEXT BOARD MEETING(S):


Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA

- Regular Board Meeting – April 10, 2025 at 6:00 PM

Posted on March 24, 2025, by 4:30 p.m.

Marni Rittburg, CMC, CPMC
Clerk of the Board

** No written report

*  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.