



Mark A. Wells
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ACTION SUMMARY MINUTES

FINANCE AND AUDIT COMMITTEE – REGULAR MEETING

Thursday, February 25, 2016

SACRAMENTO METROPOLITAN FIRE DISTRICT

10545 Armstrong Avenue

Board Room – Second Floor

Mather, California

CALL TO ORDER

The meeting was called to order at 5:02 p.m. by Vice Chair Jones. Committee members present: Jones and Kelly. Committee members absent: Wood. Staff present: Fire Chief Wells and Board Clerk Penilla.

PUBLIC COMMENT: None

CONSENT AGENDA

Action: Moved by Kelly, seconded by Jones, and carried unanimously by members present to approve the Consent Agenda as noted below:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for meeting of January 28, 2016.

Action: Approved the Action Summary Minutes.

2. **Legal Bills**

Recommendation: Ratify payment of Legal Bills for January 2016.

Action: Ratified payment of Legal Bills for January 2016 in the amount of \$33,722.90.

3. **Quarterly Investment Report – Quarter Ended December 31, 2015**

Recommendation: Receive and file report.

Action: Received and filed report.

PRESENTATION ITEMS

1. **Financial Report through December 31, 2015 (CFO Thomas)**

Recommendation: Receive and file Financial Report. No action required.

Action: Presentation received.

2. **Mid-Year Budget Review – FY 2015/16 (CFO Thomas)**

Recommendation: Receive presentation. No action required.

Action: Received and filed report.

ACTION ITEMS:

1. **Contract Extension for Audit Services – Richardson and Company, LLP
(Controller Empedrad)**

Recommendation: Approve a one-year contract extension with Richardson & Company, LLP to provide audit services for Fiscal Year 2015-16 and direct staff to prepare an RFP for audit services for Fiscal Year 2016-17.

Action: Moved by Kelly, seconded by Jones, and carried unanimously to approve a one-year contract extension with Richardson and Company, LLP.

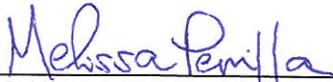
Action: Moved by Kelly, seconded by Jones, and carried unanimously to direct staff to prepare an RFP for three years of audit services, Fiscal Years 16/17, 17/18, and 18/19 with three options for 1-year extensions.

ADJOURNMENT

The meeting adjourned at 5:38 p.m.



Ted Wood, Chair



Melissa Penilla, Clerk of the Board