



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, February 9, 2017
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Wood. Board members present: Barnes, Clark, Gayle, Goold, Jones, Kelly, Sheetz and Wood. Board members absent: Orzalli. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Goold, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of January 26, 2017.
Action: Approved the Action Summary Minutes.
2. **Purchase Approval – 2017 Ford Fusion Hybrid S Sedans**
Recommendation: Approve the purchase of four Ford Fusion Hybrid S Sedans in the amount of \$103,874.48.
Action: Approved the purchase.

PRESENTATION ITEMS

1. **Fiscal Year 2015/16 Annual Reports**
(CFO Thomas and Brian Nash, CPA)
 - A. **Comprehensive Annual Financial Report (CAFR)**
Recommendation: Receive Presentation. No action required.
 - B. **Compliance Reports**
Recommendation: Receive Presentation. No action required.

Action: Presentations received, no action taken.

REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. FIRE CHIEF'S REPORT:

Retirement

Effective 2/8, Deputy Chief Darren Taylor with 28 years of service. Chief Harms and Deputy Chief Taylor had gotten close over a short period of time, and his insight was much appreciated. He will be greatly missed and we wish him well in retirement.

Reassignment

Effective 2/13, Captain Chris Vestal - Public Information Officer (PIO)

EMS 24 Captain Assignments:

Effective 2/11, Captain Tracey Valentine (B Shift)

Effective 2/13, Captain Shani Cornell (C Shift)

Effective 3/1, Captain Jim Novotny (A Shift)

Promotions

Effective 2/1, Communications Technician II James Day

Meetings Attended

Met with Retired Director Jack Scheidegger and honored his service to Metro Fire by presenting him a badge plaque and resolution.

This week was busy with Mid-Year Budget Meetings:

2/6, Command Staff Review

2/9, Command Staff, detailed meeting with Budget Officers and Local 522

Chief Harms was happy to participate in this process, which is much different than his experience in a city. He appreciated the cooperation and collaboration of Local 522 and Division Managers.

Chief Harms met with OES and is happy to report the remainder of the money for the Zinfandel Training Site has become available and will receive certification soon.

Continue Meet and Greets with elected officials, stakeholders, etc.

1/27, Fire Chief Dave Roberts, El Dorado Hill FD

2/2, Mike Daw (Retired BC), Executive Director for the Firefighters Burn Institute

Businesses have shown interest in leasing the space in downstairs Armstrong. Jeff Frye have been facilitating tours and working with the interested parties.

2/1, Assistant Chief Johnson spoke to the Citrus Heights Leadership group about Metro Fire and our relationship with and services provided to the City of Citrus Heights.

2/6 – 2/8, Chief Harms and several employees attended Firehouse World Conference in San Diego. This is a premier conference in the region, and allowed for valuable conversations with other fire agencies.

Met with Captain Matt Stuart, President of the Metro Fire Association (SMFAA). Chief Harms invited Matt Stuart to the podium to talk about the Association and some upcoming events. Captain Stuart thanked Chief Harms for the lunch they had at Station 66, and for the opportunity he has to serve the agency in establishing tradition through the association.

Upcoming Events

Firefighters Burn Institute Fill the Boot for Burns

- At Sunrise Mall, corner of Sunrise and Greenback
- Runs through 2/9 - 2/12
- Chief's Challenge, 2/11, 9 – 10 AM

Lastly, offices will be closed on Monday, February 13th and Monday, February 20th in observance of Lincoln and Washington's birthdays.

Operations Report

Assistant Chief Quinn reported out since the Board Meeting on January 26th there have been 4,127 dispatches, including 12 structure fires. Metro Fire received 3,039 medical dispatches, with a transport rate of 69%. AMR received 422 medical dispatches and transported 59% of the time.

Metro Fire has been working closely with the County OES, including attending daily conference calls and being involved in emergency responses for flooded vehicles and homes, and helicopter rescues.

Assistant Chief Quinn briefly discussed the Oroville Dam spillway erosion. The dam, which is about 75 miles north of Sacramento, is nearing capacity. Local emergency response agencies are preparing if an emergency should occur, including the affect the flow will have on the Sacramento River.

3. GENERAL COUNSEL'S REPORT: No report.

4. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Local 522 attended the budget meeting earlier in the day. Presently, there is a small deficit, but nothing comparable to years past. The Union is also appreciative of the open relationship they have with Chief Harms and Chief Shannon. They are happy to discuss problems and come up with a solution.

5. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Wood)

Next Meeting: TBD

B. Communications Center JPA – (Bridge)

Report Out: Tuesday, January 31, 2017 at 9:00 AM

The Communications Center met and approved Board Policies.

Next Meeting: Tuesday, February 28, 2017 at 9:00 AM

C. California Fire & Rescue Training JPA – (Kelly)

Next Meeting: March 16, 2017

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. Finance and Audit Committee – (Kelly)

Next Meeting: Thursday, February 23, 2017 at 5:00 PM

E. Policy Committee – (Goold)

Next Meeting: Thursday, March 9, 2017 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

The Board collectively congratulated Chief Taylor on his retirement and wished him well.

Director Kelly congratulated Captain Eidam for returning to the line, he hopes she enjoys it. He said hello to Jack Scheidegger and was glad we were able to present him with the awards. Director Kelly is also happy to hear the Zinfandel site is making progress, and is looking forward to one day having a great training facility completed!

Director Clark thanked Richardson and Company for the expert financial report.

Director Sheetz congratulated Captain Vestal on becoming the new Public Information Officer. She wishes success to the Fill the Boot event this weekend.

Director Gayle is looking forward to interacting with the community in Division 1, including meeting the resident to spread the mission of Metro Fire, and to remind people that quality service requires revenue.

Director Goold was appreciative of the transparent financial reports, especially the amount of detail covered. He also requests Metro Fire address two issues, the first is wall-time, simply the amount of time spent is unacceptable and elected officials need to look into this issue, and second is automatic aid. There is currently no balance in the system, officials need to look at making it more mutual and making less of an impact on Metro Fire.

Director Jones congratulated Chief Taylor by sharing a memory of a strike team they worked together in Northern California. She wishes him a safe and healthy retirement. Special thanked the Board Clerk, CFO Thomas, and Deputy Chief Casentini for assistance in various areas over the past week. She echoed Director Kelly's comments on the Zinfandel Training site, and is looking forward to completion. Lastly, Director Jones addressed pre-funding of health care and retirement, Metro Fire was one of the first agencies to take steps towards contributing prior any state legislation occurred.

Director Barnes is glad to hear the Union and Executive Team is working together. He also shared the results of the 43rd annual Pig Bowl, the longest running game of its kind, with Law Enforcement as the victorious team. It was humbling to watch the Fire Team take a knee when the trophy was awarded, that act deserves a great deal of respect.

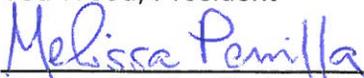
Director Wood reminded everyone of the audit report that came out in 2013, when there were 18 findings. It is great to see the progression to zero findings and contributes this to a job well done to the Finance Division.

ADJOURNMENT

The meeting was adjourned at 6:48 p.m.



Ted Wood, President



Melissa Penilla, Clerk of the Board



Gay Jones, Secretary