



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

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10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

## ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
Thursday, March 23, 2017  
10545 Armstrong Avenue – Board Room  
Mather, California

### CALL TO ORDER

The meeting was called to order at 6:01 p.m. by President Wood. Board members present: Barnes, Clark, Gayle, Goold, Jones, Kelly, Orzalli, Sheetz and Wood. Board members absent: None. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

### PLEDGE TO FLAG

**PUBLIC COMMENT:** None

### CONSENT ITEMS

**Action:** Moved by Clark, seconded by Jones, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Board meeting of March 9, 2017.  
**Action:** Approved the Action Summary Minutes.
- 2. Multiple Award Schedule Extension – Construction Manager At Risk**  
**Recommendation:** Adopt Resolution approving the extension of the multiple award schedule for construction manager at risk services.  
**Action:** Adopted Resolution No. 2017-048 approving the two-year extension of the multiple award schedule.

### PRESENTATION ITEMS

- 1. Creation of Key Indicators Menu (Director Orzalli)**  
**Recommendation:** Receive presentation. Determine if an action item should be prepared for a future regular Board Meeting.  
**Action:** Presentation received, with direction for staff to work with Director Orzalli to create a list of potential key indicators, allow the Board to discuss further during a future Board Meeting, and have the final key indicators available on Metro Fire's website for a trial period.

## REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

Chief Harms informed everyone of a near miss that took place earlier in the week. A firefighter was caught under a garage canopy when it collapsed during a fire. Chief Bridge will have more information during his Operations report.

### Miscellaneous

Metro Fire received an invitation to participate in the debriefing/critique of the Oroville Dam Spillway evacuation incident. Battalion Chief Adam House will be representing Metro Fire in that process.

Metro Fire was asked to participate on a Pierce Fleet Advisory Committee. Interim Fleet Manager Shea Pursell will be representing Metro Fire on that committee.

### New Hire

Effective 3/10, Communication Technician II Bruce Bucknell

### Promotions

Effective 3/10, Supervising Inspector Chrishana Fields

- Promotion from Fire Inspector II
- 18 years of service with Metro Fire and predecessor agencies

### Meetings Attended

3/12 – 3/15, Capital Region Executive Leadership Mission – Washington D.C.

3/14, Chief Bridge attended the Citrus Heights Chamber Luncheon in which Captain Shaw Condit, employee of the year was honored.

3/16, Metro Fire hosted Cap-to-Cap All Team Meeting

3/22, Awards Luncheon honoring various employee for the work they did in 2016

- Employee of the Year
  - Captain Shawn Condit
  - Fire Inspector II Diana Schmidt
- Peer Recognition
  - DC Greg Casentini
  - Supervising Inspector Mike Hambrick
  - Engineer Kevin Summers
  - Help Desk Technician Dwan Thomas
- Volunteer of the Year
  - Reserve FF Dennis Berry
- Commendation of Valor
  - Captain Joshua Leonard
- Company Citation – For incident 16-0135448 on Sept 9, 2016 when a
  - Engine 21B
  - Rescue 21B
  - Medic 21B
  - Engine 23B

**Save the Date:**

4/4 – 4/7, Metro Fire will be hosting the Annual Fire Mechanics Academy at Fleet

4/14, Sacramento Metro FF Association Retirement Dinner

- 5:00 PM at the Croatian-American Cultural Center
- Honoring 2016 retirees

**OPERATIONS REPORT**

Deputy Chief Bridge reported since the Board Meeting on March 9<sup>th</sup> there have been over 4,000 dispatches, including 14 structure fires, and 2,893 medical dispatches, with a transport rate of 70%. AMR received 377 medical dispatches and transported 60% of the time.

Deputy Chief Bridge played a news video showing the garage collapse. The near miss took place on Monday, March 13<sup>th</sup> and involved a firefighter being injured during the collapse. The Antelope home had 24 Metro Fire employees respond, with one firefighter sustaining injuries, the crew responded quickly to pull him out, and the firefighter's injuries do not appear to be life-threatening.

In reviewing the numbers Metro Fire currently has 37 engine companies, with the average engine company responding to 3,000 calls per year. However, after reviewing some data, it shows 1/3 of the companies respond to approximately 3,500 calls per year, and four companies responding to over 4,000. In addition to running calls, employees regularly participate in training drills and company inspections. They are doing a tremendous amount of work and doing it very well.

3. **GENERAL COUNSEL'S REPORT:** No report.

4. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

Ty Bailey, Local 522 Vice President thanked Chief Harms for the open line of communication.

Captain Bailey announced that Battalion Chief Law was voted as the BC representative shop steward, and he thanked Battalion Chief Turner who previously served in that position.

Local 522 will attend the Partnership Education Training, 10<sup>th</sup> District in Phoenix, AZ from April 10<sup>th</sup> - 11<sup>th</sup>.

Lastly, Captain Bailey announced the new MOU is being implemented and they are currently working on incorporating side letters for clarification purposes. He anticipated meeting the May 1<sup>st</sup> deadline.

5. **COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

**A. Executive Committee – (Wood)**

Next Meeting: TBD

**B. Communications Center JPA – (Bridge)**

Next Meeting: Special Meeting  
Wednesday, April 5, 2017 at 9:00 AM

**C. California Fire & Rescue Training JPA – (Kelly)**

Report Out: March 16, 2017

Director Kelly shared the CFRTA discussed meeting that have taken place with CalEMA, regarding money to be received for the Zinfandel Training Center. Also, they are no longer leasing the building in Rancho Cordova which is a financial relief.

Next Meeting: Thursday, June 15, 2017 at 4:00 PM

Location: California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue, Suite 320  
Mather, CA 95655

**D. Finance and Audit Committee – (Kelly)**

Report Out: Thursday, March 23, 2017

Director Kelly informed the Board that we are anticipating CalPERS to increase costs because they are revising the factor for investment returns. This will affect all agencies who participate in CalPERS.

Also, the full Board can expect an unfunded liability presentation during the Annual Board Workshop.

Next Meeting: Thursday, April 27, 2017 at time TBD

**E. Policy Committee – (Goold)**

Next Meeting: Thursday, May 11, 2017

**BOARD MEMBER QUESTIONS AND COMMENTS**

Director Goold sends well wishes to the Firefighter who was injured, and thanks to those who cared for him, especially his family.

Director Orzalli thanked Chief Harms for the text message updates, they are much appreciated.

Director Sheetz echoed Director Goold's comments about the injured firefighter. She congratulated those who received the peer recognition awards, and Battalion Chief Law. She thanked Battalion Chief Turner for his service and Battalion Chief Union Representative.

Director Clark also echoed Director Goold on his comments regarding the injured firefighter. He is glad to hear the relationship with labor is going well, and encourages staff to continue the good communication.

Director Kelly echoed comments of fellow Directors.

Director Jones attended the awards luncheon and thanked everyone who worked hard to put the event together. In response to an earlier comment from Director Gayle, Director Jones informed everyone that she previously asked for Community Service statistics, and during the first 6 months of 2016 Metro Fire participated in 234 community service events.

Director Wood thanked Engine 61 for the attendance at Cordova Baptist Preschool and Kindergarten, the kids had a blast.

## CLOSED SESSION

The Board recessed to Closed Session at 6:42 p.m.

**1. Pursuant to California Government Code Section 54956.9 (a) – One (1) matter of Workers Compensation Settlement Authority**

- A. Eric Sacht and the Sacramento Metropolitan Fire District  
Claim # SMDH - 547681 – Workers Compensation Settlement Authority –  
Joel Kautz of Lenahan, Lee, Slater & Pearse, LLP

**Action:** Moved by Goold, seconded by Clark, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

**2. Pursuant to California Government Code Section 54956.9 (a) – One (1) matter of Workers Compensation Compromise and Release**

- A. Janice Lewis and the Sacramento Metropolitan Fire District  
Claim # SMDI - 548676 – Workers Compensation Settlement Authority –  
Joel Kautz of Lenahan, Lee, Slater & Pearse, LLP

**Action:** Moved by Goold, seconded by Jones, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

**3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One (1) case**

- A. Claim Against Public Entity Pursuant to Government Code Section 910  
Attorney Jean Schaefer, on behalf of Frankie Griffin vs. Sacramento Metropolitan Fire District (Deputy Chief Casentini)

**Action:** Moved by Goold, seconded by Jones, and carried unanimously by the members present to deny the Claim and refer the matter to the District's insurance carrier to defend any subsequent litigation.

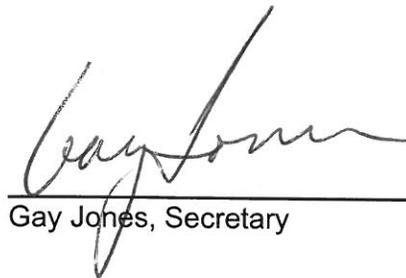
The Board reconvened to the Open Session at 7:03 p.m.

## ADJOURNMENT

The meeting was adjourned at 7:06 p.m.



Ted Wood, President



Gay Jones, Secretary



Melissa Penilla, Clerk of the Board