



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, May 11, 2017
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:04 p.m. by President Wood. Board members present: Barnes, Clark, Gayle, Goold, Jones, Orzalli, Sheetz, and Wood. Board members absent: Kelly. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Jones, seconded by Clark, and carried (Aye: Barnes, Clark, Gayle, Goold, Jones, Orzalli, Sheetz; Abstain: Wood; Absent: Kelly) to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of April 27, 2017.
Action: Approved the Action Summary Minutes.
- 2. Intergovernmental Transfer (IGT) Program – July 1, 2015 through June 30, 2016 and July 1, 2016 through June 30, 2017**
Recommendation: Adopt a resolution to authorize the Fire Chief enter into necessary agreements to participate in the IGT Program covering the period of July 1, 2015 through June 30, 2016 and July 1, 2016 through June 30, 2017.
Action: Adopted Resolution No. 2017-058 authorizing the Fire Chief to sign the agreements to continue to participate in the IGT Program.

PRESENTATION ITEMS

- 1. Community Risk Reduction - Division Update (Deputy Fire Marshal Lisa Barsdale)**
Recommendation : Receive presentation, no action required.
Action: Presentation received, no action taken.

Director Goold left at 7:06 PM, and did not return for the remainder of the meeting.

ACTION ITEMS

- 1. Lead Negotiator – Resolution** (*Director Orzalli*)
Recommendation: Adopt a resolution authorizing the retention of a Lead Negotiator on behalf of SMFD for labor negotiations.
Action: Moved by Jones, seconded by Sheetz, and carried (Aye: Barnes, Clark, Jones, Orzalli, Sheetz, Wood; No: Gayle; Absent: Goold and Kelly) to adopt Resolution No. 2017-059 authorizing the retention of a Lead Negotiator.
- 2. Nominate a Candidate for CSDA’s Board of Directors** (*Clerk Penilla*)
Recommendation: Discuss the nomination of a Board Member or managerial employee to participate in the election to the CSDA’s Board of Directors, representing Sierra Network, Seat C.
Action: No action taken

REPORTS

- 1. PRESIDENT’S REPORT:**
President Wood reported out on his attendance at Cap-to-Cap, and thanked Assistant Chief Johnson for a great job organizing the meetings.
- 2. FIRE CHIEF’S REPORT:**
Chief Harms also attended Cap-to-Cap and thanked Chief Johnson for organizing Metro Fire’s team. With Chief Harms being a “freshman” it was key having someone help navigate the trip. It was great being a part of the event and attending with over 360 attendees from the region.

Retirement

Eff 4/29, FF Steven Thue, 23 years of service

Eff 4/30, Captain Troy Dun, 29 years of service

Eff 5/1, Captain Frank Lima, 28 years of service
Engineer Ken Greenberg, 26 years of service

Eff, 5/5, Captain Phillip Lopez, 27 years of service

Meetings Attended

Preliminary Budget Meeting:

5/9, Command Staff, Budget Officers and Local 522 review

4/29 – 5-3, Cap-to-Cap – Chiefs Harms attended, along with Assistant Chief Johnson, Rusty Dupray, Jeff Frye, and Directors Wood and Jones

5/4, Supervisor Serna – Butane Ordinance

Staff attended Sac County Board of Supervisors Hearing on May 9th supporting the topic limiting supplies to make honey oil.

5/5, Annual District Attorney's Public Safety and Community Appreciation Luncheon

5/8, Executive Teams: Metro Fire and Sac City Fire – will be meeting on a monthly basis

5/10, Citrus Heights City Manager Chris Boyd – looking to begin the 2X2 Meetings in 2017 and the possibility of having someone on site for plan review.

Fire Chief Forums:

- Chief Harms began conducting forums in May with the first forum on 5/10, A Shift
- Executive Team is in attendance
- One and a half days per shift, and yag personnel will have two sessions
- Discuss Chief Harms' survey results and open for any questions

Save the Date:

5/25, Annual Board Workshop – 4:00 PM in the Boardroom

OPERATIONS REPORT

Deputy Chief Bridge reported since the Board Meeting on April 27th there have been approximately 4,200 dispatches, including 8 structure fires, and approximately 3,000 medical dispatches, with a transport rate of 68%. AMR received 369 medical dispatches and transported 64% of the time.

Chief Bridge also reported out on a structure fire that took place shortly before midnight on May 1st, and involved a residential structure fire on Neptune Way in Arden. Initial arriving units reported heavy fire between two structures, spreading into each. A second alarm was requested and dispatched.

Both homes suffered extensive damage and seven occupants have been displaced, along with a cat and dog that were rescued from the residences unharmed. A Metro Fire Firefighter/Paramedic incurred minor injuries while suppressing the fire and received treatment. Over 54 firefighting personnel were dispatched to the incident.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

John Barsdale reminded everyone to attend the Tropical Affair on June 24th benefiting the Firefighter's Burn Institute and Shriner's Hospitals.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Wood)

Next Meeting: TBD

B. Communications Center JPA – (Johnson)

Next Meeting: Tuesday, May 30, 2017 at 9:00 AM

C. California Fire & Rescue Training JPA – (Kelly)

Next Meeting: Thursday, June 15, 2017 at 4:00 PM

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

- D. **Finance and Audit Committee – (Kelly)**
Next Meeting: Special Meeting
Wednesday, May 24, 2017 at 4:00 PM
- E. **Policy Committee – (Goold)**
Next Meeting: Thursday, June 8, 2017, time is TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Gayle shared that he recently visited the Communications Center and took some brochures to share with the group. He was happy to attend the District Attorney's Public Safety and Community Appreciation Luncheon. He wishes to send two children from his community to Fire Camp, and passed out applications to his local schools to gain interest.

Director Barnes compliments Chief Harms on meeting with staff and looking for leaders from within, one of the aspects they hoped for when selecting him as the Fire Chief. Finally, he wishes all Moms a happy Mother's Day, and thanks them for all they do!

Director Jones thanked the Community Risk Reduction Division for the presentation, especially for the statistics provided. She was happy to represent Metro Fire during Cap-to-Cap this year, and saw a community come together to support EMS.

Director Wood is looking forward to attending the tropical affair and would enjoy seeing other Directors attend as well.

CLOSED SESSION

Taken out of order. The Board recessed to Closed Session at 6:05p.m.

1. **Conference with Legal Counsel – Pending Litigation**
Pursuant to California Government Code Section 54956.9(a) – One (1) case
Tracey Valentine v. SMFD – Case No. 2:17-CV-00827-KJM-EFB

Action: No action taken.

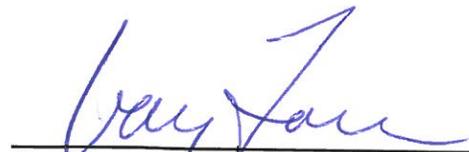
The Board reconvened to the Open Session at 6:46 p.m.

ADJOURNMENT

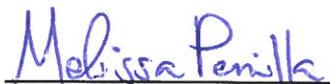
The meeting was adjourned at 7:30 p.m.



Ted Wood, President



Gay Jones, Secretary



Melissa Penilla, Clerk of the Board