



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, February 22, 2018
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:01 pm by Vice President Jones. Board members present: Clark, Gayle, Goold, Jones, Kelly, Orzalli, Sheetz, and Wood. Board members absent: Barnes. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Wood, seconded by Kelly, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of February 8, 2018.
Action: Approved the Action Summary Minutes.
- 2. Disposal of Surplus Property – Mobile Data Terminals**
Recommendation: Adopt a resolution approving the disposal of surplus property.
Action: Adopted Resolution No. 2018-007.
- 3. Department of Defense Firefighter Property Program**
Recommendation: Adopt a resolution authorizing the Fire Chief to execute the cooperative agreement with the State of California Department of Forestry and Fire Protection.
Action: Adopted Resolution No. 2018-008.

PRESENTATION ITEMS

- 1. 5 Years of Service to Director Ted Wood (Chief Harms)**
Recommendation: Receive presentation. No action required.
Action: Presentation to Director Wood, no action taken.

REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

Promotions

Effective 2/13, Community Relations Coordinator Chris Dargan

New Hire

Effective 2/14, Communications Technician II Alejandro Ybarra

Meetings Attended

Fill the Boot – Chief's Challenge was on Saturday, thank you all for your generous monetary donations, especially Director Kelly who kicked off the donations during the last Board Meeting.

- Metro Fire had a strong presence all weekend and a fierce team effort on Saturday during the Chief's Challenge.
- During the Chief's Challenge, Sacramento Regional Fire Chiefs collected a total of \$16,721, with Metro Fire collecting the majority at \$9,866, and taking the win.
- In total, the Drive raised \$166,000 surpassing last year's total of \$149,000.
- A big thank you to Basket Sitters Firefighter/Paramedic Tyler Craft and Firefighter/Paramedic Ryan Gardner (Sac City Fire) for their involvement and dedication to this fundraising event.

2/12 Chief Harms and Battalion Chief House attended a Firefighter Cardiovascular Prevention Event, along with Dr. Rossiter who was a panel member. They discussed prevention of cardiovascular events in firefighters, screening, and preventative healthcare with UC Davis.

2/20 Cap-to-Cap Public Safety Team Meeting

2/21 Citrus Heights 2x2 Meeting with Director Orzalli and Director Goold. They discussed plan intake in Citrus Heights and the impact that is having on construction.

2/22 Mission Driven Culture – Executive Staff met with focus groups

- Facilitated discussion going over the main points and discussed the next steps.
- Plans to brief the Board during the annual workshop at the end of May.

Upcoming

On March 1st the first Metro Fire Awards Gala is scheduled at Arden Hills Country Club beginning at 6:00 PM. The Gala will take the place of the Awards Ceremony regularly held in the Board Room.

A PSA with the Sacramento Kings will be released soon, this will benefit those affected by the wildfires. Seems like everyone had a great time filming that announcement.

OPERATIONS REPORT

Chief Harms continued with the Operations report letting everyone know as of February 8th there were 3,709 incidents and four structure fires. We are seeing a reduction in wall-time, and hopefully with flu season coming to an end that trend continues downward.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Trevor Jamison, Local 522 Vice President, echoed the success of the Fill the Boot from over the weekend. He was appreciative of the support from the Board of Directors, and those who volunteered at the event. Right now totals are at \$166,000, but he is anticipating that number to climb to about \$168,000 as the final donations come in.

Firefighter Jamison let the Board know the membership is active right now, and shift representatives are meeting with members in stations regularly, and bringing information back to him to provide to the Board.

Lastly, he congratulated Director Wood on his service to the Board of Directors for five years.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Barnes)

Next Meeting: TBD

B. Communications Center JPA – (AC Johnson)

Report Out: Special Meeting, February 15, 2018

Met and discussed the preliminary budget for FY 2018/19 and the strategic plan.

Next Meeting: February 27, 2018 at 9:00 AM

C. California Fire & Rescue Training JPA – (DC Shannon)

Next Meeting: Thursday, March 15, 2018 at 4:00 PM

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. Finance and Audit Committee – (Kelly)

Next Meeting: Thursday, March 22, 2018 at 5:30 PM

E. Policy Committee – (Goold)

Next Meeting: TBD

For the record Director Gayle requested not to be on the Policy Committee.

BOARD MEMBER QUESTIONS AND COMMENTS

Director Gayle thanked Director Jones for her participation and impact at LAFCo. Additionally, Director Gayle asked what benefits Metro Fire has in working with the Saudis. Chief Harms responded with an overview of the program.

Director Goold thanked the community of Citrus Heights for hosting the Fill the Boot, he appreciates the good this event does for the charity it supports and is a fantastic opportunity for the community.

Director Orzalli congratulated those who participated in the Fill the Boot event. He attended the Citrus Heights 2X2 Meeting which was very positive, he appreciates the leadership at Citrus Heights, as they are doing a phenomenal job.

Director Sheetz congratulated Director Wood on his five years of service. She attended the Every 15 Minutes at a local high school and appreciated being able to see the event from in the field, and in the hospital setting. Lastly, Director Sheetz announced that she will recuse herself from Closed Session item 1, however she will participate in item 2.

Director Wood volunteers for the Burn Institute, and was very appreciative of the response for the Fill the Boot. After originally hearing they were low on volunteers, Metro Fire stepped up and sent more than enough volunteers to help with the event. The organizers were overwhelmed by the response and it was very much appreciated. He is humbled by the work he has been able to do at Metro Fire, and is hopeful that Division 4 will continue to support him.

Director Clark also congratulated Director Wood on his five years of service. He congratulated Chief Harms on winning this years' Fill the Boot and reclaiming the title for Metro Fire Chief's Challenge. He sends condolences to the 19 people who were killed in the Parkland incident in Florida.

Director Kelly shared a recent event involving a member of his carpenters union who suffered from a heart attack while working on a volunteer project in Citrus Heights. Metro Fire responded and he thanked the crew for their assistance. The gentleman is home recovering now. Director Clark added that his fellow carpenters were quick to administer CPR, which should be a reminder to everyone to be up to date on your CPR skills.

Director Jones is looking forward to attending the awards banquet. She is also looking forward to the Strategic Planning workshop. Director Jones thanked staff for the wall-time information and congratulated the Chief on the success of Fill the Boot.

Director Gayle did not attend Closed Session and left at 6:28 PM.

CLOSED SESSION

The Board recessed to Closed Session at 6:28 PM.

1. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION**
Pursuant to California Government Code Section 54956.9 (a) – One (1) case
Tracey Valentine v. SMFD – Case No. 2:17-CV-00827-KJM-EFB

Action: No action taken.

2. **CONFERENCE WITH LABOR NEGOTIATOR**
Pursuant to California Government Code Section 54957.6
 - A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
 - B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522

- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: No action taken.

The Board reconvened to Open Session at 7:56 PM.

ADJOURNMENT

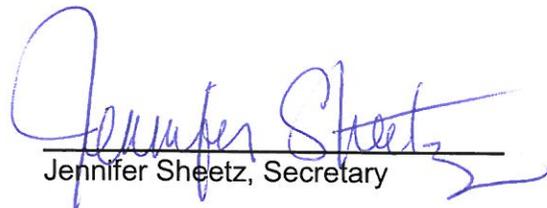
The meeting was adjourned at 7:58 PM.



Jim Barnes, President



Melissa Penilla, Clerk of the Board



Jennifer Sheetz, Secretary