



Sacramento Metropolitan Fire District

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TODD HARMS
Fire Chief

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, February 14, 2019 10545 Armstrong Avenue – Board Room Mather, California

CALL TO ORDER

The meeting was called to order at 6:01 pm by President Jones. Board members present: Barnes, Clark, Orzalli, Jones, Kelly, Saylor, Sheetz, and Wood. Board members absent: Gould, and Orzalli. Staff present: Acting Fire Chief Shannon, Interim Clerk Dehoney, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: Representatives from Service Employees International Union-United Service Workers West (SEIU-USWW), Ms. Rosario Ramirez and Ms. Lucila Toral provided information packets to the Board of Directors and continued their discussion from the public comment during the 1/10 and 1/24 board meetings regarding their concerns with the recent SMFD Request for Proposals (RFP) for janitorial services. Ms. Ramirez requested three items including; verification that those companies which applied are registered with the labor union, an update on the bid decision, and a response to the information which has been provided at the previous board meetings.

CONSENT ITEMS

Action: Moved by Wood, seconded by Clark, and carried unanimously to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of January 24, 2019.
Action: Approved Action Summary Minutes.
- 2. Disclosure of Material Expenditure – West Coast Frame**
Recommendation: Accept the disclosure of material expenditure of \$111,309.43 to West Coast Frame for the repairs to Engine 111.
Action: Accepted the disclosure of the material expenditure in the amount of \$111,309.43 to West Coast Frame.

PRESENTATION ITEM

- 1. Community Risk Reduction Division Update** (*Supervising Inspector, Chrishana Fields*)
Recommendation: Receive presentation, no action required.
Action: No action taken.

ACTION ITEM

1. Formal Bid Award – Fire & Life Safety Building Plan Review Services

(Fire Marshal, Lisa Barsdale)

Recommendation: Approve the non-exclusive contract for Fire & Life Safety Building Plan Review Services to Interwest Consulting Group, Inc.

Action: Moved by Barnes, seconded by Wood and carried unanimously to approve the non-exclusive contract for Fire & Life Safety Building Plan Review Services to Interwest Consulting Group, Inc.

REPORTS

1. PRESIDENT'S REPORT:

President Jones relayed that we have received a call for nominations to the Special District Risk Management Authority's (SDRMA) Board and asked that anyone who would like to be considered, alert the Board Clerk. She then discussed the janitorial request for proposals (RFP) and its time parameters for submitting proposals. The request for the RFP was released on 11/27/18. The RFP stated that there was a mandatory job walk on 12/6/18 in order to be able to submit a proposal. On 12/14/18, the bid was extended to 1/7/19. Seven of the ten companies who attended and completed the job walk submitted responses, with two of them being union companies. The bids are still being evaluated and no contract has been awarded. Our RFP process has been in place for many years and allows for all eligible companies to be able to participate.

2. FIRE CHIEF'S REPORT:

Meetings Attended

Continue to meet with Command Staff, day staff, crews and Union reps

1/30, Labor Management Collaboration Meeting (LMCM)

2/4, All Budget Officers Mid-Year Budget Review

2/6, Chief Officers Summit

- Inaugural summit of Chief Officers to discuss operational and organizational issues relevant to all agencies in the Sacramento Region.

Thank you to everyone who participated in the Fill the Boot for Burns. In total, over \$165,000 was collected over a four day period. Metro Fire once again walked away with the Chiefs Challenge title.

Congratulations

Following personnel who successfully completed the Supervising Inspector examination and have been placed on an eligibility list:

- Diana Schmidt
- Cristian Ganea

Reassignment

Effective 2/9, Firefighter Brendan Hogan was selected to fill the EMS 24, C Shift position

New Hire

Effective 1/22, Office Technician Amanda Berkey – Logistics Division

Recruitment

- Firefighter/Paramedic – Internal Only – 19-2 Firefighter Academy, Final Filing Date 3/25 at 4 PM
- Fire Inspector I – Internal and External, Final Filing Date 3/1 at 4 PM
- Lateral Fire Inspector I & II, Final Filing Date 3/1, at 4 PM

Reminder our offices are closed on Monday, 2/18 in observance of Washington's Birthday

OPERATIONS REPORT

Assistant Chief Wagaman relayed that since the last report on 1/24, there have been 5,443 total calls with 4,146 being EMS related with a transport rate of 71%. There have also been 16 building fires during this time frame. The Professional Development Program continued this month with "Strategy & Tactics" with four sessions being held Tuesday and Wednesday of this week with 120 total attendees. The live fire training has continued at Station 52.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President Jamison thanked Supervising Inspector Fields for the Community Risk Reduction Division (CRRD) presentation. He also remarked on the regions participation in the Guns and Hoses Charity Football Game and the Firefighters Burn Institute Fill the Boot for Burns Event. He commented on how supportive the community is and how much pride and appreciation the members have for being a part of these wonderful events.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Jones)

Next Meeting: TBD

B. Communications Center JPA – (AC Wagaman)

Report Out: February 12, 2019 at 8:00 AM

The JPA had two meetings since the last report out, including a special meeting on February 4, 2019, to discuss the significant power outage which occurred during the large storms in the region in January and to decide on ways to stabilize and maintain the communications center equipment in order to not have this happen again.

Next Meeting: February 26, 2019 at 8:00 AM

C. California Fire & Rescue Training JPA – (DC Shannon)

Next Meeting: April 18, 2019 at 4:00 PM

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. Finance and Audit Committee – (Kelly)

Next Meeting: February 28, 2019 at 5:30 PM

- E. Policy Committee – (Orzalli)**
Next Meeting: March 14, 2019 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

Director Barnes discussed the Guns and Hoses Charity Football Game which had a great turnout with just shy of 8,000 people in attendance. He thanked Captain Vestal for his assistance with the Sidewalk CPR demonstrations. Law Enforcement prevailed over Fire in winning the game, and in total they were able to donate approximately \$70,000 to charities throughout the region. He relayed his apologies for being unable to attend the Awards Gala on February 21st.

Director Clark congratulated Chief Harms on winning the Chief's Challenge during the Fill the Boot Event. He remarked how important the Firefighters Burn Institute is to our community and commented on the fantastic attendance by all of the agencies in the region. He congratulated Law Enforcement on their win during the Guns and Hoses Charity Football game and thanked Supervising Inspector Fields for her CRRD presentation.

Director Wood thanked Ms. Toral and Ms. Ramirez for their comments during the public comment section of the meeting and reminded everyone about the crab feed on March 2nd at St John Vianney Church for the Firefighters Burn Institute.

Director Saylors echoed the sentiments of Director Clark in thanking Chrishana Fields for her CRRD presentation and commented on how wonderful the Fill the Boot for Burns Event is for the community.

Director Kelly commended CRRD on the fine presentation.

Director Sheetz congratulated the Fire Chief on his win during the Chief's Challenge at the Fill the Boot for Burns Event and relayed that she is looking forward to attending the Awards Gala on February 21st. She also discussed the call for nominations to sit on the Fire Districts Association of California (FDAC) board which is a two year commitment with one 2-3 hour phone conference each quarter and to contact the Clerk of the Board if interested in the position.

Director Jones congratulated Law Enforcement on their win during the Guns and Hoses Charity Football Game and expressed her excitement in hearing about the recruitment announcements for CRRD. She also commented that the contract award to Interwest Plan Review Services will be very beneficial for the building industry as it will help to facilitate and expedite plan reviews. She relayed her excitement in attending the Awards Gala on February 21st and the Crab Feed on March 2nd.

Recessed to closed session at 6:41 pm.

CLOSED SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –
Significant Exposure to litigation pursuant to California Government Code
Section 54956.9 (b): One case**

- A. Claim Against Public Entity Pursuant to Government Code Section 910
Burton Andrew Olsen III v. Sacramento Metropolitan Fire District
Greg Casentini, Deputy Chief Administration

Action: Moved by Wood, seconded by Kelly, and carried unanimously by members present to deny the claim and refer the matter to the District's insurance carrier.

2. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6

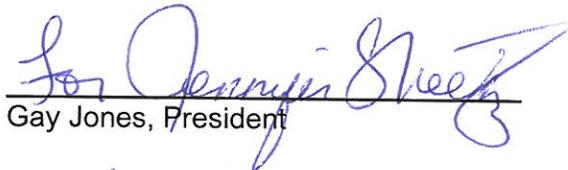
- A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: No action taken.

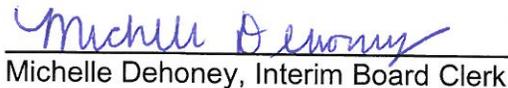
Reconvened to open session at 8:27 pm.

ADJOURNMENT

The meeting was adjourned at 8:28 pm


Gay Jones, President


Matt Kelly, Secretary


Michelle Dehoney, Interim Board Clerk