



Sacramento Metropolitan Fire District

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KURT P. HENKE
Fire Chief

BOARD OF DIRECTORS – ACTION SUMMARY **Thursday, October 25, 2012 – 5:00 p.m.**

City of Rancho Cordova City Hall-Council Chambers
2729 Prospect Park Drive
Rancho Cordova, California

CALL TO ORDER

The meeting was called to order by Vice President Kelly. Board Members present: Clark, Kelly, Monk, Newcomer, Orzalli, Scheidegger. Directors Goold, Jones, Pierson, absent. Staff: Deputy Chief Wells, Board Clerk Tilson, General Counsel O'Dea.

PLEDGE TO FLAG

METRO CABLE 14 ANNOUNCEMENT

The open session meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, October 27, 2012 at 1:00 PM and Monday, October 29, 2012 at 6:00 PM on Channel 14; Webcast at www.sacmetro cable.tv.

The open session meetings are also available for viewing on the District website at www.metrofire.ca.gov

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA None

AWARDS—(Deputy Chief Wells) –

CIVILIAN LIFE SAVING COMMENDATIONS:

KELLEN PARRISH –

On April 28, 2012, Engine 28 and Medic 32 were dispatched for a reported seizure at 7914 Indian Arrow Court and found Kellen Parrish performing CPR on his father, Stanley Parrish, who was down on an indoor basketball court. His son continued CPR while equipment was prepared and care was taken over by Paramedic Hernandez and Engine 28's crew. He was transported by Medic 32 to Kaiser Hospital.

Captain Chris Marsh of Engine 28 recommended Kellen for this nomination because he believed that Kellen's efforts were the reason his father is alive today. Kellen Parrish was unable to attend but Captain Marsh and Stanley Parrish were in the audience.

The Life Saving Commendation was accepted by Stanley Parrish on behalf of his son, Kellen, for his extraordinary efforts that saved his life on April 28, 2012.

CIVILIAN LIFE SAVING COMMENDATIONS (continued):**KENNETH HATTIN
ELAINE JOHNSON**

On March 19, 2012, Engine 109 was dispatched to 4333 Hackberry Lane for a vehicle fire and found a red Toyota in the front turn-around area of Cameron Ranch Elementary school. The vehicle had evidence of an extinguished under carriage fire.

The vehicle owner explained to Captain Mitchell that on arrival at the school, he was told by a bystander that his vehicle was leaking fuel. He attempted to move the vehicle away from the school grounds but unfortunately it caught fire. The owner immediately exited the vehicle to investigate, and proceeded to try and extinguish the fire using a fire extinguisher from the school office. As he attempted to put the fire out, bystanders Kenneth Hattin and Elaine Johnson arrived at the vehicle and during the extinguishment process removed two children.

The crew checked to see if there were any injuries. Both juveniles were assessed and no injuries from the fire were reported.

Elaine Johnson was presented with her Life Saving Commendation by Deputy Chief Wells and accepted the second one on behalf of Kenneth Hattin for their extraordinary efforts to protect and preserve human life on March 19, 2012.

On behalf of the Board of Directors, Vice President Kelly thanked those receiving the commendations for being a part of the community and stepping up to do the right thing.

CONSENT AGENDA:**1. Board Meeting Action Summary – October 11, 2012**

- **Board Action:**
Clark/Scheidegger—Approve the Consent Agenda. Roll Call: Directors Clark, Kelly, Monk, Newcomer, Orzalli, Scheidegger, AYE. Directors Goold, Jones, Pierson, absent. Motion passed.

ACTION ITEM(S):**1. Bid Award – Monitor/Defibrillator – Emergency Medical Services—
(Ric Maloney)**

- The District is in need of new Monitor/Defibrillators suitable for field use by paramedics and has partnered with Sacramento City Fire, Cosumnes CSD Fire, and Folsom City Fire to jointly create a proposal for new Monitor/Defibrillators. All four fire agencies worked as partners in the evaluation of each Monitor/Defibrillator with the intent to purchase and use the same Monitor/Defibrillator
- In response to a request for bids, the following three vendors submitted a bid:

Zoll
Phillips
Physio-Control

- The bids were reviewed for compliance with the outlined mandatory requirements. A weighted process was used for a Field Evaluation Score, Cost of Purchasing Score for all four fire agencies, and an Administrative Score. Both Zoll and Physio-Control met all of the mandated requirements in Appendix 3 but Phillips did not.
- Metro Fire's total cost of purchasing 90 Monitor/Defibrillators, a seven-year warranty, and a maintenance agreement for Physio-Control would be \$2,686,152.41 and Zoll would be \$3,293,577.64. Metro Fire intends to use the \$1.75 million grant that was awarded this last year towards the purchase of the 90 Monitor/Defibrillators. The difference between the purchase price and grant award is budgeted in the 2012-13 fiscal year.
- After combining the Field Evaluation, Cost of Purchasing and Administrative Scores for both Zoll and Physio-Control, the EMS Division has determined that Physio-Control be awarded the Defibrillator/Monitor bid according to the Overall Total Score. Staff recommended that the Board authorize administrative staff to sign a purchase agreement with Physio-Control for 90 Monitor/Defibrillators with the total cost not to exceed the \$2,686,152.41.
- **Board Action:**

Newcomer/Monk— Approve the staff recommendation. Roll Call: Directors Clark, Kelly, Monk, Newcomer, Orzalli, Scheidegger, AYE. Directors Goold, Jones, Pierson, absent. Motion passed.

2. Specialized Legal Services – Sole Source Vendor—(Counsel O’Dea/Holbrook)

- Legislation has changed local government finance and governance in regards to assessments, property-related fees, and a variety of taxes. The District is highly reliant on property taxes, and thereby has sustained revenue reductions. This, coupled with the inability of special districts to propose taxes to replace the lost revenue, means local governments like Metro Fire are faced with either obtaining replacement revenue or decreasing public services.
- To address declining revenue, the District has reduced operational costs and increased efficiency measures while also maximizing potential revenue through federal grants, Medi-Cal cost recovery, and fire code permit fees. With property tax revenues anticipated to decline further while calls for service increase, the District continues to examine options for potential revenue sources.
- A Citizens’ Advisory Committee has been established for the purpose of analyzing revenue enhancement issues related to District operations and providing input or opinions to District staff and/or the Board of Directors. This committee is made up of private citizens.
- For any local government contemplating the revenue enhancements, there should be a thorough review of the process to ensure that the proposed improvements confer a special benefit to all parcels levied, and to further confirm that allocation of the proposed solution is based on each parcel’s proportionate share of the total cost for the improvements. In this regard, it is necessary and appropriate to have the proposed data and related issues reviewed by legal counsel to ensure that the proposed assessment complies with all applicable laws. This is a highly specialized area of law and requires legal counsel well-versed in the nuances of revenue enhancement options.
- The Engineering consultant retained by the District to assist in the development of the process has worked closely with the law firm of Mandell Municipal Counseling (Muni) on such issues. Muni has the experience and expertise in this area of law and is uniquely qualified to advise local government agencies regarding revenue options and projects.
- This matter has been reviewed by the District’s General Counsel who concurs that, given the complexities of the law that pertains to this matter and the expertise of the law firm, it is appropriate to award a sole source contract to Mandell Municipal Consulting.
- The estimated cost to contract with Mandell Municipal Counseling for the legal services required is a maximum of \$20,000 in professional fees.
- In response to Director Monk, senior staff has held discussions on revenue enhancement opportunities with key stakeholders within the community.

- Staff recommended the Board authorize a sole source contract to hire Mandell Municipal Counseling, P. O. Box 481187, Los Angeles CA 90048, for legal services in the amount of \$20,000.
- **Board Action:**
Clark/Newcomer— Approve the staff recommendation. Roll Call: Directors Clark, Kelly, Newcomer, Orzalli, Scheidegger, AYE. Director Monk, abstained. Directors Goold, Jones, Pierson, absent. Motion passed.

PRESENTATION ITEM(S)

[Taken Out of Order]

1. Fire Prevention Week Drawing Contest Award Winners—(Brenda Briggs) “Have Two Ways Out”

- Ms. Briggs stated Metro Fire held its first drawing contest this year based on the Fire Prevention Week Theme, “Have Two Ways Out.” Children in the 3rd, 4th, and 5th grades living in the Sacramento Metropolitan Fire District were invited to submit drawings of their home escape plans and the reward for two winners would be a ride in a fire engine to school.
- The fire escape drawings submitted by Lizzy Povey, a fourth grader in Orangevale, and David Morris, a fourth grader in Rio Linda who were present were the two winning entries on display. The floor plan of each house was illustrated with the exits in each room, smoke alarm locations, and their meeting place outside.
- Media coverage was provided by Good Day Sacramento with pictures of each of the fire engine rides to school on Friday, October 12. David was driven to Orchard Elementary and Lizzy to Green Oaks Fundamental. Thanked the crews of Stations 111 and 22 who facilitated the rides.
- Mrs. Morris stated she also learned something while her son was doing this drawing. She wasn’t looking out for her pets and now is providing some extra leashes in front of her property to help protect her animals as well.

She also thanked Director Monk for participating in the Rio Linda Centennial Parade. Director Monk and Old Betsy came in second place and she presented him with a ribbon acknowledging this achievement.

- Both Lizzy and David were presented with a Drawing Contest Winner Certificate for their drawings of an outstanding Home Escape Plan with “Two Ways Out” for Fire Prevention Week 2012.
- Vice President Kelly and Deputy Chief Wells thanked the recipients and Brenda Briggs for a wonderful job and lessons well learned by the students and parents as well.

PRESIDENT'S REPORT—(Jones) None**FIRE CHIEF'S REPORT—(Deputy Chief Mark Wells)**

- Effective October 23, 2012 – Metro Fire's helicopters and dozer operations have been closed for the winter but will be available on a delayed response, subject to the availability of operators.
- October 13, 2012 – Pioneer Mutual – On behalf of the District, Assistant Chief White attended the Fallen Firefighter Memorial at the Exempt Firemen's Plot in the Old City Cemetery at Broadway and Riverside Boulevard, near 10th Street.
- October 13, 2012 – Employee of the Year – Firefighter Tim Beard was honored at the Sons of the American Revolution Banquet and received the Fire Safety Commendation.
- October 15, 2012 – First day of the 12-2 Fire Academy with 28 recruits.
- October 19, 2012 – Directors and staff attended the Metro Chamber's State of the County Forum.
- October 20, 2012 – He attended the 10-year anniversary of the California Professional Firefighters Memorial downtown.
- October 23, 2012 – He and Rusty Dupray attended the County Board of Supervisors Meeting relative to discussion on the appointment of Sacramento Metro Fire's Division 4 Director. They were interested in the District's past process on vacancies. Board Clerk Tilson has already sent the information requested to the County Clerk of the Board. The process will be discussed and determined in open session on November 6.
- Next set of WebEx meetings will take place during the month of November.
- November 9, 2012 @ 7:00 p.m. – Staff will attend the Annual State of the City Address for Rancho Cordova.
- November 10, 2012 – Station 32 Open House – 10 a.m. – 12 Noon.
- November 17, 2012 @ 6 p.m. – Dean Baker Memorial Crab Feed at St. John Vianney Parish

New Hires:

Effective October 9, 2012 – Sarah Ortiz, Payroll Specialist

Effective October 16, 2012 – Cora Hall, HR Specialist

OPERATIONS REPORT –Deputy Chief Chris Holbrook**Monitor/Defibrillator Project –**

Regarding the recognition given to the EMS staff on this project, he truly appreciated the Board's acknowledgement of their work. Relative to this award, the District signed a tax sharing agreement with the City of Rancho Cordova. Physio-Control is an out of state company and will generate about \$33,000 to the City of Rancho Cordova in use tax. Metro Fire will get one-half or around \$16,000 back because of the tax sharing agreement.

EMS –

Statistics since the last Board meeting:

- Metro – 1,724 dispatches – transported 71% of the time.
- AMR – 551 dispatches – transported 69% of the time.

Fire Incidents –

- 8 structure fires since the last meeting.

Station 32 Open House – November 10, 2012

- This is the first of a series of community-oriented firefighting education events. The whole concept pertains to the geographic differences within our District. Every open house at our fire stations will be risk-relevant to that area. The high risk profile for this particular area will be addressed with the citizens in a direct effort to minimize loss or mitigate risk. This will be occurring throughout the District. Invited everyone to attend.

GENERAL COUNSEL'S REPORT – Counsel Greg O'Dea

None

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(President Jones)**

- Next Meeting: TBD

Communications Center—(DC Cockrum)

- Next Meeting: October 30, 2012, 2012 – 9:00 AM
Cosumnes CSD Board Chambers
8820 Elk Grove Boulevard
Elk Grove, CA

California Fire & Rescue Training Authority—(Kelly)

- Next Meeting: November 7, 2012 – 10:00 AM
Location: California Emergency Management Agency
3650 Schriever Avenue
Mather, CA

Finance Committee—(Monk)

- Next Meeting: November 8, 2012 – 5:00 PM

Policy Committee—(Orzalli)

- No set meeting.

BOARD MEMBER QUESTIONS AND COMMENTS:**Monk:**

- On the issue of the 11-Member Citizen Advisory Committee, he requested a list of the members since he had no information.
- Deputy Chief Wells stated the Fire Chief will facilitate that through the Board Clerk.

Clark:

- Congratulated Kellen Parrish on saving his father's life. His father died in a similar manner from a heart attack and he wished he had been there to administer Cardio Pulmonary Resuscitation.
- Congratulated Kenneth Hattin and Elaine Johnson for their extraordinary efforts and bravery in saving lives.
- Thanked Brenda Briggs for the presentation and the work she does for the community.
- Expressed a concern and also requested the names of the individuals on the Citizen Advisory Committee.
- Thanked the staff and crews in the Fire Stations for the tremendous job they do day in and day out.
- Reminded everyone to do their civic duty and get out and vote on November 6 to exercise their precious right.

Scheidegger:

- He was deeply moved by the citizens awards for civilian life saving. Our personnel are terrific but they couldn't do their job without the quick response of citizens on the scene.
- On the Monitor/Defibrillator program, he was very impressed by the internal process and review to arrive at the right conclusion. Also acknowledged Mr. Davis and his staff for the fine work on the grant. These Defibrillators are essential to our department and our ability to provide service. It's good to have these alternative revenue sources to help us get there. Great work on the part of Ric Maloney and his staff in terms of the process and evaluating and good job on securing the funds.

Newcomer:

- Responding to Director Newcomer, Deputy Chief Wells stated Class 11-1 completed probation and are out in the community serving as non-probationary firefighters.

Director Newcomer congratulated all of the full-fledged firefighters on completion of their probationary period.

- Congratulated the two new hires in the Administrative Division.
- Thanked the personnel in the fire houses and staff members for what they do every day.

Orzalli:

- Complimented staff on putting together the Board packet and the time spent on the background material. He really appreciated the quality of work that is brought to the Board.

ADJOURNMENT –The meeting was adjourned at 6:50 p.m.

Gay Jones, President

Randy Orzalli, Secretary

Charlotte Tilson, Clerk of the Board