



**KURT P. HENKE**  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## AGENDA

### BOARD OF DIRECTORS - REGULAR MEETING

Thursday, March 27, 2014 – 6:00 p.m.

**Sacramento Metropolitan Fire District**  
**10545 Armstrong Avenue**  
**Board Room – Second Floor**  
**Mather, California**

**Randy Orzalli**  
Board President  
Division 3

**Grant B. Goold**  
Board Vice President  
Division 2

**Dave Pierson**  
Board Secretary  
Division 9

**Gary Monk**  
Board Member  
Division 1

**Ted Wood**  
Board Member  
Division 4

**Jack Scheidegger**  
Board Member  
Division 5

**D'Elman Clark**  
Board Member  
Division 6

**Matt Kelly**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8

### CALL TO ORDER

### PLEDGE TO FLAG

### METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, March 29, 2014 at 1:00 P.M. and Monday, March 31, 2014 at 6:00 P.M. on Channel 14; Webcast at [www.sacmetro cable.tv](http://www.sacmetro cable.tv).

The open session Meetings are also available for viewing on the District website at [www.metrofire.ca.gov](http://www.metrofire.ca.gov)

### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Policy No. 119.01).*

*In accordance with Public Communications Policy No. 119.01, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

### CONSENT ITEMS

*Matters of routine approval including but not limited to board meeting synopses, deposit reports, general ledger expense lists, workers' compensation expense reports, payroll reports, referral of issues to committee, other consent matters, and ratified to committee, other consent matters, and ratification of district claims. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

Serving Sacramento and Placer Counties



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## REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 27, 2014

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| <b>CONSENT ITEMS</b>  |                 |
| 1. <b>Action Summary Minutes</b><br><b>Recommendation:</b> Approve the Action Summary Minutes for the Board meeting of March 13, 2014.  | 5               |
| 2. <b>Bid Award – HVAC Systems</b><br><b>Recommendation:</b> Award Bid to the following vendors for HVAC installations at the following locations: A.) Battalion 9 Office with Brower Mechanical for \$22,288.02, B.) Fire Station 31 with James Heating and Air for \$12,086.00, C.) Fire Station 41 with Trimline HVAC for \$16,895.00, D.) Fire Station 51 with Trimline HVAC for \$16,685.00, E.) Fire Station 55 with James Heating and Air for \$27,950.00, and F.) Fire Station 103 with Trimline HVAC for \$13,845.00. The total cost for HVAC installations is \$109,749.02. | 10              |
| 3. <b>Bid Award – Sprinter Cargo Vans</b><br><b>Recommendation:</b> Award Bid to Mercedes Benz of Sacramento for two Sprinter Cargo Vans in the amount of \$104,349.82.   | 11              |
| 4. <b>Bid Award – Simulator Furnishing</b><br><b>Recommendation:</b> Adopt a Resolution awarding the Bid to the Keller Group for the furnishing components for the California Exercise Simulator Center in the amount of \$64,620.  | 13              |

## ACTION ITEMS

*Normally are matters that have previously been presented to the Board of Directors for consideration and are now scheduled for board decision. Members of the public may address the Board on Action Items as they are presented.*

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|---|----|
| 1. <b>Lease Agreement – 3121 Gold Canal Drive, Rancho Cordova (Cockrum)</b><br><b>Recommendation:</b> Adopt a Resolution to approve the lease agreement with the Sacramento Regional Fire/EMS Communications Center and authorizing the Fire Chief to enter into this agreement for the period of three years with two single year extensions at the annual rate of \$28,800.       | 15 |
| 2. <b>Agreement –Third Party Administrator for Deferred Compensation Plan (Simonick)</b><br><b>Recommendation:</b> Adopt a Resolution appointing Nationwide Retirement Solutions, Inc. as the Third Party Administrator for the Deferred Compensation Plan and authorizing the Fire Chief to execute a First Addendum to the Deferred Compensation Plan Administration Agreement.   | 25 |
| 3. <b>Mid-Year Budget Review (McFarlane)</b><br><b>Recommendation:</b> Adopt Mid-Year Budget Adjustments for Fiscal Year 2013/14, the position authorization document, and individual Resolutions for the following funds: A.) General Operating Fund 212A, B.) Capital Facilities Fund 212D, C.) Leased Properties Fund 212L, D.) Grants Fund 212G, E.) Simulator Grant Fund 212S. | 46 |



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## REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 27, 2014

### PRESENTATIONS

1. **Fire Suppression Assessment (Henke)** \*
- Recommendation:** Announcement of a Special Board Meeting on April 3, 2014 at 4:00 p.m. for consideration of a Resolution of Intent to set a Public Hearing and approve Assessment Ballot Proceedings in connection with a proposed Fire Suppression Assessment.

**PRESIDENT'S REPORT—(Orzalli)**

**FIRE CHIEF'S REPORT—(Chief Henke)**

**GENERAL COUNSEL'S REPORT—(Lavra)**

### SACRAMENTO METROPOLITAN FIRE DISTRICT – FIREFIGHTERS LOCAL 522 REPORT

#### COMMITTEE AND DELEGATE REPORTS

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

1. **Executive Committee—(Orzalli)**  
Next Meeting: TBD
2. **Communications Center JPA—(Cockrum)**  
Next Meeting: April 22, 2014 – 9:00 A.M.
3. **California Fire & Rescue Training JPA—(Kelly)**  
Next Meeting: March 27, 2014 – 9:00 A.M.  
Location: 9320 Tech Center Drive  
Sacramento CA 95826
4. **Finance Committee—(Jones)**  
Next Meeting: May 8, 2014 – 5:00 P.M
5. **Policy Committee—(Pierson)**  
Next Meeting: April 24, 2014 – 5:00 P.M.

### BOARD MEMBER QUESTIONS AND COMMENTS

**CLOSED SESSION: None**

### ADJOURNMENT

#### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*



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### REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 27, 2014

- April 10, 2014 Regular Board Meeting has been cancelled
- Next Regular Board Meeting - April 24, 2014 - 6:00 P.M.
- Special Board Meeting - Annual Strategic Planning Workshop - April 3, 2014 – 8:00 A.M. to 4:00 P.M.
- Special Board Meeting - Proposed Fire Suppression Assessment – April 3, 2014 – 4:00 P.M.

*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*

**ANTICIPATED ACTION AND PRESENTATION ITEM(S):** To Be Determined

**Posted on March 24, 2014**

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**Melissa Penilla, Clerk of the Board**

\* no written report