



KURT P. HENKE
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, January 9, 2014 10545 Armstrong Avenue – Board Room Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Orzalli. Board members present: Clark, Goold, Jones, Kelly, Monk, Orzalli, Pierson, Scheidegger and Wood. Board members absent: None. Staff present: Assistant Chief Wells, Interim Board Clerk Kelly and General Counsel Larva.

PLEDGE TO FLAG

PUBLIC COMMENT:

Suzanne Baxter asked if she would receive a refund for fees she previously paid under the self-inspection program. She also stated she didn't believe that the District followed proper legal procedure when it adopted the fire inspection fee ordinance last year.

Melinda Eppler stated that she represents the Fulton Avenue Association and asked that representatives from the Fire District meet with them regarding the proposed change to the fire inspection program as there is concern about the program.

Sally Edwards recounted her experience with having fire representatives inspect her office building and threatening calls she has received from the billing company when she did not pay for the inspections. She expressed an opinion that the District needs to do a better job in communicating information.

CONSENT ITEM:

Action: Moved by Goold, seconded by Pierson, and carried unanimously to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the Board meeting of December 12, 2013.

Action: Approved Action Summary Minutes.

2. **Expenditure – Self Insurance Assessment Fee**

Recommendation: Authorize the payment of \$120,187 to the Department of Industrial Relations for the State Self Insured Assessment Fee for Workers' Compensation.

Action: Authorized Payment.

PRESENTATIONS

- 1. Fiscal Year 2012/2013 Audits – Financial Statements and Compliance Reports** (McFarlane and Ingrid Sheipline)
Recommendation: Receive and file Financial Statements and Compliance Reports.
Presentation: Ingrid Sheipline, Richardson and Company, reviewed the audited Financial Statements and Compliance Reports.
Action: The Board received and filed the Financial Statements and Compliance Reports.

ACTION ITEMS

- 1. Fire Inspection Program and Fees** (Daniels)
Recommendation: Adopt second reading of an Ordinance amending the Fee Schedule Ordinance and repeal the Small Business Self-Inspection Program and return to Inspections conducted by trained Fire Inspectors.

Discussion: Director Monk raised questions as to whether or not the proper legal procedures regarding noticing and public process had been followed for both consideration of this ordinance and when last year's fee ordinance was adopted.

Actions: Moved by Goold, seconded by Scheidegger and carried (Ayes – Goold, Jones, Kelly, Orzalli, Pierson, Scheidegger, Wood; Noes – Monk; Absent – Clark) to postpone action until General Counsel has an opportunity to research the issues raised and that the Board could call a special meeting, if necessary.

General Counsel Larva suggested the Board take a short recess after completing the remainder of the agenda, at which time he thought he might have a recommendation. After a short recess, General Counsel Larva recommended the Board continue this meeting to an Adjourned Regular Meeting on January 16, 2014 at 6:00 p.m. for purposes of obtaining a legal opinion regarding questions raised by Director Monk and to consider repeal of the Small Business Self-Inspection Program and return to Inspections conducted by Fire Inspectors and to adopt the second reading of the ordinance.

Moved by Jones, seconded by Pierson and carried unanimously to continue this meeting to an Adjourned Regular Meeting on January 16, 2014 at 6:00 p.m. for purposes of obtaining a legal opinion regarding questions raised by Director Monk and to consider repeal of the Small Business Self-Inspection Program and return to Inspections conducted by Fire Inspectors and to adopt the second reading of the ordinance.

- 2. Contract Amendments – Technology Network Design and Interface for the California Exercise Simulation Center** (Davis)
Recommendation: Adopt a Resolution approving a Project Authorization Amendment and authorizing the Fire Chief to enter into a second Project Authorization Amendment with Roebbelen Construction Management Services and Trade Contracts in an amount not to exceed \$50,000 for Technology Network System Design, Interface Drawings and Installation Supervision for the California Exercise Simulation Center located at 10545 Armstrong Avenue.

Action: Moved by Goold seconded by Clark and carried unanimously to adopt Resolution No. 2014-01 approving Contract Amendments.

3. Health Benefit Vesting Requirement (Wells)

Recommendation: Adopt a Resolution establishing Health Benefit Vesting Requirements for future retirees hired after December 1, 2011.

Action: Moved by Kelly, seconded by Clark and carried unanimously to adopt Resolution No. 2014-02 establishing Health Benefit Vesting Requirements.

PRESIDENT'S REPORT

No report.

FIRE CHIEF'S REPORT

Assistant Chief Wells announced that Chief Henke is attending the California Metro Fire Chiefs meeting in Burbank. Chief Wells provided the following information on meetings, events and personnel.

Upcoming Meetings/Events to be attended by Staff:

- The Chief will be holding WebEx meetings with staff throughout the month

Save the Date:

- January 11th – Pig Bowl Crab and Shrimp Feed, Scottish Rite Center at 6 p.m.
- January 25th – Guns and Hoses Football Game
- February 14-17 – Fill the Boot, Sunrise Blvd. and Greenback Lane

Retirements Effective December 2013:

- Engineer Mark Gossett – 24 years
- Captain Kevin Snider – 26 years
- Engineer Ryan Lowry – 30 years
- Mechanic Donald Hoeckelberg – 17 years
- Captain Jim Johnson – 19 years
- Engineer Rocky Moreno – 25 years
- Charlene Cockrum – 13 years
- Firefighter David Hubbard – 22 years

OPERATIONS REPORT

Deputy Chief Holbrook reported that the District responded to 84,187 calls during 2013 with a transport rate of 75.2%.

GENERAL COUNSEL'S REPORT

No report.

SACRAMENTO METROPOLITAN FIRE DISTRICT –FIREFIGHTERS LOCAL 522 REPORT

Ty Bailey provided information on upcoming events.

COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

1. **Executive Committee — (Orzalli)**
Next Meeting: TBD
Director Orzalli reported that the Executive Committee met this evening and reviewed appointments to various committees. He indicated that Director Scheidegger has stepped down from the Finance Committee and Director Wood has joined the Finance Committee. He reported that Director Scheidegger is replacing Director Orzalli on the Policy Committee and that all other appointments will remain the same for 2014.
2. **Communications Center JPA—(Cockrum)**
Next Meeting: January 21, 2014 – 11:00 A.M.
3. **California Fire & Rescue Training JPA — (Kelly)**
Next Meeting: TBD
Location: 9320 Tech Center Drive
Sacramento CA 95826
4. **Finance Committee—(Scheidegger)**
Next Meeting: February 13, 2014 – 5:00 P.M.
5. **Policy Committee — (Pierson)**
Next Meeting: January 23, 2014 – 5:00 P.M.

BOARD MEMBER QUESTIONS AND COMMENTS

Members of the Board thanked staff for their hard work and sacrifices which resulted in positive Audit and Compliance Reports.

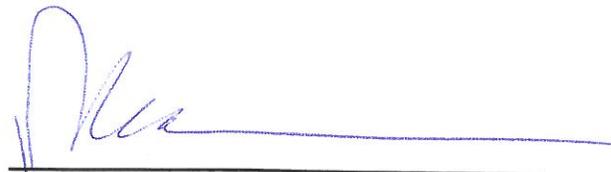
CLOSED SESSION: None

ADJOURNMENT

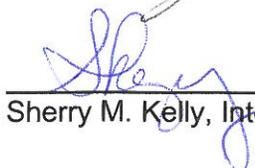
The meeting adjourned at 8:08 p.m.



Randy Orzalli, President



Dave Pierson, Secretary



Sherry M. Kelly, Interim Clerk of the Board