



KURT P. HENKE  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
Thursday, February 13, 2014  
10545 Armstrong Avenue – Board Room  
Mather, California**

### CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Orzalli. Board members present: Clark, Jones, Kelly, Orzalli, Pierson, Scheidegger and Wood. Board members absent: Goold, Monk. Staff present: Chief Henke, Interim Board Clerk Kelly and General Counsel Larva.

### PLEDGE TO FLAG

**PUBLIC COMMENT:** None.

### CONSENT ITEM:

**Action:** Moved by Jones, seconded by Wood, and carried unanimously by the members present to adopt the Consent Calendar as follows:

**1. Action Summary Minutes**

**Recommendation:** Approve the Action Summary Minutes for the Board meeting of January 23, 2014.

**Action:** Approved minutes as submitted.

**2. 13-1 Recruit Academy Class Expenses**

**Recommendation:** Acknowledge single-source expenditure in the amount of \$63,459.07 to the California Fire & Rescue Training Authority (CFRTA) to cover expenses for the 13-1 Recruit Academy Class.

**Action:** Acknowledged expenditure.

**3. Tentative Agreement with Local 522**

**Recommendation:** Adopt a Resolution approving February 14, 2013 Tentative Agreement with respect to Memorandums of Understanding (MOU) with Sacramento Area Firefighters Local 522, I.A.F.F. (AFL-CIO)

**Action:** Adopted Resolution No. 2014-43 approving Tentative Agreement.

### ACTION ITEMS

**1. Professional Services Agreement for Emergency Operations Center Exercise Simulator Project (Cockrum)**

**Recommendation:** Adopt a Resolution authorizing the Fire Chief to execute an Agreement with Roebbelen Construction Management Services, Inc. for Construction Management At Risk (CMAR) services for the final phase of the Emergency Operations Center Exercise Simulator Project.

**Action:** Moved by Wood, seconded by Scheidegger and carried unanimously by the members present to adopt Resolution No. 2014-44 authorizing Agreement.

**2. Extension of 2011 Homeland Security Grant Program for Exercise Simulator Project (Davis)**

**Recommendation:** Adopt a Resolution authorizing the District to request approval for an extension to July 31, 2014 of the 2011 Homeland Security Grant to complete the final phase of the Emergency Operations Center Exercise Simulator Project.

**Action:** Moved by Scheidegger, seconded by Wood and carried unanimously by the members present to adopt Resolution No. 2014-45 requesting extension of Grant.

**3. Professional Services Agreement Amendment – APCO Worldwide (Holbrook)**

**Recommendation:** Approve amendment to the Professional Services Agreement with APCO Worldwide in an amount of \$58,250 for purposes of providing public education and communication services.

**Action:** Moved by Wood, seconded by Jones and carried unanimously by the members present to approve amendment to Agreement.

**4. Industrial Disability Retirement – Jon Chamness (Wells)**

**Recommendation:** After discussion in Closed Session, consider adopting a Resolution finding Firefighter Jon Chamness has suffered a job related injury and directing staff to work with Firefighter Chamness through his Industrial Disability Retirement process with CalPERS .

**Action:** After discussion in Closed Session, moved by Wood, seconded by Scheidegger and carried (Ayes – Clark, Jones, Kelly, Orzalli, Scheidegger, Wood; Noes – None; Abstain – Pierson; Absent – Goold, Monk) to adopt Resolution No. 2014-46 directing staff to work with Firefighter Chamness through his Industrial Disability Retirement process with CalPERS.

**PRESIDENT'S REPORT**

No report.

**FIRE CHIEF'S REPORT**

Fire Chief Henke reported the 14-01 SRPP Academy started on February 11<sup>th</sup>. The Academy includes 16 paramedics and 12 EMTs.

Meetings/Events attended by Staff:

- Guns and Hoses Football Game – Gun took the win (28-7)
- February 12<sup>th</sup>, Employee Awards Luncheon

Upcoming Meetings/Events:

- February 14<sup>th</sup> -17<sup>th</sup> – Fill the Boot, Sunrise Blvd. and Greenback Lane, Chief's Challenge, February 15<sup>th</sup>, 9 a.m. – 10 a.m.
- February 18<sup>th</sup> – 19<sup>th</sup> – Chief attending CalChiefs 2014 Quarterly Presidents Forum and Goals and Objectives Workshop
- Mid-Year Budget meetings – Director Jones will attend March 4<sup>th</sup> meeting
- Meeting with Contra Costa Fire Chiefs Association and Salinas Fire – GEMT, EMS and Ambulance Services

Save the Date:

March 28<sup>th</sup> – SMFA Retirement Dinner, Croation Center, 6 p.m.

May 3<sup>rd</sup> – 7<sup>th</sup> – Sacramento CAP to CAP event

Recruitments:

Dozer Operator Position – Firefighter or Engineer, closes February 18<sup>th</sup>

**OPERATIONS REPORT**

Battalion Chief Eric Bridge reported that since the last Board meeting, staff has responded to 4,092 calls with a transport rate of 75%. He also reported that there have been 13 structure fires since the last report.

Deputy Chief Holbrook and Assistant Chief Clough responded to questions raised regarding the increase in calls and the impact on response time.

Deputy Chief Holbrook presented information regarding public safety outreach being done to educate and communicate with non-English speaking residents, including those of Russian and Asian descent.

**GENERAL COUNSEL'S REPORT**

No report.

**SACRAMENTO METROPOLITAN FIRE DISTRICT –FIREFIGHTERS LOCAL 522 REPORT**

No report.

**COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

1. **Executive Committee** — (Orzalli)  
Next Meeting: February 27, 2014, 4:30 p.m.
2. **Communications Center JPA**—(Cockrum)  
Next Meeting: February 25, 2014 – 11:00 A.M.
3. **California Fire & Rescue Training JPA** — (Kelly)  
Next Meeting: March 27, 2014.
4. **Finance Committee** — (Jones)  
Next Meeting: February 13, 2014 – 5:00 P.M.
5. **Policy Committee** — (Pierson)  
Next Meeting – February 27, 2013

**BOARD MEMBER QUESTIONS AND COMMENTS**

Director Scheidegger acknowledged the great work the District does with community outreach and especially wanted to thank Station 110 for its work with the schools.

Director Pierson reported that he has attended some fire classes put on by the District in his role with another fire agency. He stated that the training and standards established by the District are so good that he, and many other agencies, use them as models.

Director Pierson also reported that he has been appointed to serve on the CSDA Board, representing Region 2.

Director Kelly noted that members of the Board have received invitations to attend the Carmichael Public Safety Dinner and asked that directors attend.

Director Jones reminded everyone to get their tickets for the March 1<sup>st</sup> Crab Feed, which benefits the Burn Institute.

#### **CLOSED SESSION:**

The Board recessed into Closed Session at 6:12 p.m. The Board reconvened in Open Session at 6:20 p.m.

1. Pursuant to Government Code Section 54956.9(a) – one (1) matter of Industrial Disability Retirement  
**John Chamness and the Sacramento Metropolitan Fire District**  
**Claim Number SMDH-54790 – Industrial Disability Retirement**  
**Action:** Refer to Action Item 4.

#### **ADJOURNMENT**

The meeting adjourned at 6:48 p.m.

  
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Randy Orzalli, President

  
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Dave Pierson, Secretary

  
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Sherry M. Kelly, Interim Clerk of the Board