



KURT P. HENKE
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, March 27, 2014
10545 Armstrong Avenue – Board Room
Mather, California**

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Orzalli. Board members present: Clark, Gould, Jones, Kelly, Monk, Orzalli, Pierson, Scheidegger and Wood. Board members absent: None. Staff present: Chief Henke, Board Clerk Penilla, Interim Board Clerk Kelly and General Counsel Larva.

PLEDGE TO FLAG

PUBLIC COMMENT

Doug Haaland spoke about the policy adopted by the Board regarding four minute response time based on the regulations of the National Fire Protection Association. Mr. Haaland requested a copy of the policy and when it was adopted. He also expressed concerns of the salaries as reported to the State Controller's Office.

Ralph Marcello commented on Metro Fire's current budget and budget shortfall. He suggests we consider cost saving measures, including not allowing Metro Fire's vehicles to travel to grocery stores. Mr. Marcello also expressed concerns that Metro Fire is not purchasing American made vehicles.

Ron Franklin expressed the same frustration as Mr. Marcello over Metro Fire not purchasing American made vehicles. He suggests Metro Fire support the American worker and asked that more thought be put into where money is spent.

Adele Kruger spoke about Metro Fire employees' salaries. She would like to see salaries more in line with the median house hold income in Sacramento County.

CONSENT ITEMS

Action: Moved by Jones, seconded by Scheidegger and carried unanimously by the members present to approve the Consent Calendar as noted below:

1. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Board meeting of March 13, 2014.

Action: Approved the Action Summary Minutes.

2. Bid Award – HVAC Systems

Recommendation: Award Bid to the following vendors for HVAC installations at the following locations: A.) Battalion 9 Office with Brower Mechanical for \$22,288.02, B.) Fire Station 31 with James Heating and Air for \$12,086.00, C.) Fire Station 41 with Trimline HVAC for \$16,895.00, D.) Fire Station 51 with Trimline HVAC for \$16,685.00, E.) Fire Station 55 with James Heating and Air for \$27,950.00, and F.) Fire Station 103 with Trimline HVAC for \$13,845.00. The total cost for HVAC installations is \$109,749.02.

Action: Awarded bids.

3. Bid Award – Sprinter Cargo Vans

Recommendation: Award Bid to Mercedes Benz of Sacramento for two Sprinter Cargo Vans in the amount of \$104,349.82.

Action: Awarded bid.

4. Bid Award – Simulator Furnishing

Recommendation: Adopt a Resolution awarding the Bid to the Keller Group for the furnishing components for the California Exercise Simulator Center in the amount of \$64,620.

Action: Adopted Resolution No. 2014-54 and awarded bid.

ACTION ITEMS

1. Lease Agreement – 3121 Gold Canal Drive, Rancho Cordova (Cockrum)

Recommendation: Adopt a Resolution to approve the lease agreement with the Sacramento Regional Fire/EMS Communications Center and authorizing the Fire Chief to enter into this agreement for the period of three years with two single year extensions at the annual rate of \$28,800.

Action: Moved by Goold, seconded by Jones and carried unanimously by the members present to adopt Resolution No. 2014-55.

2. Agreement –Third Party Administrator for Deferred Compensation Plan (Simonick)

Recommendation: Adopt a Resolution appointing Nationwide Retirement Solutions, Inc. as the Third Party Administrator for the Deferred Compensation Plan and authorizing the Fire Chief to execute a First Addendum to the Deferred Compensation Plan Administration Agreement.

Action: Moved by Kelly, seconded by Pierson and carried unanimously by the members present to adopt Resolution No. 2014-56.

3. Mid-Year Budget Review (McFarlane)

Recommendation: Adopt Mid-Year Budget Adjustments for Fiscal Year 2013/14, the position authorization document, and individual Resolutions for the following funds: A.) General Operating Fund 212A, B.) Capital Facilities Fund 212D, C.) Leased Properties Fund 212L, D.) Grants Fund 212G, E.) Simulator Grant Fund 212S.

Action: Moved by Goold, seconded by Scheidegger and carried unanimously by the members present to adopt Resolution No. 2014-57 for the General Operating Fund 212A, Resolution No. 2014-58 for the Capital Facilities Fund 212D, Resolution No. 2014-59 for the Leased Properties Fund 212L, Resolution No. 2014-60 for the Grants Fund 212G, Resolution No. 2014-61 for the Simulator Grant Fund 212S, and the position authorization document.

PRESENTATIONS

1. **Fire Suppression Assessment (Henke)***

Recommendation: Announcement of a Special Board Meeting on April 3, 2014 at 4:00 p.m. for consideration of a Resolution of Intent to set a Public Hearing and approve Assessment Ballot Proceedings in connection with a proposed Fire Suppression Assessment.

Action: Received presentation by Chief Henke. Chief Henke corrected the time to Thursday, April 3, 2014 at 5:00 p.m. He reminded everyone the Board will hear public comment, and the Board will take no formal action at this meeting.

PRESIDENT'S REPORT

President Orzalli expressed his appreciation to those who contacted him about the letter he submitted to the Sacramento Bee in support of the Benefit Assessment.

FIRE CHIEF'S REPORT

Chief Henke announced Assemblyman Cooley will seek urgency legislation for the Sloughhouse Tax Assessment for the years Metro Fire was legally prohibited from refunding tax dollars.

Meetings/Events attended by Staff:

- March 26 – Single Role Paramedic Program 14-1 Graduation
- March 28 – Chief Henke will attend an event with Supervisor MacGlashan
- April 10 – Chief Henke will attend the California Metro Fire Chief's meeting

Save the Date:

- March 28 – SMFA Retirement Dinner, Croation Center, 6 p.m.
- March 31 – April 4 – 44th Annual Fire Mechanics Academy

Reassignments:

Effective March 17th Captain Chris Quinn has been assigned to the exercise coordinator for the Urban Area Security Initiative through the Office of Homeland Security, this is a grant funded position that expires May 31, 2015.

Promotions:

- Effective March 17th Melissa Penilla was promoted to Board Clerk.

OPERATIONS REPORT

Acting Deputy Chief Darren Taylor reported that since the last Board meeting, staff has responded to 2,759 calls with a transport rate of 72.5%. He also reported that there have been 14 structure fires since the last report.

GENERAL COUNSEL'S REPORT

No report.

SACRAMENTO METROPOLITAN FIRE DISTRICT –FIREFIGHTERS LOCAL 522 REPORT

Vice President Ty Bailey announced Fire Ops 101 will take place on April 2nd and is looking forward to seeing those planning on attending. Vice President Bailey expressed 522's support of the Benefit Assessment for two reasons: community safety and service, and Firefighter safety and working conditions. He concluded with comments to the opportunities the Single Role Paramedics have to go into the next Fire Academy and the Engineer promotional exam currently underway.

COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

1. **Executive Committee** — *(Orzalli)*
Next Meeting: TBA
2. **Communications Center JPA**—*(Cockrum)*
Met on Tuesday, March 25th and voted to bring the revised JPA Agreement to participating agencies. He plans to bring this agreement to the next regular Board meeting.
3. **California Fire & Rescue Training JPA** — *(Kelly)*
Met today and voted to repay Metro Fire for funds expended on the Zinfandel Training site, they also voted to approve the Executive Director search.
Next Meeting: June 12, 2014 – 9:00 A.M.
4. **Finance Committee** — *(Jones)*
Next Meeting: May 8, 2014 – 5:00 P.M.
5. **Policy Committee** — *(Pierson)*
Met today to finalize the Board policy manual with direction to move this to the full board at the next regular meeting.
Next Meeting – TBA

BOARD MEMBER QUESTIONS AND COMMENTS

Several members of the Board offered their condolences to Fred Beno for the loss of his father.

They thanked the public for their participation and expressed appreciation for their concerns. Several members said they look forward to the April 3rd workshop for the Benefit Assessment and the opportunity to have open dialogue with the community.

President Orzalli closed the meeting with a moment of silence for the Boston Firefighters killed in the line of duty earlier this week.

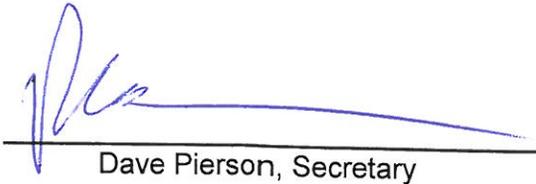
CLOSED SESSION: None

ADJOURNMENT

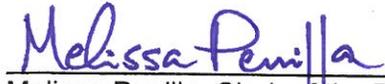
The meeting adjourned at 7:45 p.m.



Randy Orzalli, President



Dave Pierson, Secretary



Melissa Penilla, Clerk of the Board