



**KURT P. HENKE**  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

## ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS**  
**SACRAMENTO METROPOLITAN FIRE DISTRICT**  
**Thursday, April 24, 2014**  
**10545 Armstrong Avenue – Board Room**  
**Mather, California**

### CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Vice President Goold. Board members present: Clark, Goold, Jones, Kelly, Monk, Scheidegger and Wood. Board members absent: Orzalli, Pierson. Staff present: Deputy Chief Holbrook, Board Clerk Penilla and General Counsel Larva.

### PLEDGE TO FLAG

### PUBLIC COMMENT

Roger Mitchell invited the Board of Directors and Metro Fire staff to attend a blessing of the pump for Rio Linda's 1927 Le France Fire Engine that has been restored. This ceremony will take place at Old Station 111, located at 6749 Front Street, Rio Linda, 95673 on May 17, 2014 at 11:00 a.m. followed by lunch. Donations for lunch are appreciated.

### CONSENT ITEMS

**Action:** Moved by Kelly, seconded by Wood and carried unanimously by the members present to approve the Consent Calendar as noted below:

**1. Action Summary Minutes**

**Recommendation:** Approve the Action Summary Minutes for the Board meetings of:  
a) March 27, 2014; b) April 3, 2014 – Strategic Planning Workshop; c) April 3, 2014 – Fire Suppression Benefit Assessment Workshop

**Action:** Approved the Action Summary Minutes.

**2. Agreement – JPA Regional Communication Center**

**Recommendation:** Adopt a Resolution approving the Third Amendment to the JPA Regional Communication Center Agreement.

**Action:** Adopted Resolution No. 2014-62 to approve the agreement and authorize the Fire Chief to execute the agreement.

**3. Agreement - Cooperative Agreement for the Loan of Federal Excess Personal Property (FEPP)**

**Recommendation:** Adopt a Resolution approving the signatory changes to the Cooperative Agreement for the Loan of Federal Excess Personal Property (FEPP).

**Action:** Adopted Resolution No. 2014-63 to approve the signatory changes to the agreement.

## **ACTION ITEMS**

### **1. Mid-Year Budget Adjustment (McFarlane)**

**Recommendation:** Adopt Resolutions approving a Mid-Year Budget Adjustment for Interfund Loans and Transfers in the following funds: A.) General Fund 212A, B.) Capital Facilities Fund 212D.

**Action:** Moved by Jones, seconded by Scheidegger and carried unanimously by the members present to adopt Resolution No. 2014-64 for the General Operating Fund 212A, and Resolution No. 2014-65 for the Capital Facilities Fund 212D.

## **PRESIDENT'S REPORT**

No report.

## **FIRE CHIEF'S REPORT**

Deputy Chief Holbrook offered condolences to Richardson & Company for the passing of owner Joe Richardson. Richardson & Company has handled financial audits for the District for several years.

Deputy Chief Holbrook informed the Board of a close call involving Engineer Owston's daughter and father while vacationing in Southern California. He thanked the Fresno Firefighters for their support and wished the Owston Family a speedy recovery.

### Meetings/Events attended by Staff:

- Week of March 31 – 44<sup>th</sup> Annual Fire Mechanics Academy
- April 3 – Board of Directors Strategic Planning Workshop
- April 10 – April 12 – Staff attended FDAC Conference

### Upcoming Events:

- April 28 – FY 2014/15 Prelim Budget Meeting
- May 3 – May 7 – Cap-to-Cap: Attendees: Directors Jones, Kelly and Pierson, DC Cockrum, DC Holbrook and Larry Davis

### New Hires:

- Effective April 1 – Accounting Technician Derene Skaggs

### Retirements:

- Effective February 14 – FF Jon Chamness
- Effective April 1 – FF Chris Haban
- Effective April 5 – FF Ken Mederios

### Promotions:

- 2014 Engineer Eligibility List: All employees on the eligibility list were promoted effective April 18:

Jeff Gibboney  
Amerik Hayden  
Tim Eisert  
Tyler Smith  
Peter Votava  
David Carrillo  
Addam Schwartz  
Eric Berg  
Justin Hallock  
Michael Lowry  
Matthew Crooks  
David Reed  
Mark Schreck  
Kenneth Greenberg  
Kevin Summers

### Recruitment

Reserve Firefighter Program – Continuous recruitment with no final filing date

### **OPERATIONS REPORT**

Acting Deputy Chief Taylor reported that since the last Board meeting, staff has responded to 6,493 calls with a transport rate of 70%. He also reported that there have been 20 structure fires since the last report.

### **GENERAL COUNSEL'S REPORT**

No report.

### **SACRAMENTO METROPOLITAN FIRE DISTRICT – FIREFIGHTERS LOCAL 522 REPORT**

Captain McGoldrick thanked the Training Division for the Officer's Bootcamp at Station 50 that took place this week. He also thanks the San Luis Firefighter Local 3523 and Fresno City Fire Local 753 for their assistance with Engineer Owston's needs during the accident. He invited everyone to attend the Tropical Affair to support the Firefighter Burn Institute on June 28<sup>th</sup>.

### **COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

1. **Executive Committee—(Orzalli)**  
Next Meeting: TBD
2. **Communications Center JPA—(Cockrum)**  
Next Meeting: May 13, 2014 – 9:00 A.M.  
(Special Meeting, date change posted on April 25, 2014)

Location: 3121 Gold Canal – Regional Room  
Rancho Cordova, CA

**3. California Fire & Rescue Training JPA—(Kelly)**

Next Meeting: June 12, 2014 – 9:00 A.M.

Location: 9320 Tech Center Drive  
Sacramento CA 95826

**4. Finance Committee—(Jones)**

Next Meeting: May 8, 2014 – 5:00 P.M

**5. Policy Committee—(Scheidegger)**

The Policy Committee met prior to the regular meeting and discussed the purchasing policy. They recommended the policy to be brought to the full Board at the next meeting.

Next Meeting: TBD

**CLOSED SESSION:**

The Board recessed to Closed Session at 6:23 p.m. and reconvened to the Open Session at 6:40 p.m.

**CLOSED SESSION GOVERNMENT CODE:**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

**1. Pursuant to California Government Code Section 54956.9 (a) – two (2) matters of Workers Compensation Settlement Authority**

- A. Shani Cornell and the Sacramento Metropolitan Fire District  
Claim # SMDH - 548121– Workers Compensation Settlement Authority –  
(Attorney Colin Connor)  
**Action:** Moved by Kelly, seconded by Monk, and carried by unanimous vote of the members present to give the District's Third Party Administrator settlement authority.
- B. Glenn Heustess and the Sacramento Metropolitan Fire District  
Claim # SMDH - 547882– Workers Compensation Settlement Authority –  
(Attorney Colin Connor)  
**Action:** Moved by Jones, seconded by Monk, and carried by unanimous vote of the members present to give the District's Third Party Administrator settlement authority.

**BOARD MEMBER QUESTIONS AND COMMENTS (Taken out of order)**

Several Board Members offered their condolences to Richardson & Company and sent well wishes to the Owston Family.

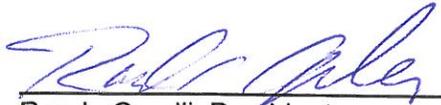
Director Monk congratulated the retirees and those who received promotions.

Director Kelly thanked the crew who gave EMS services to his brother-in-law.

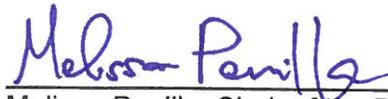
Director Goid offered condolences to the Hill Family. They lost their son to an accident in Utah. He also cautioned all the newly promoted engineers to drive the apparatus carefully.

**ADJOURNMENT**

The meeting adjourned at 6:46 p.m.

  
\_\_\_\_\_  
Randy Orzalli, President

  
\_\_\_\_\_  
Dave Pierson, Secretary

  
\_\_\_\_\_  
Melissa Penilla, Clerk of the Board