



Sacramento Metropolitan Fire District

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KURT P. HENKE
Fire Chief

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, May 22, 2014
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:03 p.m. by Vice President Goold. Board members present: Goold, Kelly, Monk, Scheidegger and Wood. Board members absent: Clark, Jones, Orzalli, and Pierson. Staff present: Chief Henke, Board Clerk Penilla, General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Wood, seconded by Monk, and carried unanimously by the members present to approve the Consent Calendar as noted below:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the Board meeting of May 8, 2014.

Action: Approved the Action Summary Minutes.

2. **General District Election – November 4, 2014**

Recommendation: Adopt the two Resolutions calling the November 4, 2014 General District Election and requesting consolidation of this election with the Statewide General Election and requesting that both Sacramento County and Placer County provide election services for this election.

Action: Adopted Resolution No. 2014-66 and 2014-67 to call the November 4, 2014 General Election and request consolidation of this election with the Statewide General Election and request both Sacramento County and Placer County provide election services.

3. **Bid Award – Electronic Patient Care Report (ePCR) System**

Recommendation: Award the Bid for ePCR System to ImageTrend for an estimated amount of \$434,900 subject to contract negotiation.

Action: Awarded the Bid. Staff confirms half the one-time cost of \$190,000 and half the annual maintenance of \$48,980 totaling \$119,490 due at implementation, is correct.

4. 2014 Equipment Lease

Recommendation: Adopt the resolution to authorize the Fire Chief and Chief Financial Officer to execute an Equipment Lease with Chase Bank.

Action: Adopted Resolution No. 2014-68 to authorize signatures to execute the agreement.

ACTION ITEMS

1. Industrial Disability Retirement – Elizabeth Arellanez (Wells)

Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Engineer Arellanez has suffered a job related injury and directing staff to work with Engineer Arellanez through her Industrial Disability Retirement process with CalPERS.

Action: Removed from agenda and no action taken.

2. Amendment to Contract No. 12-OFC-APD-004 – Training Needs

Analysis (Davis)

Recommendation: Adopt the resolution to authorize the execution of the attached Professional Services Agreement Amendment #1 with Abercrombie Planning and Design.

Action: Moved by Scheidegger, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2014-70 to authorize the execution of Agreement Amendment #1.

PRESENTATIONS

1. Cal-Fire Incident Management Team Presentation (Holbrook)

Recommendation: Receive Presentation

Action: Received presentation.

2. Post-Retirement Medical Actuarial Valuation, July 1, 2013 (McFarlane / MacLeod)

Recommendation: Receive Presentation

Action: Removed from agenda and no presentation given.

PRESIDENT'S REPORT: None

FIRE CHIEF'S REPORT: None

OPERATIONS REPORT

Chief Holbrook reported that two strike teams and OES were sent to San Diego to assist with the fires and have since returned. On Saturday, May 17th Sidewalk CPR took place at Station 21 with over 150 people in attendance. CPR was taught in five languages and the CPR demonstrations were taught by Metro Fire employees.

GENERAL COUNSEL'S REPORT: None

SACRAMENTO METROPOLITAN FIRE DISTRICT – FIREFIGHTERS LOCAL 522 REPORT

Shop Steward Roman Rubulcava announced they are entering Phase III of the Captain's exam. The Battalion Chief's exam is coming up. He invited everyone to attend the Tropical Affair to support the Firefighter Burn Institute on June 28th. Tickets will be available through Local 522 or the Firefighter's Burn Institute.

COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

1. **Executive Committee**—(Orzalli)
Next Meeting: TBD
2. **Communications Center JPA**—(Cockrum)
Next Meeting: May 27, 2014 – 9:00 A.M.
3. **California Fire & Rescue Training JPA**—(Kelly)
Next Meeting: June 12, 2014 – 9:00 A.M.
Location: 9320 Tech Center Drive
Sacramento CA 95826
4. **Finance Committee**—(Jones)
Next Meeting: June 12, 2014 – 5:00 P.M.
5. **Policy Committee**—(Pierson)
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Kelly thanked Metro Fire for the medical assistance his brother-in-law received and passed along his brother-in-law's personal thanks.

Director Goold thanked all Metro employees for their hard work.

CLOSED SESSION:

The Board recessed to Closed Session at 6:25 p.m. and reconvened to the Open Session at 6:36 p.m.

CLOSED SESSION GOVERNMENT CODE:

Pursuant to California Government Code Section 54956.9 (a) – two (2) matters of Workers Compensation Settlement Authority and one (1) matter of Industrial Disability Retirement.

- A. Kerry Freeman and the Sacramento Metropolitan Fire District
Claim # SMDE - 426648– Workers Compensation Settlement Authority – (Wells)
Action: Moved by Kelly, seconded by Monk, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.
- B. Eric Sacht and the Sacramento Metropolitan Fire District
Claim # SMDH - 547681– Workers Compensation Settlement Authority – (Wells)

Action: Moved by Wood, seconded by Monk, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

C. Elizabeth Arellanez and the Sacramento Metropolitan Fire District
Claim # SMDB - 313997– Industrial Disability Retirement – (Wells)

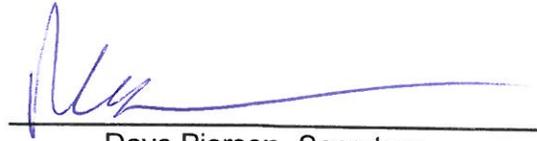
Action: Removed from agenda and no action taken.

ADJOURNMENT

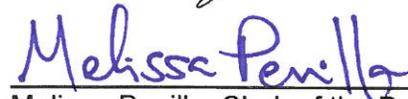
The meeting adjourned at 6:36 p.m.



Randy Orzalli, President



Dave Pierson, Secretary



Melissa Penilla, Clerk of the Board