



KURT P. HENKE  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
Thursday, June 12, 2014  
10545 Armstrong Avenue – Board Room  
Mather, California

### CALL TO ORDER

The meeting was called to order at 5:59 p.m. by President Orzalli. Board members present: Clark, Jones, Kelly, Monk, Orzalli, Scheidegger and Wood. Board members absent: Goid and Pierson. Staff present: Chief Henke, Board Clerk Penilla, General Counsel Lavra.

### PLEDGE TO FLAG

### PUBLIC COMMENT:

Roger Mitchell thanked the Board of Directors and Metro Fire staff who attended the blessing of the pump for Rio Linda's restored 1927 Le France Fire Engine. This ceremony took place at Old Station 111 on May 17, 2014. Mr. Mitchell shared an article that was published in the June Issue of The Brass Nuts, Northern California Regional Group Horseless Carriage Club of America.

### CONSENT ITEMS

**Action:** Moved by Kelly, seconded by Jones, and carried (Ayes – Jones, Kelly, Monk, Scheidegger and Wood; Abstain – Clark and Orzalli; Absent – Goid and Pierson) to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

**Recommendation:** Approve the Action Summary Minutes for the Board meeting of May 22, 2014.

**Action:** Approved the Action Summary Minutes.

2. **Notice of Material Expenditure – Single Role Paramedic Program Academy**

**Recommendation:** Receive notification of an expenditure of \$68,268.54 and payment to the California Fire and Rescue Training Authority (CFRTA) Academy Services to provide the Single Role Paramedic Academy 14-01.

**Action:** Received notification of expenditure.

### ACTION ITEMS

1. **Tax Assessment Refunds (Empedrad / McFarlane)**

**Recommendation:** Approve authorizing the Fire Chief to refund Special Fire Tax Assessments collected in error from Fiscal Year 2005/06 through Fiscal Year 2008/09 for a maximum fiscal impact of \$1,220,000.

**Action:** Moved by Wood, seconded by Monk, and carried unanimously by the members present to authorize refunds of the Special Fire Tax Assessments.

Ron Empedrad announced a meeting at the Anatolia Clubhouse on July 8<sup>th</sup> from 6:00 p.m. to 8:00p.m. to address the affected tax payers.

2. **Purchasing and Contracting Policy** (*Jones*)  
**Recommendation:** Adopt the revised Purchasing Policy as recommended by the Policy Committee.  
**Action:** Moved by Scheidegger, seconded by Wood, and carried unanimously by the members present to adopt the Purchasing Policy.
3. **Resolution to Adopt the Uniform Public Construction Cost Accounting Procedures** (*Jones*)  
**Recommendation:** Adopt the resolution to implement the Uniform Public Construction Cost Accounting Procedures.  
**Action:** Moved by Scheidegger, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2014-71 to implement the Uniform Public Construction Cost Accounting Procedures.
4. **Disclosure of Material Expenditure – Commercial Insurance – Special District Risk Management Authority** – (*Wells*)  
**Recommendation:** Receive Presentation and approve Staff Recommendation  
**Action:** Moved by Jones, seconded by Scheidegger, and carried unanimously by the members present to approve the Staff Recommendation.
5. **Disclosure of Material Expenditure – Excess Workers’ Compensation Insurance – Safety National Casualty Corporation** (*Wells*)  
**Recommendation:** Receive Presentation and approve Staff Recommendation  
**Action:** Moved by Kelly, seconded by Wood, and carried unanimously by the members present to approve the Staff Recommendation.
6. **Disclosure of Material Expenditure – Aviation Liability Insurance – Ace Westchester Fire Insurance Company** (*Wells*)  
**Recommendation:** Receive Presentation and approve Staff Recommendation  
**Action:** Moved by Wood, seconded by Clark, and carried unanimously by the members present to approve the Staff Recommendation.
7. **Disclosure of Material Expenditure – Insurance Brokerage Services – Wells Fargo Insurance Services** (*Wells*)  
**Recommendation:** Receive Presentation and approve Staff Recommendation  
**Action:** Moved by Kelly, seconded by Monk, and carried unanimously by the members present to approve the Staff Recommendation.
8. **Disclosure of Material Expenditure – Fiduciary Liability Insurance – RLI Insurance Company** (*Wells*)  
**Recommendation:** Receive Presentation and approve Staff Recommendation  
**Action:** Moved by Scheidegger, seconded by Monk, and carried unanimously by the members present to approve the Staff Recommendation.

9. **Disclosure of Material Expenditure – Storage Tank Pollution Liability – ACE/Illinois Union Insurance Company (Wells)**  
**Recommendation:** Receive Presentation and approve Staff Recommendation  
**Action:** Moved by Kelly, seconded by Scheidegger, and carried unanimously by the members present to approve the Staff Recommendation.

## PRESENTATIONS

1. **Property Tax Trends and Budget Projections 2014/15 (McFarlane / Cone)**  
**Recommendation:** Receive presentation.  
**Action:** Presentation received.

**PRESIDENT'S REPORT:** None

## FIRE CHIEF'S REPORT:

Chief Henke offers condolences to Engineer Koscielny on the loss of his wife, Jessica who passed away on Sunday, June 8. Her celebration of life information follows:

- When:** Saturday, June 14 from 1:15 - 5:00 p.m.  
Please arrive by 2:00 p.m. for a brief program presided over by family and loved ones
- Where:** Folsom Community Center, 52 Natoma Street, Folsom, CA 95630
- Attire:** Colorful attire encouraged. Jessica would want you to show up in style!

In lieu of sending flowers, please consider donating to the [Wig Out Foundation](#) in honor of Jessica Finsley Koscielny.

Chief Henke expressed how grateful he was for Assemblymember Cooley's work on AB 1053.

Chief Henke gave an update on the Community Wildfire Protection Plan (CWPP):

- The Draft Initial Study of Mitigated Negative Declaration (IS/MND) which is the CEQA compliant environmental review document will be released tomorrow for a 30 day public comment period which will end on July 14<sup>th</sup>.
- The Board will receive a presentation on July 24<sup>th</sup> where responses to comments received during the 30 day public comment period will be brought to the Board of Directors.
- Additionally on July 24<sup>th</sup>, the Board will be asked to act on two separate issues:
  - Adopt the IS/MND and certify that it has been prepared in compliance with CEQA and that it reflects the independent judgments of the District
  - Adopt and approve the CWPP

## CA Metro Fire Chiefs

6/25 CA Public Agency Fire/EMS Service Delivery Summit - Sacramento

6/9-6/10 Meeting in Burbank

## Meetings/Events Attended

5/31-6/5 Metro Fire Chiefs Conference – Baltimore

6/11/14 Rancho Cordova 2 x 2 Meeting

#### Upcoming Meetings/Events

6/28 FF Burn Institute Tropical Affair

July 15-18 Fire Camp

#### New Hires

Effective 5/27 – Candace Sarlis – HR Specialist in Human Resources

Effective 6/9 – Shana Mamulski – Office Technician in Community Risk Reduction Division

#### Reinstatement

Effective 6/1 – Michael Olcese – Fire Inspector II

Effective 6/1 – Bobby Sestito – Logistics Technician

#### Retirements

Effective 6/1 – Engineer Rowe Mitchell – 31 years of service

#### Promotions

Congratulations to 26 personnel who successfully complete the Fire Captain Examination process and have been placed on an eligibility list.

#### Recruitment

Congratulations to 10 Single Role Paramedics who were successful in the oral interview process for FF/Paramedic and will be eligible to participate in the next Fire Academy scheduled for September 2014.

#### **OPERATIONS REPORT:**

Metro Fire received 5,730 calls with 4,316 calls being EMS in nature. Crews transported 3,146 times, giving a transport rate of 72.9%. There were 25 working structure since May 22, 2014. Employees attended 47 public education events and logged almost 10,000 hours of training. As of June 1, 2014 the helicopter has been put in service due to the State declaring wildland season.

#### **GENERAL COUNSEL'S REPORT: None**

#### **SACRAMENTO METROPOLITAN FIRE DISTRICT – FIREFIGHTERS LOCAL 522 REPORT**

#### **COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

1. **Executive Committee—(Orzalli)**  
Next Meeting: June 26, 2014 – 4:30 p.m.
2. **Communications Center JPA—(Cockrum)**  
Next Meeting: June 24, 2014 – 9:00 a.m.  
Deputy Chief Cockrum briefed the Board with the latest information from the Communication Center JPA regular and special meetings. They were recently presented

the preliminary budget for FY 14/15, they are working to bring the Medical Director position from part-time to full-time, and anticipate labor negotiations to be completed in the coming month.

**3. California Fire & Rescue Training JPA—(Kelly)**

Next Meeting: June 27, 2014 – 11:00 a.m.

Location: 9320 Tech Center Drive  
Sacramento CA 95826

Director Kelly announced there will be special meeting held via teleconference on June 13, 2014 at 10:30 a.m.

**4. Finance Committee—(Jones)**

Next Meeting: July 10, 2014 – 5:00 p.m.

**5. Policy Committee—(Pierson)**

Next Meeting: TBD

### **BOARD MEMBER QUESTIONS AND COMMENTS**

Director Monk congratulated the reinstated employees and employees successful in the Captain's Exam. He thanked Roger Mitchell for the work he did on the restored fire engine.

Director Wood and Director Orzalli also expressed how grateful they are for Assemblymember Cooley's work on AB 1053. Director Wood shared his experience from Sidewalk CPR which took place at the Sunrise Mall and thanked Captain M. Eidam and the participating crews for their work on this event.

Director Scheidegger appreciates receiving the Director's Cut and explained how helpful it's been to keep him up to date on the news media related to Metro Fire.

Director Clark thanks everyone for the presentations and cautions the public as we are entering fire season.

### **CLOSED SESSION:**

The Board recessed to Closed Session at 7:22 p.m. and reconvened to the Open Session at 8:22 p.m.

### **CLOSED SESSION GOVERNMENT CODE:**

**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to California Government Code Section 54956.9 (a) – one (1) matter of Workers Compensation Settlement Authority

- A. Vince Elko and the Sacramento Metropolitan Fire District  
Claim # SMDH - 547675– Workers Compensation Settlement Authority –  
(Attorney Joel Kautz)

**Action:** Moved by Wood, seconded by Monk, and carried by unanimous vote of the members present to give the District's Third Party Administrator settlement authority.

**2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Significant Exposure to Litigation Pursuant to California Government Code Section 54956.9(b)(1) and 54954.5 (c) - Two (2) cases

- A. Beverly Scheeler Smiley on behalf of patient  
**Action:** No action taken.
- B. Laura Vukosinovic  
**Action:** No action taken.

**3. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)  
**Action:** No action taken.

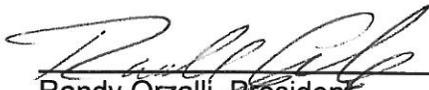
**4. CONFERENCE WITH LABOR NEGOTIATOR**  
Pursuant to California Government Code Section 54957.6

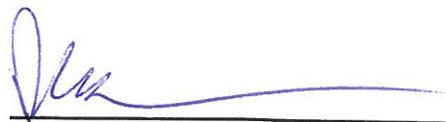
- A. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Sacramento Area Fire Fighters Local 522
- B. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees
- E. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees

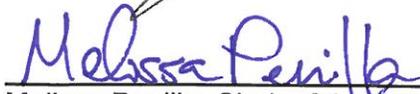
**Action:** No action taken.

**ADJOURNMENT**

The meeting adjourned at 8:27 p.m.

  
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Randy Orzalli, President

  
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Dave Pierson, Secretary

  
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Melissa Penilla, Clerk of the Board