



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

KURT P. HENKE
Fire Chief

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, August 14, 2014
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Vice President Goold. Board members present: Goold, Jones, Kelly, Monk, Pierson, and Scheidegger. Board members absent: Clark, Orzalli, and Wood. Staff present: Fire Chief Henke, Board Clerk Penilla, General Counsel O'Dea.

PLEDGE TO FLAG

PUBLIC COMMENT:

Fire Chief Henke took the opportunity for a point of privilege to inform the Board of his intention to retire in October 2014 after 33 years in the fire service with several of those years with Metro Fire. Chief Henke also announced Chief Cockrum's career opportunity as the Fire Chief with Lynnwood Fire Department in Washington.

AWARD

- Sierra College Regional Fire Academy**
Recommendation: Presentation of certificate of appreciation to Chief Henke for donating an engine to the Sierra College Regional Fire Academy.
Action: Chief Henke accepted the certificate of appreciation.

CONSENT ITEMS

Action: Moved by Jones, seconded by Monk, and carried unanimously by the members present to approve the Consent Calendar as noted below:

- Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of July 24, 2014.
Action: Approved the action summary minutes.
- Collection of Sloughouse/Rancho Murieta Special Tax for FY 2014-15**
Recommendation: Adopt the resolution to authorize the County Assessor to incorporate the Special Fire Tax for the Sloughouse/Rancho Murieta area with the 2014/15 Sacramento County property tax levy.
Action: Adopted resolution 2014-86.

3. **Disclosure of Material Expenditure – PCS Mobile**
Recommendation: Approve staff's recommendation to procure hardware through PCS Mobile offered by the CMAS Contract.
Action: Approved staff's recommendation.
4. **Reimbursement Resolution – Capital Assets**
Recommendation: Adopt the resolution to authorize staff to use proceeds of indebtedness to reimburse itself for expenditures to purchase capital assets.
Action: Adopted resolution 2014-87.

ACTION ITEMS

1. **Direct Levy - Collection of Weed Abatement Costs (*Empedrad*)**
Recommendation: Adopt the resolution to authorize the County of Sacramento – Auditor Controller Division to incorporate the reimbursement of Weed Abatement costs with the 2014/15 Sacramento County property tax levy.
Action: Moved by Scheidegger, seconded by Pierson, and carried unanimously by the members present to adopt resolution 2014-88 to authorize the County of Sacramento Controller Division to incorporate the reimbursement of Weed Abatement costs with the 2014/15 Sacramento County property tax levy.
2. **Industrial Disability Retirement – Shannon Baker (*Wells*)**
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Firefighter Baker has suffered a job related injury and directing staff to work with Firefighter Baker through her Industrial Disability Retirement process with CalPERS .
Action: After discussion in Closed Session moved by Pierson, seconded by Monk, and carried unanimously by the members present to adopt Resolution No. 2014-89 directing staff to work with Firefighter Baker through her Industrial Disability Retirement process with CalPERS.

REPORTS

1. **PRESIDENT'S REPORT:** None
2. **FIRE CHIEF'S REPORT:**
Meetings/Events Attended:
 August 1st - Meeting with representatives from Union Pacific and BNSF railroads regarding Crude Oil-by-Rail and funding for training

 Continue to Meet and Confer with Local 522

Save the Date:
 August 21st - Metro Fire has joined with Assemblyman Ken Cooley to host a Sidewalk CPR event – North side steps of State Capitol from 9 am – 1 pm

 August 27th - SRPP 14-2 Graduation – 6 PM at Citrus Heights Community Center

 August 29th - Sacramento Metro Public Safety Foundation – Swing for Public Safety Golf Tournament – Rancho Murieta Country Club (North)

New Hires:
 Effective August 1st - Accounting Technician Emily Brown

Reassignments

- Effective August 15th - Captain Shawn Daly selected to fill Exercise Coordinator for Urban Area Security Initiative (UASI)
Effective August 15th - EMS Day Captain Jon Rudnicki

OPERATIONS REPORT:

Assistant Chief Taylor congratulates Chief Henke on his retirement, and Chief Cockrum on his announcement to take a Fire Chief position in the state of Washington.

In calendar year 2014 there have been 55,188 calls. Since the last Board meeting there have been 5,366 total calls, with 14 working structure fires and 27 vegetation fires, all together there have been 141 working fires. Crews had 4,087 EMS related calls, with 2,989 transports, for a 73% transport rate.

Metro Fire had the opportunity to assist Amador and El Dorado Counties with an Initial Attack (IA) Response on July 25th. We were dispatched to the Sands incident; this included eight units and two strike team leaders. During the incident after action the Incident Commander praised all Metro Employees for a job well done.

3. GENERAL COUNSEL'S REPORT: None

4. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

President Rice congratulates Chief Henke on a well-deserved retirement. He also congratulated Chief Cockrum. President Rice is glad to hear the Board will use resources within Metro Fire for the position of Fire Chief.

President Rice thanked Metro Fire for assistance with Burn Camp.

5. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee—(Orzalli)

Next Meeting: TBD

B. Communications Center JPA—(Cockrum)

Next Meeting: August 26, 2014 – 9:00 A.M.

C. California Fire & Rescue Training JPA—(Kelly)

Next Meeting: September 18, 2014 –9:00 A.M.

Location: 9320 Tech Center Drive
Sacramento CA 95826

D. Finance Committee—(Jones)

Next Meeting: Thursday, September 11, 2014 – 5:00 P.M (Date corrected from the agenda posted on August 11, 2014)

E. Policy Committee—(Pierson)

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

All Board Members congratulated Chief Henke on his announcement to retire in October.

CLOSED SESSION: (Taken out of order)

The Board recessed to Closed Session at 6:16 p.m. and reconvened to the Open Session at 8:17 p.m. There was a seven minute recess during Closed Session between 7:48 p.m. and 7:55 p.m.

CLOSED SESSION GOVERNMENT CODE:

1. **Pursuant to California Government Code Section 54956.9 (a) –one (1) matter of Industrial Disability Retirement and one (1) matter of Workers’ Compensation Settlement Authority.**

- A. Shannon Baker and the Sacramento Metropolitan Fire District
Claim # SMDE-427066– Industrial Disability Retirement - (Wells)
Action: No action taken.

Director Pierson excused himself from Closed Session at 7:46 p.m. and returned at 7:55 p.m.

- B. Kevin Almeida and the Sacramento Metropolitan Fire District
Claim # SMDH-547935– Workers’ Compensation Settlement Authority – (Wells)
Action: Moved by Jones, seconded by Monk, and carried (Ayes – Goold, Jones, Kelly, Monk, and Scheidegger; Absent – Clark, Orzalli, Pierson, and Wood.) to give the District’s Third Party Administrator settlement authority.

2. **Conference with Legal Counsel – Anticipated Litigation (1 case) – FLSA Wages and Claims**

Pursuant to California Government Code Section 54956.9(b) and 54954.5 (c)

Action: Moved by Jones, seconded by Monk, and carried unanimously by members present to give the District’s Third Party Administrator settlement authority.

3. **CONFERENCE WITH LABOR NEGOTIATOR**

Pursuant to California Government Code Section 54957.6

- A. District Negotiator: Fire Chief Kurt Henke
Employee Organization: Sacramento Area Fire Fighters Local 522
- B. District Negotiator: Fire Chief Kurt Henke
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Fire Chief Kurt Henke
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Fire Chief Kurt Henke
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees

- E. District Negotiator: Fire Chief Kurt Henke
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: No action taken.

There was a seven minute recess during Closed Session between 7:48 p.m. and 7:55 p.m.; this recess was taken prior to Closed Session Item 4.

4. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**
Pursuant to California Government Code Section 54957

Fire Chief Selection Process

Action: Moved by Jones, seconded by Scheidegger, and carried unanimously by the members present to approve an internal selection process for the next Fire Chief.

ADJOURNMENT

The meeting adjourned at 8:35 p.m.



Randy Orzalli, President



Dave Pierson, Secretary



Melissa Penilla, Clerk of the Board