



KURT P. HENKE
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ACTION SUMMARY MINUTES

EXECUTIVE COMMITTEE – SPECIAL MEETING SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, February 27, 2014 10545 Armstrong Avenue Mather, California

CALL TO ORDER

The meeting was called to order at 4:30 p.m. by President Orzalli. Committee members present: President Orzalli, Vice President Goold, and Secretary Pierson. Committee members absent: None. Staff present: Fire Chief Henke, Interim Board Clerk Kelly and General Counsel Lavra.

PUBLIC COMMENT: None

CONSENT AGENDA

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the meeting of January 9, 2014.

Action: Moved by Goold, seconded by Pierson and carried unanimously to approve the Action Summary Minutes.

ACTION ITEM

1. **Review of Legal Services (Orzalli)**

Recommendation: Discuss process to be used to review Legal Services.

Discussion:

Director Orzalli stated that he thought it important for the Board to come up with a process for an annual review of legal services.

General Counsel Larva reported that the District uses a wide array of legal services, all of which are contracted services, and many of which are provided for as a result of a JPA, such as the services of workers' compensation and general liability insurance attorneys. He noted that the Board would not have the ability to directly evaluate the performance of the attorneys providing these services. He stated that the Board could evaluate the performance of his law firm.

After further discussion, the Executive Committee stated their preference for the Board to form a Legal Review Ad-Hoc Committee, to include less than a majority of the Board, the Fire Chief, and other members of staff as determined by the Fire Chief, to review legal services on an annual basis and to make a full report to the Board.

Action: By consensus, the Executive Committee directed the Fire Chief to draft a proposal for a Legal Review Ad-Hoc Committee as discussed and to present it at a future Executive Committee meeting and to also present it at the Board's Annual Strategic Planning Workshop scheduled for April 3, 2014. Director Orzalli also asked that legal counsel present an annual report on legal services at this workshop.

ADJOURNMENT

The meeting adjourned at 4:55 p.m.



Randy Orzalli, President



Sherry M. Kelly, Interim Clerk of the Board