



MARK A. WELLS
Fire Chief

Jack Scheidegger
Board President
Division 5

Ted Wood
Board Vice President
Division 4

Jim Barnes
Board Secretary
Division 9

Roger Mitchell
Board Member
Division 1

Grant Gould
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

D'Elman Clark
Board Member
Division 6

Matt Kelly
Board Member
Division 7

Gay Jones
Board Member
Division 8

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, June 9, 2016 – 6:00 p.m.

**Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California**

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, June 11, 2016 at 4:00 p.m. and Sunday, June 12, 2016 at 12:00 noon on Channel 14; Webcast at www.sacmetroable.tv.

The open session Meetings are also available for viewing on the District website at www.metrofire.ca.gov.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Policy No. 119.01).*

In accordance with Public Communications Policy No. 119.01, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to board meeting synopses, deposit reports, general ledger expense lists, workers' compensation expense reports, payroll reports, referral of issues to committee, other consent matters, and ratified to committee, other consent matters, and ratification of district claims. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

Serving Sacramento and Placer Counties



Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 9, 2016

CONSENT ITEMS

Page No.

1. **Action Summary Minutes** 6
Recommendation: Approve the Action Summary Minutes for the Board meeting of May 12, 2016.
2. **Action Summary Minutes** 11
Recommendation: Approve the Action Summary Minutes for the Special Board meeting of May 26, 2016.
3. **Catastrophic Leave Bank Policy** 14
Recommendation: Adopt the proposed Catastrophic Leave Bank Policy as recommended by the Policy Committee.
4. **Intergovernmental Transfer (IGT) Program – July 1, 2014 through June 30, 2015** 19
Recommendation: Adopt the resolution to authorize the Fire Chief enter into necessary agreements to participate in the IGT Program covering the period of July 1, 2014 through June 30, 2015.
5. **Listing Agreement with CBRE – 10545 Armstrong Avenue** 65
Recommendation: Authorize the Fire Chief to approve the Lease Listing Agreement.
6. **Disclosure of Material Expenditure – Aviation Liability Insurance – Ace Westchester Fire Insurance Company** 77
Recommendation: Authorize payment of \$70,397 to ACE Westchester Fire Insurance Company for aviation liability insurance.
7. **Disclosure of Material Expenditure – Insurance Brokerage Services – Wells Fargo Insurance Services** 79
Recommendation: Authorize payment of \$40,000 to Wells Fargo Insurance Services for brokerage services.
8. **Disclosure of Material Expenditure – Fiduciary Liability Insurance – RLI Insurance Company** 81
Recommendation: Authorize payment of \$14,465 to RLI Insurance for fiduciary liability insurance.
9. **Disclosure of Material Expenditure – Storage Tank Pollution Liability – ACE/Illinois Union Insurance Company** 83
Recommendation: Authorize payment of \$5,543 to ACE/Illinois Union Insurance Company for storage tank pollution liability.
10. **General District Election – November 8, 2016** 85
Recommendation: Adopt the revised Resolution calling the November 8, 2016 Election and clarifying where the candidate will pay for candidate statement fees.



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REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 9, 2016

PRESENTATION ITEMS

1. **5 Years of Service to Director Jack Scheidegger** (*Chief Wells*) *
Recommendation: Receive presentation. No action required.

ACTION ITEMS

1. **FY2015 Assistance to Firefighters Grant (AFG) Award** **89**
(*Administrative Specialist Castleberry*)
Recommendation: Approve staff's recommendation and adopt resolution to accept The AFG FY2015 grant.
2. **Fiscal Year 2016/17 Preliminary Budget** (*CFO Thomas*) **91**
**** PDF Separate Attachment**
 - A. Resolution – 2016/17 Preliminary Budget for the General Operating Fund 212A **92**
 - B. Resolution – 2016/17 Preliminary Budget for the Capital Facilities Fund 212D **94**
 - C. Resolution – 2016/17 Preliminary Budget for the Grants Fund 212G **96**
 - D. Resolution – 2016/17 Preliminary Budget for the Development Impact Fees Fund 212I **98**
 - E. Resolution – 2016/17 Preliminary Budget for the Leased Properties Fund 212L **100**
 - F. Resolution – 2016/17 Preliminary Budget for the IGT Fund 212M **102****Recommendation:** Receive Presentation/Adopt FY 2016/17 Budget Resolution.
3. **Disclosure of Material Expenditure – Excess Workers' Compensation Insurance – Safety National Casualty Corporation** (*Holbrook*) **104**
Recommendation: Receive Presentation and approve Staff Recommendation
4. **Disclosure of Material Expenditure – Commercial Insurance – Special District Risk Management Authority** (*Holbrook*) **106**
Recommendation: Receive Presentation and approve Staff Recommendation

REPORTS

1. **PRESIDENT'S REPORT**—(*President Scheidegger*)
2. **FIRE CHIEF'S REPORT**—(*Wells*)
OPERATIONS' REPORT – (*Bridge*)
3. **GENERAL COUNSEL'S REPORT** — (*Lavra*)
4. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**



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5. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

- A. Executive Committee – (Scheidegger)**
Next Meeting: TBD

- B. Communications Center JPA – (Bridge)**
Report Out: Tuesday, May 31, 2016 at 9:00 A.M.
Next Meeting: Tuesday, June 28, 2016 at 9:00 A.M.

- C. California Fire & Rescue Training JPA – (Kelly)**
Next Meeting: June 16, 2016 at 4:00 P.M.
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 9655

- D. Finance Committee – (Wood)**
Next Meeting: TBD

- E. Policy Committee – (Goold)**
Report Out: Thursday, June 9, 2016 – 5:30 P.M.
Next Meeting: Thursday, July 14, 2016 – 5:00 P.M.

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION:

- 1. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**
Pursuant to California Government Code Section 54957
Fire Chief Selection Process

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – June 23, 2016 at 6:00 P.M.

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED ACTION AND PRESENTATION ITEMS: TBD



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REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 9, 2016

Posted on June 6, 2016

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.