



Mark A. Wells  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

## ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
Thursday, March 10, 2016  
10545 Armstrong Avenue – Board Room  
Mather, California

### CALL TO ORDER

The meeting was called to order at 6:04 p.m. by President Scheidegger. Board members present: Barnes, Goold, Jones, Kelly, Mitchell, Orzalli, Scheidegger, Wood. Board members absent: Clark. Staff present: Chief Wells, Board Clerk Penilla, and General Counsel Lavra.

### PLEDGE TO FLAG

**PUBLIC COMMENT:** None

### CONSENT ITEMS

**Action:** Moved by Kelly, seconded by Jones, and carried (Ayes - Barnes, Goold, Jones, Kelly, Mitchell, Orzalli, Scheidegger; Abstain – Wood; Absent – Clark) to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Board meeting of February 25, 2016.  
**Action:** Approved the Action Summary Minutes.
- 2. Appoint Alternate Delegate to Sacramento Regional Fire/EMS Comms Center JPA**  
**Recommendation:** Appoint Assistant Chief Casentini as the alternate delegate to the Sacramento Regional Fire/EMS Comms Center JPA.  
**Action:** Appointed Assistant Chief Casentini as the alternate delegate.
- 3. Surplus Vehicle Designation**  
**Recommendation:** Approve Resolution establishing a list of surplus vehicles to allow the sale or donation as deemed appropriate by the Fire Chief.

Chief Wells requested Vehicle 2441, a 1988 LTI Tiller with 110,898 miles in fair condition be removed from the surplus vehicle list for further consideration.

**Action:** Adopted Resolution No. 2016-04 establishing a list of surplus vehicles.

4. **Intergovernmental Transfer (IGT) Program – Anthem Blue Cross**  
**Recommendation:** Adopt the resolution to authorize the Fire Chief enter into necessary agreements to participate in the IGT Program with Anthem Blue Cross for the period of July 1, 2014 through June 30, 2015.  
**Action:** Adopted Resolution No. 2016-05 authorizing the Fire Chief enter into the agreements for the Anthem Blue Cross IGT Program.

#### PRESENTATION ITEMS

1. **Modified Motorcycle Association of California (Mr. Alvarez)**  
**Recommendation:** Receive presentation of a plaque of appreciation to Station 62 for escorting the Modified Motorcycle Association of California to the State Capitol during the annual toy drive for the Toys for Tots Foundation.  
**Action:** No presentation received.

#### ACTION ITEMS

1. **Mid-Year Budget Review (CFO Thomas)**
- A. Resolution – 2015/16 Mid-Year Budget Adjustment for the General Operating Fund 212A
  - B. Resolution – 2015/16 Mid-Year Budget Adjustment for the Capital Facilities Fund 212D
  - C. Resolution – 2015/16 Mid-Year Budget Adjustment for the Post Employment Benefits Fund 212F
  - D. Resolution – 2015/16 Mid-Year Budget Adjustment for the Grants Fund 212G
  - E. Resolution – 2015/16 Mid-Year Budget Adjustment for the Leased Properties Fund 212L
  - F. Resolution – 2015/16 Mid-Year Budget Adjustment for the Simulator Grant Fund 212S

Director Clark arrived at 6:18 p.m.

**Recommendation:** Receive Presentation/Adopt Budget Resolutions

**Action:**

- A. Moved by Kelly, seconded by Wood, and carried unanimously by members present to adopt Resolution No. 2016-06 for the General Operating Fund 212A.
- B. Moved by Jones, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2016-07 for the Capital Facilities Fund 212D.
- C. Moved by Jones, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2016-08 for the Post Employment Benefits Fund 212F.
- D. Moved by Kelly, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2016-09 for the Grants Fund 212G.
- E. Moved by Barnes, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2016-010 for the Leased Properties Fund 212L.

F. Moved by Kelly, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2016-011 for the Simulator Grant Fund 212S.

2. **Nominate a Candidate for CSDA's Board of Directors** (*Clerk Penilla*)  
**Recommendation:** Nominate a Board Member or managerial employee for election to the CSDA's Board of Directors, representing Sierra Network, Seat B.  
**Action:** No action taken.
3. **Fire Chief Job Description** (*Chief Wells*)  
**Recommendation:** Review and provide input to the updated Fire Chief Job Description for full Board approval.  
**Action:** After discussion in Closed Session, moved by Goold, seconded by Kelly, and carried unanimously to approve the Fire Chief's job description with the following suggested edits:

On page 3 of 6, Section 1 under Education and Experience, remove "Deputy" and replace with "Senior", and remove "or equivalent. OR:", also on page 3 of 5, Section 2 under Education and Experience, remove this section completely.

## REPORTS

1. **PRESIDENT'S REPORT:** No report.
2. **FIRE CHIEF'S REPORT:**

### Senior Staff Video Segment

2/29, Deputy Chief Eric Bridge

### Meetings/Events attended

3/2, Speaker at Rotary of Citrus Heights

### Upcoming Meetings/Events

3/14, Negotiations – ongoing

3/16, Town Hall meeting

3/17, CalChiefs EMS Section meeting – hosting

3/23, Rancho Cordova 2x2 meeting – 2:00 PM at Metro

### Retirements

Effective 3/1, Larry Davis – 7 years of service

### Recruitment

- Fire Inspector I or II, Final Filing Date 3/17, 5:00 PM – Internal and External
- Firefighter/Paramedic – Internal Only, Final Filing Date 3/11, 4:00 PM
- Single Role Paramedic, Final Filing Date 3/14, 4:00 PM
- Reassignment Opportunity – EMS Day Captain, Final Filing Date 3/11, 4:00 PM (Captain/Paramedic) – 2 year commitment

- Reassignment Opportunity – Training Day Captain, Final Filing Date 3/11, 4:00 PM
- 2016 Battalion Chief Promotional Exam, Final Filing Date 4/1, 4:00 PM

### **Misc**

Following personnel have been selected as Intern Dozer Operators:

FF/P Dat Pham  
 FF/P Aaron Volle  
 FF/P Kyle Warn

### **CHP 'Be the Match' – Bone Marrow Registry**

Public safety only event at the CHP Academy on March 11<sup>th</sup> from 11:00 am to 3:00 pm. The goal is to demonstrate to the public through the news media, public safety brothers and sisters stepping up to save the life of one of their own. State-wide marrow drive, open to the public, the week of March 11-18.

Metro Fire will be hosting our own marrow drive in the near future for our personnel who would like to register. More information to follow soon.

CHP is limiting the screening age to those between the ages of 18-44, since it's that age group that accounts for 90+% of those who actually get called to donate marrow. But they have asked fire department members of all ages to join them at the Academy March 11<sup>th</sup> in uniform, in a show of solidarity. This truly is a lifesaving effort for Keith and others waiting for a marrow donor. A chance for a match statistically is 1/400.

### **St. Baldrick's Foundation**

St. Baldrick's Foundation is a well-known and well-respected charity that helps fund research, trials, and train child oncologists to help fight the battle of childhood cancer.

On March 13<sup>th</sup> members of our agency have been invited to participate in raising money and awareness for St. Baldrick's and children with cancer by shaving heads. Heads will be shaved by certified individuals at a licensed salon. The head shaving is free and all donations go to St. Baldrick's.

### **Operations Report**

Deputy Chief Bridge reported out since February 25<sup>th</sup> there have been 3,577 calls, with four structure fires. One structure fire resulted in successfully rescuing a gentleman who could not exit the structure. There were approximately 2,720 EMS related calls with a transport rate of 75% of the time.

### **PIO Report**

Captain Eidam and Assistant Chief Casentini reported out on the grant funded inspection program, and the recent news story about an inspection of a care facility. The facility received an inspection, completed the minor repairs, and saved the residents from a fire that was contained to the garage. A huge thank you to the CRRD Division who made this possible.

3. **GENERAL COUNSEL'S REPORT:** No report.
4. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:** No report.
5. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

- A. **Executive Committee – (Scheidegger)**  
Next Meeting: TBD
  
- B. **Communications Center JPA – (Bridge)**  
Next Meeting: Tuesday, March 29, 2016 – 9:00 A.M.
  
- C. **California Fire & Rescue Training JPA – (Kelly)**  
Next Meeting: Thursday, April 21, 2016 – 4:00 P.M.  
Location: California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue, Suite 320  
Mather, CA 9655
  
- D. **Finance Committee – (Wood)**  
Next Meeting: Thursday, March 24, 2016 – 5:00 P.M.
  
- E. **Policy Committee – (Goold)**  
Report Out: Thursday, March 10, 2016 – 5:30 P.M.  
Next Meeting: Thursday, April 14, 2016 – 5:00 P.M.

## **BOARD MEMBER QUESTIONS AND COMMENTS**

Director Kelly is excited to be part of Metro Fire's high performing team, and tonight's meeting is a great example of that.

Director Orzalli congratulated CRRD for the recognition they received on the fire inspection program and those involved in this program, and is hopeful this program can continue after the grant period has ended.

Director Mitchell also congratulated the CRRD Division for their work with the grant funded inspection program.

Director Barnes thanked Chief Wells for his leadership, including his leadership in selecting the next Fire Chief.

Director Wood congratulated the team involved in the grant program and is looking forward to Fire Camp.

### **CLOSED SESSION:**

The Board recessed to Closed Session at 6:38 p.m. to discuss Closed Session Item 2, and reconvened to Open Session at 7:59 p.m.

The Board recessed to Closed Session at 8:25 p.m.

### **1. CONFERENCE WITH LABOR NEGOTIATOR**

#### **Pursuant to California Government Code Section 54957.6**

- A. District Negotiator: Fire Chief Mark Wells  
Employee Organization: Sacramento Area Fire Fighters Local 522

- B. District Negotiator: Fire Chief Mark Wells  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Fire Chief Mark Wells  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Fire Chief Mark Wells  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees
- E. District Negotiator: Fire Chief Mark Wells  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees

**Action:** No action taken.

**2. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**  
**Pursuant to California Government Code Section 54957**  
 Fire Chief Selection Process

**Action:** No action taken.

The Board reconvened to the Open Session at 8:55 p.m.

**ADJOURNMENT**

The meeting adjourned at 8:56 p.m.

  
 \_\_\_\_\_  
 Jack Scheidegger, President

  
 \_\_\_\_\_  
 Jim Barnes, Secretary

  
 \_\_\_\_\_  
 Melissa Penilla, Clerk of the Board