



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, April 13, 2017**

**SPECIAL LOCATION:
Sacramento Metropolitan Fire District, Station 50
8880 Gerber Road
Sacramento, California 95828**

CALL TO ORDER

The meeting was called to order at 6:04 p.m. by President Wood. Board members present: Clark, Gayle, Jones, Sheetz and Wood. Board members absent: Barnes, Goold, Kelly, Orzalli. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Jones, seconded by Clark, and did not pass (Aye: Clark, Jones, Sheetz, Wood; Abstain; Gayle) by members present to adopt the Consent Calendar as follows:

Discussion took place regarding the Watt and El Camino and Fair Oaks Village PBIDs. Vanessa Olmstead, a representative from Supervisor Susan Peter's office, was in attendance and addressed some of the Board's concerns. It was determined consent items two and three would be tabled and placed on the agenda for a future meeting.

Director Jones moved to adopt consent items one and four and to reconsider consent items two and three at a future meeting, seconded, by Clark, and carried unanimously by the members present.

1. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Board meeting of March 23, 2017.

Action: Approved the Action Summary Minutes.

2. Watt and El Camino Property and Business Improvement District (WECPBID)

Recommendation: Adopt a Resolution authorizing the President of the Board to sign the attached petition on behalf of Metro Fire.

- Action:** No action taken, item will appear on a future agenda.
3. **Fair Oaks Village Property and Business Improvement District (FOVPBID)**
Recommendation: Adopt a Resolution authorizing the President of the Board to sign the attached petition on behalf of Metro Fire.
Action: No action taken, item will appear on a future agenda.
4. **Sacramento Regional Fire/EMS Communications Center Delegate and Alternate Delegate Appointments**
Recommendation: Appoint delegate and alternate delegate to the Sacramento Regional Fire/EMS Communications Center.
Action: Approved staff's recommendation to appoint Assistant Chief Johnson as the primary delegate and Deputy Chief Bridge as the alternate.

ACTION ITEMS

1. **Cooperative Agreement for the Loan of Federal Excess Personal Property (FEPP) - Helicopter** (*Assistant Chief Neville*)
Recommendation: Adopt a Resolution approving the Cooperative Agreement.
Action: Moved by Clark, seconded by Sheetz, and carried unanimously by members present to adopt Resolution No. 2017-051 approving the agreement for loan of FEPP – Helicopter.

REPORTS

1. **PRESIDENT'S REPORT:**
Thanked Chief Harms and the crew at Station 50 for allowing the Board Meeting to come to the station.
2. **FIRE CHIEF'S REPORT:**
Chief Harms announced that Aerojet will soon be closing down operations. Metro Fire is working with staff to accommodate the shutdown scheduled to take place at the end of 2018.
- Chief Harms recently visited Air Operations at McClellan. Metro Fire is looking to put together a long term plan with McClellan and the Coast Guard and will present it during a future Board Meeting.

Miscellaneous

4/7, Video Segment – CFO Amanda Thomas – Finance Budget Overview

Fire Station & Equipment Security:

Within the last week, we have experienced thefts at three separate fire stations. Collectively, there have been chainsaws, circular saws, a generator, a Honda pump, and personal belongings stolen. Some of these brazen thefts have occurred during night hours while the crews were in quarters. Additionally, Sacramento City Fire has experienced similar thefts.

New Hire

Effective 3/27, Accounting Technician Damon Cheung

Recruitment

Career Development Opportunity – Public Information Officer (Relief)

- Letter of Interest from: Firefighter, Engineer, Fire Inspector 1 & 2 and Supervising Inspector

- Final Filing Date 4/21 at 4:00 pm
- Additionally, Community Services will be under the PIO position.

17-2 Firefighter/Paramedic:

- Congratulations to the 16 Single Role Paramedic who were successful in the testing process and are eligible for the next Fire Academy scheduled in July of this year.

Meetings Attended

3/25, Rotary Club of Arden-Arcade

- Event is a joint fundraiser between with the Rotary Club of Arden-Arcade, the Drowning Accident Rescue Team (DART), and the Sacramento Children's Home-Friends of the Crisis Nurseries.

Meet and Greets

3/30, Met with John Wheat, Director of Airports, Lisa Stanton, Chief Operating Officer and Jeff Metzinger, Fire Chief

4/4 – 4/7, Metro Fire hosted the Annual Fire Mechanics Academy at Fleet, including a banquet on 4/6

4/5 – 4/7, FDAC Conference

- Chiefs Casentini and Quinn, and Director Sheetz were in attendance

4/8 – 4/12, IAFC, Metro Fire Chiefs Conference

- Chief Harms was in attendance and heard presentations ranging from financial stability, to mental health, to all hazard response.

Save the Date:

Fire Camp 2017 will be held Tuesday, 7/11 – Friday, 7/14 at Station 21

- Application is available on our website
- Kids must be 11-13 years of age
- POC, Brenda Briggs

OPERATIONS REPORT

Assistant Chief Quinn reported since the Board Meeting on March 23rd there have been over 5,822 dispatches, including 11 structure fires, and 4,198 medical dispatches, with a transport rate of 70.7%. AMR received 561 medical dispatches and transported 63.3% of the time.

In addition to responding to calls, Operations is completing the engineer promotional exam process, caring for injured or ill family members, preparing budgets for FY 17/18 and 18/19, assisting Rancho Cordova as they prepare for the 4th of July festivities.

3. **GENERAL COUNSEL'S REPORT:** No report.

4. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

5. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. **Executive Committee – (Wood)**

Next Meeting: TBD

- B. Communications Center JPA – (Bridge)**
 Report Out: Special Meeting
 Wednesday, April 5, 2017 at 9:00 AM
 Next Meeting: Tuesday, April 25, 2017 at 9:00 AM

- C. California Fire & Rescue Training JPA – (Kelly)**
 Next Meeting: Thursday, June 15, 2017 at 4:00 PM
 Location: California Exercise Simulation Center (CESC)
 10545 Armstrong Avenue, Suite 320
 Mather, CA 95655

- D. Finance and Audit Committee – (Kelly)**
 Next Meeting: Thursday, April 27, 2017, time is TBD

- E. Policy Committee – (Goold)**
 Next Meeting: Thursday, May 11, 2017, time is TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Gayle commented on the District’s budget, explaining he would like a monthly report similar to his experience with a previous Board he served. Specifically, he is interested in Board Member travel and conference expense accounts.

Director Sheetz attended the FDAC conference, and she had the opportunity to learn about the Public Record Laws, post-traumatic stress disorder in the fire service, and Obama vs. Trump care. She thanked Metro Fire for allowing her the chance to attend. She is sending health and healing thoughts to Director Goold, and she thanked Station 50 for their hospitality.

Director Clark thanked the crew at Station 50, especially for the work they do day in and day out. He appreciates the great attitude of Director Goold, and wishes him a quick and safe recovery.

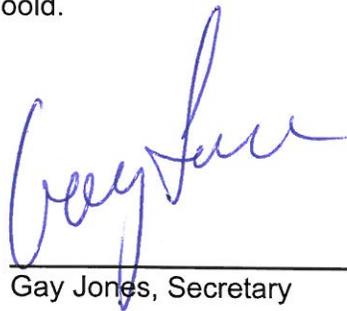
Director Jones echoes the comments regarding Director Goold.

ADJOURNMENT

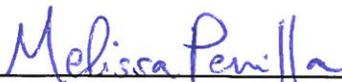
The meeting was adjourned at 6:43 p.m.



Ted Wood, President



Gay Jones, Secretary



Melissa Penilla, Clerk of the Board