



Sacramento Metropolitan Fire District

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TODD HARMS
Fire Chief

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, March 14, 2019 10545 Armstrong Avenue – Board Room Mather, California

CALL TO ORDER

The meeting was called to order at 6:02 pm by President Jones. Board members present: Barnes, Clark, Goold, Jones, Saylor, Sheetz, and Wood. Board members absent: Kelly, Orzalli. Staff present: Chief Harms, Interim Clerk Dehoney and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Barnes, seconded by Wood, and carried unanimously to adopt the Consent Calendar as follows:

1. 2018 Retirement Commendations

Recommendation: Adopt Resolutions commending the following individuals upon their retirement and for their years of skilled performance and deepest commitment to the fire service.

Action: Adopted Resolutions 2019-004 through 2019-030 commending the following individuals for their retirement in 2018.

- | | |
|-----------------------|--------------------------|
| 1. Angotti, Michael | Engineer |
| 2. Barsdale, John | Supervising Investigator |
| 3. Elledge, Clayton | Captain |
| 4. Fender, Scott | Captain |
| 5. Ferrin, Paul | Captain |
| 6. Hansen, Tom | Captain |
| 7. Hunter, Jon | Engineer |
| 8. Lawrence, Vincent | Logistics Technician |
| 9. Mackenzie, Jerome | Captain |
| 10. Meyer, Bart | Captain |
| 11. Nicholas, Charles | Engineer |
| 12. Oakes, John | Engineer |
| 13. Powell, Carl | Firefighter |
| 14. Quinn, Chris | Assistant Chief |
| 15. Redman, Greg | Engineer |
| 16. Repetto, Mark | Battalion Chief |
| 17. Richardson, Scott | Captain |

18.	Salvestrin, Steven	Captain
19.	Savage, Larry	Assistant Chief
20.	Schumacher, Bradley	Battalion Chief
21.	Stafinbil, Todd	Engineer
22.	Turner, Steve	Battalion Chief
23.	Valentine, Tracey	Captain
24.	Weatherly, Barton	Captain
25.	Webster, Aaron	Battalion Chief
26.	Westfall, William	Battalion Chief
27.	Wick, Curt	Captain

2. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Board meeting of February 28, 2019.

Action: Approved Action Summary Minutes.

3. Approval of Contract Amendment – DynCorp Aircraft Support

Recommendation: Approve the contract amendment which includes an increase from one mechanic to two and adjusts the pay scale to reflect the annual 3% increase.

Action: Approved the contract amendments per staff's recommendations.

ACTION ITEM

1. Fire Districts Association of California (FDAC)

Nominations for Zone Director Position for FDAC Northern Zone 3

(President Jones)

Recommendation: Nominate a member of the Board of Directors to be placed on the election ballot for the Northern Zone Director 3 position for FDAC.

Action: Moved by Wood, seconded by Clark, and carried unanimously by the members present to nominate Director Saylor to be placed on the election ballot for the Northern Zone Director 3 position for FDAC.

2. California Special District Authority (CSDA)

Nominations for the Sierra Network, Seat B

(President Jones)

Recommendation: Nominate a member of the Board of Directors to be placed on the election ballot for the Sierra Network, Seat B on the CSDA Board.

Action: Moved by Clark, seconded by Wood, and carried unanimously by the members present to nominate Director Saylor to be placed on the election ballot for the Sierra Network, Seat B on the CSDA Board.

3. Nonexclusive Contract for Janitorial Services RFP Award

(Purchasing Manager Mark Jones)

Recommendation: Award the RFP to Universal Building Services and Lincoln Training Center and authorize staff to enter into 3-year nonexclusive contracts with Universal Building Services and Lincoln Training Center with the option to extend to a fourth and fifth year.

Action: Moved by Goold, seconded by Wood, and carried unanimously by the members present to award the nonexclusive 3-year contract for janitorial services to Universal Building Services and Lincoln Training Center with the option to extend to a fourth and fifth year.

4. Fiscal Year 2018/19 Mid-Year Budget (CFO Thomas)

- A. Resolution – 2018/19 Mid-Year Budget for the General Operating Fund 212A
- B. Resolution – 2018/19 Mid-Year Budget for the Capital Facilities Fund 212D
- C. Resolution – 2018/19 Mid-Year Budget for the Grants Fund 212G
- D. Resolution – 2018/19 Mid-Year Budget for the Development Impact Fees Fund 212I
- E. Resolution – 2018/19 Mid-Year Budget for the Leased Properties Fund 212L
- F. Resolution – 2018/19 Mid-Year Budget for the IGT Fund 212M

Recommendation: Adopt FY 2018/19 Mid-Year Budget Resolutions.

Action:

- A. Moved by Wood, seconded by Clark, and carried unanimously by members presents to adopt Resolution No. 2019-031 for the General Operating Fund 212A.
- B. Moved by Wood, seconded by Clark, and carried unanimously by members presents to adopt Resolution No. 2019-032 for the Capital Facilities Fund 212D.
- C. Moved by Wood, seconded by Clark, and carried unanimously by members presents to adopt Resolution No. 2019-033 for the Grants Fund 212G.
- D. Moved by Wood, seconded by Clark, and carried unanimously by members presents to adopt Resolution No. 2019-034 for the Development Impact Fees Fund 212I.
- E. Moved by Wood, seconded by Clark, and carried unanimously by members presents to adopt Resolution No. 2019-035 for the Leased Properties Fund 212L.
- F. Moved by Wood, seconded by Clark, and carried unanimously by members presents to adopt Resolution No. 2019-036 for the Intergovernmental Transfers Fund 212M.

REPORTS

1. PRESIDENT'S REPORT:

President Jones thanked Director Sheetz for chairing the last Board Meeting, and shared information regarding a recent LAFCo meeting. President Jones then discussed the tragic passing of Captain Kim Fong's 12 year old daughter, Hanna, who passed away on March 3rd and relayed that there would be a Celebration of Life on Friday the 15th at 1:00pm at the Fremont Presbyterian Church at 5770 Carlson Drive in Sacramento.

2. FIRE CHIEF'S REPORT:

Chief Harms discussed his and other staff's attendance at the Captain's Academy last week, and wished good luck to all those participating in the test tomorrow.

Retirement

Effective 3/1, Engineer Kevin Osen – 25 years of service

Recruitment

Computer Systems Supervisor, Final Filing Date 3/26, 4:00pm (internal and external)

Reassignment

Effective 3/8, Engineer Brendan Brown and Firefighter Richard Walker selected to fill Dozer Operator positions

Meetings Attended

Continue to meet with Command Staff, day staff, crews and Union reps

3/2, FFBI Mardi Gras Crab Feed

3/12, Citrus Heights 2x2 Meeting

- Community Services Events
- 2017-2018 Response Stats
- Mobile Home Code Enforcement
- Status of Hazmat Contract to City Council
- Fairfield Fieldtrip Debrief & Public Safety Pathway Programs

3/14, FY19/2020 Preliminary Budget Kickoff Meeting

Upcoming

Fire Station Memorial/Dedication Program:

- In January 2019, the Board of Directors approved the resolution to memorialize/dedicate one fire station in the memory of each of the 22 members who made the ultimate sacrifice and lost their lives in the line of duty with Metro Fire or its predecessor agencies.
- Recognizing the sacrifice of fallen firefighters who have given their lives protecting and ensuring the safety of the communities we serve is important to us, and these members are certainly worthy of this honor.
- Our first fire station dedication will take place on March 28 at 10:00 am at Fire Station 101. This station will be dedicated to Firefighter James Saunders who passed away in October 2010

Retirement Dinner will be held at 6:00pm on March 22nd at the Croatian American Cultural Center at 3730 Auburn Blvd in Sacramento.

OPERATIONS REPORT

Deputy Chief Bridge gave the Operations Report letting everyone know as of March 14th Metro Fire responded to approximately 4,000 calls, of which 3,000 were EMS related with a transport rate of 72%. He also relayed that there have been 7 building fires and 2 water rescues during that time frame. He mentioned that Battalion Chief Greene's first day as the Special Operations Chief was Monday the 11th and he is currently getting acquainted with the position.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President Jamison discussed his attendance at the 522 Executive Committee event in Washington DC where there were discussions on Congressman Ami Bera's Hero Act. The Act will help serve members who are struggling with mental health. He relayed that there is good dialogue occurring with regards to the contract and they are motivated to get things done in a

timely fashion. He closed his report with discussion of the tragic passing of Captain Fong's daughter and how humbling it is to see the support that is provided to one of our own during such a difficult time.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

- A. Executive Committee – (Jones)**
Next Meeting: TBD
- B. Communications Center JPA – (AC Wagaman)**
Report Out: March 12, 2019 at 8:00 AM
Assistant Chief Wagaman relayed that the JPA reviewed a quote from Northrop Gumman for a new CAD system and have chosen a project manager to oversee the program implementation which should be completed by April 1st if all goes well.
Next Meeting: March 26, 2019 at 8:00 AM
- C. California Fire & Rescue Training JPA – (DC Shannon)**
Next Meeting: April 18, 2019 at 4:00 PM
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655
- D. Finance and Audit Committee – (Kelly)**
Next Meeting: March 28, 2019 at 5:30 PM
- E. Policy Committee – (Goold)**
Report Out: March 14, 2019 at 5:30 PM
Director Goold relayed that he was elected as Chair and Director Clark as Vice Chair for the 2019 Policy Committee. They also had a report from HR Manager Melisa Maddux on the Non-Suppression Out of Class Policy for informational purposes only.
Next Meeting: April 11, 2019 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

Director Saylor's thanked staff for the evening's presentations and expressed her condolences to the Fong family.

Director Goold thanked the retirees for their service and wished them well in their future endeavors. He echoed the sentiments of Director Saylor's in expressing his condolences to the Fong family.

Director Wood thanked all those who attended the Firefighters Burn Institute Crab Feed and relayed his excitement in looking towards their next fundraising event, The Tropical Affair, which occurs in June. He expressed his condolences to the Fong family.

Director Clark also gave his condolences to the Fong family for their loss. He also thanked Chief Shannon and staff for keeping everyone apprised of the janitorial process selection and decision.

Director Barnes congratulated all of the retirees and wished them happy and healthy retirements. He wished good luck to all those participating in the Captain's test and commended those involved in putting on the PDP trainings. He then thanked Chief Harms and Vice President Jamison for providing them updates on the Fong family and gave his condolences for the family's loss.

Director Sheetz relayed that she is looking forward to attending the Retirement Dinner and Station Dedication later in the month. She also gave best wishes to the retirees and the members participating in the Captain's test and extended prayers to the Fong family during this difficult time.

President Jones echoed the sentiments of the Directors in extending her prayers and condolences to the Fong family.

Recessed to Closed Session at 6:44 pm with a moment of silence honoring Hanna Fong.

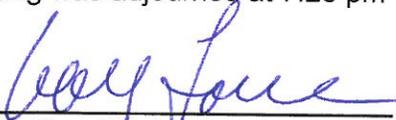
CLOSED SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –
Government Code 54956.9(b)(3)(B) Reimbursement of Medicare Premiums
for Specified Retirees (General Counsel John Lavra)
Action: No action taken.**

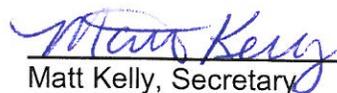
Reconvened to Open Session at 7:28 pm.

ADJOURNMENT

The meeting was adjourned at 7:28 pm



Gay Jones, President



Matt Kelly, Secretary



Michelle Dehoney, Interim Board Clerk